Committee Goal and Progress Report
2009-2010

Committee name: President’s Advisory Council

Name of person completing the report: Diana Casteel

Instructions: By November 30, 2009: Complete Columns 1 and 2; submit electronically to dcasteel@mtsac.edu (on behalf of the President’s Advisory Council.)
By May 3, 2010: Complete Column 3 and submit electronically to dcasteel@mtsac.edu (on behalf of the President’s Advisory Council.)

<table>
<thead>
<tr>
<th>Committee Goal</th>
<th>Link to College Goal #</th>
<th>Completed Outcomes/Accomplishments (descriptive bullet list)</th>
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</table>
| **GOAL # 1: Improve communication with all constituent groups to ensure regular, consistent, campuswide communication.** | 11 | • Reviewed IEC website and information available – PIE/SLOs
• Held Integrated Planning Summit on October 12, 2009.
• Approved distributing the Annual Review of College Committees memo.
• Recommended that the President approve the 2009-10 College Goals as proposed by IEC. |
| **GOAL # 2: Successfully complete work that would lead to reaffirmation of accreditation.** | All | • Received update on development of self study.
• Received self study update and formed sub-committee to work with Accreditation co-chair Allende on Rubric for Evaluating Institutional Effectiveness – Part II: Planning.
• Received accreditation update.
• Recommended that the President accept the self study and forward it to the Board for approval. |
| **GOAL # 3: Bring consistency, accuracy, and timeliness to the reporting relationship between College councils/committees and PAC in order to improve communication and accountability in College governance.** | 11 | • Received regular updates on Budget Committee and Institutional Effectiveness Committee.
• Received Emergency Preparedness Update from Karen Saldana and Dante Jackson.
• Reviewed CLASS Project and were introduced to the Smart Tool.
• Received OSS Employee Survey.
• In the spring began receiving regular updates from ITAC. |
- Received regular updates from Institutional Effectiveness Committee.
- Received proposed 2009-10 College Goals from IEC.
- Received recommendation for Strategic Objectives from IEC.
- Conducted annual review of College committees.
- Changed designation of Campus Equity & Diversity Committee and Information Technology Advisory Council from operational committees to governance committees, reporting to PAC.
- Asked Interim Vice President Miyamoto to get the Campus Equity and Diversity Committee up and running.
- Academic Senate recommended that a complete evaluation of the College committee structure be conducted this spring.
- ITAC forwarded proposed revisions to purpose/function/membership. PAC recommended that this committee become a governance committee with oversight over the Technology Master Plan.
- Received regular reports on EAS.
- Began receiving regular updates from ITAC.
- Received regular updates from Mike Gregoryk on both the College budget and information from the Budget Committee.

**GOAL #4: Provide leadership in the development and improvement of institutional planning and budget development processes working closely with appropriate committees in the best interest of our students.**

| 1 | • Received regular updates on Budget Committee and Institutional Effectiveness Committee.  
• Received regular updates from Institutional Effectiveness Committee.  
• Received recommendation for Strategic Objectives from IEC.  
• Approved the theme for 2009-10 – The Year of Improving Success Through the Use of Data.  
• Debriefing on Integrated Planning Summit held October 12, 2009.  
• Received regular updates from Mike Gregoryk on the College budget.  
• Received regular updates on state budget and impact on college.  
• Recommended that the President approve the Budget Review and Development Process Guide. |