Committee Goal and Progress Report  
2008-2009

Committee name: President's Advisory Council

Name of person completing the report: John S. Nixon, Chair

Instructions: By November 15, 2008: Complete Columns 1 and 2; submit electronically to dcasteel@mtsac.edu (on behalf of the President's Advisory Council.) By May 1, 2009: Complete Column 3 and submit electronically to dcasteel@mtsac.edu (on behalf of the President's Advisory Council.) (EXPAND AS NECESSARY)

<table>
<thead>
<tr>
<th>Committee Goal</th>
<th>Link to College Goal #</th>
<th>Completed Outcomes/Accomplishments (descriptive bullet list)</th>
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| GOAL # 1: Improve communication with all constituent groups to ensure regular, consistent, campus-wide communication. | 11 | • Worked with Marketing Office on displaying of new College Mission Statement campuswide.  
• Asked that information on Participatory Governance 2008 survey be broken down by constituent groups for further discussion.  
• Reviewed detailed survey results on Participatory Governance: Spring 2008.  
• Received report on Launch of Foundation fund-raising campaign.  
• Received construction update.  
• Received update on Accountability Reporting for the Community Colleges (ARCC).  
• Reviewed ARCC Self-Assessment Statement.  
• Decided that, to increase awareness of institutional planning, we would market the College’s planning endeavors through periodic newsletters.  
• Received information on accreditation self study teams and initial training.  
• Received regular reports on EAS.  
• Received regular updates from Mike Gregoryk on both the College budget and information from the Budget Committee. |
In November 2008, began discussions on the state's budget deficit and steps the College will need to take to meet anticipated mid-year budget cuts.
- Received proposed revisions to Policy 1200 – College Mission.
- Recommended that Dr. Nixon declare this year the “Year of Developmental Education.”
- Recommended that Dr. Nixon approve the proposed 2008-09 College Goals and carry them forward for the Board’s approval.
- Received an update on the Equity for All Project.
- Received information on the Clarus Study.

**GOAL # 2:**
Receive regular reports from the Health & Safety Committee. Work to ensure campus-wide commitment, participation, and communication on emergency preparedness and other campus safety issues.

- Received regular updates on emergency preparedness.
- Accepted recommendation from Health & Safety Committee to add an additional faculty representative.
- Received proposed revisions to AP 3500 – Campus Safety.

**GOAL # 3:**
Bring consistency, accuracy, and timeliness to the reporting relationship between College councils/committees and PAC in order to improve communication and accountability in College governance.

- Received summary report on: Participatory Governance: Summary of Findings.
- Asked that information on Participatory Governance 2008 survey be broken down by constituent groups for further discussion.
- Conducted annual review of College committees.
- Approved changes to Equivalency Committee and Distance Learning Committee.
- Approved two new college committees – The Basic Skills Coordinating Committee and the Senate Planning Committee.
- Reviewed operational committees.
- Accepted Professional Relations Committee as a college operational committee.
- Accepted recommendation from Health & Safety Committee to add an additional faculty representative.
- Reviewed and proposed revisions to purpose/function statements for Budget Committee and IEC (related to evaluating institutional planning – specifically, evaluating and monitoring their processes i.e., PIE and the budget model).
- Added function statement to PAC related to institutional planning.
- Directed the Budget Committee and IEC to develop, implement, and evaluate their models.
- Received Institutional Effectiveness update.
- Approved distributing the Annual Review of College Committees memo.
- Discussed proposed revisions to ITAC Council – asked Chief Technology Officer to attend next meeting for further discussion.
- Discussed ITAC and whether the council should be eliminated.
- Revisited ITAC issue – will ask Chief Technology Officer to do further study and provide recommendation.
- Determined that College needed ITAC to be active council.
- Reviewed form for revising or adding a new Policy/Administrative Procedure.
- Recommended that Dr. Nixon approve the proposed Strategic Objectives.
- Recommended that the following changes be made to operational committees:
  - Health & Safety Committee – add one faculty member to its membership and consider adding an IT Rep.
  - Professional Development Council – change to a governance committee.
- Approved combining the General Education Outcomes Committee and the Student Learning Outcomes Committee into the Outcomes Committee, effective fall 2009.
GOAL # 4:
Provide leadership in the development and improvement of institutional planning and budget development processes working closely with appropriate committees in the best interest of our students.

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- Received update from Institutional Effectiveness Committee on Planning for Institutional Effectiveness.
- In-depth discussion on approach to establishing strategic objectives.
- Reviewed proposed College goals for 2008-09.
- Reviewed proposed Strategic Objectives.
- Received update on Accountability Reporting for the Community Colleges (ARCC).
- Reviewed ARCC Self-Assessment Statement.
- Had in-depth discussion on another dimension of planning that needs to be addressed by PAC – evaluation of procedures and effectiveness of PIE/budget model.
- Decided that, to increase awareness of institutional planning, we would market the College’s planning endeavors through periodic newsletters.
- Reviewed and proposed revisions to purpose/function statements for Budget Committee and IEC (related to evaluating institutional planning – specifically, evaluating and monitoring their processes i.e., PIE and the budget model).
- Added function statement to PAC related to institutional planning.
- Directed the Budget Committee and IEC to develop, implement, and evaluate their models.
- Received Institutional Effectiveness update. (second update)
- Received information on accreditation self study teams and initial training.
- Received regular updates from Vice President, Administrative Services on both the College budget and information from the Budget Committee.
- In November 2008, began discussions on the state’s budget deficit and steps the College will need to take to meet anticipated mid-year budget cuts.
- Received proposed revisions to Policy 1200 – College Mission.
- Received proposed revisions to Policy 2015 – Student Member.
- Received proposed revisions to AP 6550 – Disposal of Personal Property.
- Recommended that Dr. Nixon declare this year the “Year of Developmental Education.”
| | • Recommended that Dr. Nixon approve the proposed 2008-09 College Goals and carry them forward for the Board’s approval.
|   | • Recommended that Dr. Nixon approve the proposed Strategic Objectives.
|   | • Received proposed revisions to Policy 2432 – College President/CEO Succession.
|   | • Completed the Goals and Progress Report.
|   | • Completed the annual review of the President's Advisory Council. |