

**Mt. San Antonio College**  
**Assessment and Matriculation Committee Minutes**

August 26, 2020  
 2:30–4:15 pm  
 Online via Zoom

**Committee Members:**

x	George Bradshaw (Co-chair) (Assessment)	x	Dianne Rowley (LERN) (Recorder)		Maria Tsai (RIE)
x	David Beydler (Co-chair) (Math)	x	Ned Weidner (English)	x	Liza Becker (Associate Dean, Continuing Ed.)
x	Francisco Dorame (Dean, Counseling)	x	Jesse Lopez (Counseling)	x	Michelle Sampat (Associate Dean, Instruction)
x	Elizabeth Casian (AmLa, AWE)	x	Naomi Avila (Counselor, Continuing Ed.)		

**Guests: Nico Martinez (Assessment Center), Audrey Yamagata-Noji (VP Student Services)**

<b>ITEM</b>	<b>DISCUSSION</b>	<b>OUTCOME</b>
1. Approval of <a href="#">Minutes from June 10, 2020</a>	Minutes were reviewed.	Minutes were approved without changes.
2. <a href="#">2020-21 Meeting Schedule</a> (David and George)	Spring 2021 A&M meetings will be online. Nov. 11 is Veterans Day Nov. 25 <sup>th</sup> is Thanksgiving Both holidays will impact November meetings.	Please send suggestions to G. Bradshaw and D. Beydler to reschedule November meetings.
3. AMLA Placement Implementation (Elizabeth) a. AMLA AQ Changes b. AB 705 Compliance	Options for identifying HS graduates:  1. Counting students as HS graduates if they completed 12 <sup>th</sup> grade 2. Currently enrolled in 12 <sup>th</sup> grade 3. Anticipated HS graduation date (w/in one year of graduation).  M. Tsai's suggestions:	AMLA will clarify message that will be sent to students informing them of eligibility for ENGL 1A and sharing placement recommendations.

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	<p>1. Those who answered “Yes” on “Attended US HS?” <b>and</b> entered a US HS graduation &lt; current year</p> <p>2. Those who answered “Yes” on “Attended US HS?” <b>and</b> entered an expected graduation year = current year or current year + 1 <b>and completed 11<sup>th</sup> grade or attending 12<sup>th</sup> grade English</b> (strikethrough per A&amp;M Committee)</p> <p>* “<b>and completed 11<sup>th</sup> grade</b>” may not be accurate. The driver for ENGL 1A will be <b>anticipated</b> completion of HS graduation, not completion of 11<sup>th</sup> grade, so this should not be listed as a condition.</p> <p>How do we figure out if a student is within one year of graduating from HS? If a junior takes the AQ in May, will that count as one-year away from anticipated graduation the following year?</p> <p>N. Weidner reported that the English Department will revisit the issue of high school juniors placing into ENGL 1A. Previously, the department voted that this was acceptable.</p> <p>F. Dorame reported that counselors currently give high school juniors ENGL 1A placements.</p> <p>AMLA/English/Reading placement rules would apply to US HS graduates. Students with 3 and 4 years completed in US HS have recommendations; however, students with completion of 1 and 2 years currently do not.</p> <p>E. Casian shared that AMLA Department drafted an email to send to students who now qualify for ENGL 1A. The letter states that based on students’ educational history, they should remain enrolled in their current AMLA courses. The letter includes guidelines about academic proficiency in English and student testimonials. Over 600 students who were placed into AMLA but have graduated from a US HS will now be eligible for ENGL 1A. Some of these students may</p>	<p>“US” will be added to High School Diploma in AQ on initial branching page.</p> <p>US HS graduates with 1 or 2 years of HS will receive eligibility for ENGL 1A; those with less than 2.6 GPAs will receive strong recommendation for ENGL 1A + 80.</p> <p>E. Casian will take these changes to the AMLA Department for approval.</p> <p>D. Beydler will email updated AMLA/English/Reading Placement Chart to N. Weidner and E. Casian.</p>

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	<p>have already completed ENGL 1A. For Fall 2020, there are no open seats in ENGL 1A. A. Yamagata-Noji expressed concerns that an email from AMLA to the 600 students may cause confusion at this time. The AMLA message needs to be sent when Banner changes their eligibility to ENGL 1A. Also, the 600 students will need to be sorted. A recommendation was made to notify students as soon as possible that they are now eligible for ENGL 1A.</p> <p>Eligibility for AMLA 90 will need to be adjusted in Banner so that students with an ENGL 1A placement will be eligible to register for AMLA 90. This eligibility change will need to be sent through the Instruction Office.</p> <p>F. Dorame recommended using EAB to message AMLA students about ENGL 1A eligibility. A spreadsheet can be entered into EAB. The system will cross-reference students and then will message them.</p> <p>Discussion about AB 705 compliance was tabled.</p>	
<p>4. AQ Updates Status (David)</p> <ul style="list-style-type: none"> <li>a. AMLA AQ changes being worked on by this committee.</li> <li>b. Recommendation <a href="#">51</a> needs to be worked on.</li> <li>c. Recommendation <a href="#">52</a> implemented in development AQ.</li> <li>d. Students who select "None of the above" ed level are now asked about HS records in development AQ.</li> </ul>	<p>D. Beydler shared that he will follow up on these items with IT.</p>	

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5. Review <a href="#">Prioritized Research Action Plan</a> (David) <ol style="list-style-type: none"> <li>a. Goals: Clarify and prioritize.</li> <li>b. Submit prioritized requests via the online Department Research Request Form (<a href="https://www.mtsac.edu/research/help.html">https://www.mtsac.edu/research/help.html</a>).</li> </ol>	N. Weidner and D. Beydler will set up a time to meet and discuss Research Action Plan.	
6. Surveys? (David) <ol style="list-style-type: none"> <li>a. Are there any surveys that we should be thinking about? For example, placement satisfaction surveys or an AQ student survey like we did in the fall? If so, how should it be administered? Directly to students or through faculty?</li> </ol>	Surveys will be discussed further at the next meeting.	
7. RIE Update (Maria)	Tabled	
8. Counseling Update (Jesse)	Tabled	
9. READ Update (Dianne)	Tabled	
10. AMLA Update (Elizabeth)	Tabled	
11. English Update (Ned)	Tabled	
12. Math Update (David)	Tabled	

<b><u>ITEM</u></b>	<b><u>DISCUSSION</u></b>	<b><u>OUTCOME</u></b>
13. Upcoming and Past Webinars (David)	<ol style="list-style-type: none"> <li>1. CAP ESL Webinars: <a href="https://mailchi.mp/chabotcollege/free-webinar-tips-and-tricks-for-online-english-coreqs-1566775?e=26cb8c664f">https://mailchi.mp/chabotcollege/free-webinar-tips-and-tricks-for-online-english-coreqs-1566775?e=26cb8c664f</a></li> <li>2. Past RP Group AB 705 Webinars: <a href="https://rpgroup.org/Events/Workshops-Web-Events">https://rpgroup.org/Events/Workshops-Web-Events</a> <ol style="list-style-type: none"> <li>a. AB 705 and ESL (April 2020)</li> <li>b. Evaluating AB 705 (April 2020)</li> <li>c. Corequisite Support Models for English and Math (April 2020)</li> <li>d. Supporting DSPS Students Through AB 705 (May 2020)</li> <li>e. Focus on Equity: Identifying Disproportionate Impact Using Excel (June 2020)</li> </ol> </li> </ol>	

Next Meeting: September 9, 2020 from 2:30-4:15pm online via Zoom.