



MAPPING & CATALOG COMMITTEE

September 14, 2021 Minutes

9:00 – 10:30 AM

Via Zoom Meeting

Voting Members

X Shiloh Blacksher, *GPS Instruction Coordinator*
 X Jody Fernando, *Noncredit Manager*
 X Jamaika Fowler, *Articulation Officer*
 Vacant, *Position, Co-Chair*
 X Sara Mestas, *GPS Counseling Coordinator*
 X Michael Ngo, *School of Continuing Education Mapping Coordinator*
 X Michelle Sampat, *Associate Dean of Arts, Co-Chair*
 X Dejah Swingle, *Director, Strong Workforce Initiatives*
 X Becky Wang, *Evaluator, Admission & Records*

X Marcell Gilmore, *Research & Institutional Effectiveness*
 Sunil Thankamushy, *Arts Faculty*
 Anthony Henry, *Business Faculty*
 Barbara Mezaki, *Humanities & Social Sciences Faculty*
 X Robert Purcell, *Kinesiology, Athletics, & Dance Faculty*
 X Cristina Springfield, *Library & Learning Resources Faculty*
 X Eugene Mahmoud, *Natural Sciences Faculty*
 X Lorena Velasquez, *School of Continuing Ed Faculty*
 Vacant, *Technology & Health Faculty*
 Vacant, *Student Representative*

X Matt Bidart, *Information Technology Representative*
 X Lesley Cheng, *Noncredit Curriculum Specialist I*
 Reyna Casas, *Curriculum Specialist I*
 X John Lewallen, *Marketing Designee*

Guests

Kristina Allende, *Curriculum Liaison*
 Caron Gomes, *Systems Analyst/ Programmer*
 Dianne Rowley, *Assistant Curriculum Liaison*
 Pedro Suarez, *Instruction Business Analyst*
 X Eric Turner, *Assistant Director, Web and Portal Services*

Non-Voting Members

Meeting Agenda	Outcomes
I. Welcome and Land Acknowledgement – Michelle Sampat	I would like to take a moment to acknowledge that Mt. SAC is geographically situated on the traditional lands of the native, indigenous peoples whose land was taken from them. I ask you to join me in acknowledging their community, their elders both past and present, as well as future generations. May we strive to honor the land and the people who have stewarded it throughout the generations.
II. Approve Minutes a. May 25, 2021	Approved, 3 abstained
III. Announcements a.) ADT Podcast Update – Sara Mestas	P. Maestro has stepped down from this committee, but will continue to work on projects and will provide updates of projects in near future. <ul style="list-style-type: none"> - P. Maestro completed 6 podcasts. Sent emails to other A-ST/AA-T programs to schedule interviews in October and November of 2021. - A mapper for the credit side of academics is needed. - Commercial for podcasts was viewed by committee. - Committee members are encouraged to provide information about podcasts and ask faculty to participate, if interested. Faculty will receive payment from mini grant funds. An email will be sent to members with information. - D. Swingle would like to have podcasts for noncredit programs and asked to work with M. Ngo regarding Strong Workforce funding.

	<ul style="list-style-type: none"> - Resolutions were created through Senate asking the State for the following: <ul style="list-style-type: none"> o Extend our opportunities another year to spend Guided Pathways funds. o GPS extended; will have GPS 2.0 o Both resolutions have passed
IV. Purpose, Function & Membership Update – Michelle Sampat a.) Recruit for Vacancies	Committee collectively revised PFM a.) Committee encouraged to recruit for vacancies.
V. Recommendations for Placement of Visual Guides – Sara Mestas	<u>Recommendations:</u> <ul style="list-style-type: none"> • Utilize marketing to coordinate the look of the campaign, use banners, posts and emails. • J. Lewallen will ask marketing for assistance and provide ideas to the committee to brainstorm for content needed.
VI. Noncredit Mapping Update – Michael Ngo	Guided Pathways website has been updated, but still needs the following: <ul style="list-style-type: none"> • Some wording, course information and titles will be revised. • All maps have been updated. • Noncredit maps will be reviewed to ensure they are connected to website. • Fee-based programs considered to be included in GPS website. Waiting to hear from Paulo from Fee-based for his suggestions, if this is a good idea.
VII. Credit Mapping Update – Sara Mestas for Patricia Maestro	<ul style="list-style-type: none"> • P. Maestro has completed all credit maps; waiting on PDF for new programs, but 2021-22 regular catalog is out and available. • DegreeWorks – waiting on PDF to begin vetting and scribing. • E. Mahmoud asked about the adoption of the program mapper tool, Concentric Stock. This program would work in addition to mapping with the lower division sequence at community colleges, but also shows what courses a student would take for programs and transfer. Pathways Program Mapper will be added to the agenda for our next meeting for further discussion. • E. Mahmoud will email co-chairs with additional information regarding this mapping tool.
VIII. ADT Website Update – Matt Bidart	Moved to next meeting
IX. Mini Grant (Arts) Update – Michelle Sampat	Moved to next meeting

X. Other	None			
XI. Parking Lot <ul style="list-style-type: none"> • New and Modified Maps • Maps in Catalog • WebCMS Mapping Supplemental Form • Online Catalog Audit Update (Emily V. & Jamaica) 				
2021-22 Meetings 9:00-10:30AM 2 nd & 4 th Tuesdays	Fall 2021 September 14 & 28 October 12 & 26	<u>November 9 & 23</u>	Spring 2022 March 8 & 22	<u>April 12 & 26</u> <u>May 10 & 24</u>