1. Improve communication among all constituent groups, college committees, and the President’s Advisory Council to ensure regular, consistent, campuswide communication and opportunities for participation in governance, College planning, and accountability. (College goal 11)

2. Provide leadership and coordination for implementation of action plans. (College goal 13)

3. Review and improve the process for development and approval of Board Policies and Administrative Procedures. (College goals)

4. Provide leadership in the coordination and alignment of the Strategic Plan, institutional plans, and unit plans working closely with appropriate committees, departments, and divisions in the best interest of our students. (College goal 1)

5. Provide leadership and coordination for the campuswide effort to refine and expand emergency preparedness. (College goal 9)

Approved by PAC on August 3, 2011