



# MT. SAN ANTONIO COLLEGE

## EXPANDED PRESIDENT'S ADVISORY COUNCIL

### MINUTES

May 10, 2017

#### Attendance:

<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input type="checkbox"/> Ruben Flores	<input checked="" type="checkbox"/> Audrey Yamagata-Noji	<input checked="" type="checkbox"/> Brian Moon
<input checked="" type="checkbox"/> Ron Bean	<input type="checkbox"/> Jemma Blake-Judd	<input checked="" type="checkbox"/> Michael Gregoryk	<input checked="" type="checkbox"/> Lucky Morales
<input checked="" type="checkbox"/> Aneca Nuyda	<input type="checkbox"/> Bill Rawlings	<input type="checkbox"/> Abe Ali	<input checked="" type="checkbox"/> Daniel Garcia
<input type="checkbox"/> Betty Santos	<input type="checkbox"/> Michelle Sampat	<input checked="" type="checkbox"/> Joumana McGowan	<input checked="" type="checkbox"/> Corey Case
<input type="checkbox"/> Dan Smith	<input type="checkbox"/> Tony Rivas	<input checked="" type="checkbox"/> Dale Vickers	<input checked="" type="checkbox"/> Sandra Bollier
<input type="checkbox"/> Carol Nelson	<input checked="" type="checkbox"/> Martin Ramey	<input checked="" type="checkbox"/> Grace Hanson	<input checked="" type="checkbox"/> Lee Jones
<input type="checkbox"/> Eric Kaljumagi	<input type="checkbox"/> Marchelle Nairne-Prouix	<input checked="" type="checkbox"/> Emily Woolery	<input checked="" type="checkbox"/> Cesar Castaneda
<input type="checkbox"/> Jean Garrett	<input checked="" type="checkbox"/> Barbara McNeice-Stallard	<input checked="" type="checkbox"/> Chisa Uyeki	<input checked="" type="checkbox"/> Aneca Abcede
<input checked="" type="checkbox"/> Gary Nellesen	<input checked="" type="checkbox"/> Don Sciore	<input checked="" type="checkbox"/> Jim Ocampo	<input checked="" type="checkbox"/> Eric Lara
<input checked="" type="checkbox"/> Jeff Archibald	<input checked="" type="checkbox"/> Irene Malmgren	<input checked="" type="checkbox"/> Michelle Dougherty	<input checked="" type="checkbox"/> Dan Smith
<input checked="" type="checkbox"/> Kristina Allende			<input checked="" type="checkbox"/> <i>Laura Martinez (Notes)</i>

The meeting was called to order at 2:05 p.m. The Agenda was amended to move Item #4 to Item #1.

#### 1. Institutional and New Unit PIE (Scroggins)(Malmgren)(McNeice-Stallard)(Sciore)

The Institutional Effectiveness Committee members provided attendees with a copy of the 2015-16 Institutional PIE. They provided highlights from each of the major sections of the 2015-16 Institutional PIE identifying commonalities across the divisions.

Don Sciore presented a brief overview of the new PIE format, which is cloud based and user friendly. It is now driven by TracDat, therefore data is prepopulated and no longer requires reentry of information from previous years.

#### 2. 2015-17 Strategic Plan Analysis (Scroggins)(Malmgren)(McNeice-Stallard)(Hanson)

- What did we ask to be completed?
- What was completed?
- What did we learn to help us build the next Strategic Plan?

Barbara McNeice Stallard and Grace Hanson provided an overview of the Lessons Learned through the development of the 2015-17 Plan and IEC's recommendations:

1. IEC reviews progress report in detail and recommend new process to create new Strategic Plan that is inclusive of campus input and is embedded in new PIE in TracDat.
2. IEC reviews the College's Themes and Goals and determine how they align with the College's current and future directions.
3. IEC integrates the new Strategic Plan with the College's major plans and initiatives.
4. Provide a simple, yet effective method for tracking goal completion via metrics that are easily quantifiable at the unit/department level.
5. An annual report status will be provided.

3. 2017-19 Strategic Plan Development (Scroggins)(Malmgren)(McNeice-Stallard)(Sciore)

- Strategic Objectives
- Key Performance Indicators
- Proposed Two Expanded PAC Meetings for Fall 2017

Bill recommended a PIE technical review committee, which would be a subcommittee of IEC to provide a technical review of expectations, 1) data review, analysis, 2) analysis informs progress assessment and new objectives. Formalize connection with resource requests-connect to PIE and Strategic Plan; include Closing the Loop connections. Instructional department chairs, line managers in other units, research and must pass Tech Review to be accepted for resource request every other year.

Approval was given to alter the cycle of PIE to: Full review at four-year cycle, stagger within divisions, fifth year to update Strategic Plan. Staggering within divisions would maintain quality and reduce quantity of effort with technical review.

4. Strategic Plan and Institutional Effectiveness Issues (Scroggins)(Malmgren)(McNeice-Stallard)

Tabled

5. Other

The meeting adjourned at 4:00 p.m.