

Mt. San Antonio College
Assessment and Matriculation (A&M) Committee Minutes

October 23, 2024

2:30–4:15 p.m.

Online via Zoom

Committee Members:

X	George Bradshaw (Co-chair) (Assessment)	X	Jesse Lopez	X	Lina Soto
X	Krysten DeWilde (Co-chair) (Math)	X	Marina McLaughlin	X	Jimmy Tamayo
X	Ema Burman	A	Donna Necke		Student Representative (Vacant)
X	Elizabeth Casian	X	Jaime Rodriguez		
X	Katalin Gyurindak	X	Dianne Rowley		

Absent: Donna Necke

Guest: Nico Martinez

Minutes: Corina Reyna

<u>ITEM</u>	<u>DISCUSSION/OUTCOMES</u>
1. Approval of 10.09.24 Meeting Minutes	The minutes of the previous meeting were approved as written.
2. Math Update (Krysten)	Krysten provided updates on the programming team's changes, including the new target course name for English and the need for a form to request the project officially. She also mentioned that the project would need to go through the appropriate approval process before the team could start working on it. George informed the team about a new process for project requests, stating that all requests need to be submitted by October 25 and will be prioritized. He also mentioned that requests not approved in the first round will not be considered until November 25. Krysten expressed concern about the October 25 deadline and asked Jimmy to expedite the project request form. George thanked Krysten for getting the project request form ready. Lastly, Jimmy asked about the divisions to be mentioned in the form. George responded that both instruction and student services should be included.

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	The team discussed the need for a more comprehensive and detailed approach to their project, focusing on understanding the customer's needs. They agreed on the necessity of a more structured and organized process, with clear roles and responsibilities assigned to each team member. The team also emphasized the importance of effective communication and collaboration to ensure the project's success.
3. RIE Update (Jaime)	Jaime and George discussed the progress of the AQ Impact Survey, which has been out for two weeks. The number of faculty and non-math students who completed the survey has increased, but the number of math students is still below the benchmark. Twelve incentive gift cards will be randomly distributed to students who complete the survey to boost the response rate. Jaime also shared that he has been addressing questions from faculty and has offered to meet with them for further clarification. Elizabeth raised an issue about being unable to complete the survey for all her classes, which Jaime agreed to resolve.
4. Counseling Update (Lina/Jesse)	Jesse proposed an override option for math courses in the AQ, similar to the existing system for English and reading, to accommodate students with unique majors. Krysten suggested that students' registration could be opened to any other math class after completing the required math course. The team agreed to review the list of academic goals and provide feedback to the programmers.
5. READ Update (Dianne)	No updates.
6. AMLA Update (Elizabeth)	Elizabeth discussed AmLa's community of practice session and raised a concern about misinformation regarding the acceptance of AmLa 1A for transfer by UCLA. UCLA does, in fact, accept AmLa 1A for transfer.
7. English Update (Ema)	Emma shared updates on the English department's course numbering templates and the potential for an embedded support course.
8. School of Continuing Education (SCE) (Kata/Marina)	Kata and Marina shared positive updates about their open house and participation in the 2024 educational and facilities comprehensive plan focus listening. The team also discussed the need for additional instructors and the possibility of sharing resources across departments.
9. Miscellaneous	Krysten shared updates about the proposed restructuring of the Brown Act committee, which involved splitting the current Student Equity Committee into two parts. The Senate Executive Committee proposed this change, but the team expressed concerns about the new committees' lack

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	of information about the purpose and function. They agreed to provide feedback once they have more information about the proposed changes.

Next Official Meeting: November 13, 2024, from 2:30–4:15 p.m. online via Zoom