



## MAPPING & CATALOG COMMITTEE

October 13, 2020 Minutes

9:00 – 10:30 AM

Via Zoom Meeting

### Voting Members

Shiloh Blacksher, *GPS Instruction Coordinator*  
 Jody Fernando, *Noncredit Manager*  
 Jamaika Fowler, *Articulation Officer*  
 Patricia Maestro, *Mapping Coordinator, Co-Chair*  
 Sara Mestas, *GPS Counseling Coordinator*  
 Michael Ngo, *School of Continuing Education Mapping Coordinator*  
 Michelle Sampat, *Associate Dean of Instructional Services, Co-Chair*  
 Dejah Swingle, *Director, Strong Workforce Initiatives*

Becky Wang, *Evaluator, Admission & Records*  
 Sunil Thankamushy, *Arts Faculty*  
 Anthony Henry, *Business Faculty*  
 Vacant, *Humanities & Social Sciences Faculty*  
 Robert Purcell, *Kinesiology, Athletics, & Dance Faculty*  
 Vacant, *Library & Learning Resources Faculty*  
 Lorena Velasquez, *School of Continuing Ed Faculty*  
 Vacant, *Technology & Health Faculty*  
 Vacant, *Student Representative*

### Non-Voting Members

Matt Bidart, *Information Technology Representative*  
 Lesley Cheng, *Noncredit Curriculum Specialist I*  
 Marcell Gilmore, *Research & Institutional Effectiveness*  
 Reyna Casas, *Curriculum Specialist I*  
 John Lewallen, *Marketing Designee*  
**Guests**  
 Kristina Allende, *Curriculum Liaison*  
 Dianne Rowley, *Assistant Curriculum Liaison*  
 Pedro Suarez, *Instruction Business Analyst*  
 Eric Turner, *Assistant Director, Web and Portal Services*

<u>Meeting Agenda</u>		<u>Outcomes</u>
I.	Welcome and Land Acknowledgement – Michelle Sampat	I would like to take a moment to acknowledge that we are on Tongva land and recognize them as the traditional caretakers of Tovaangar (the Los Angeles Basin, So. Channel Islands), what we now call home. We would also like to pay our respects to the Honuukvetam (Ancestors), Ahiihirom (Elders), and Eyoohiinkem (relatives/relations) past, present and emerging.
II.	Approve Minutes a. September 8, 2020 b. September 22, 2020	Approved
III.	Announcements	The Transfer Center is hosting several Transfer Agent Trainings during the month of October: Monday, October 19 at 10:00am-11:30am Monday, October 19 at 12:00pm-1:30pm Tuesday, October 20 at 1:30pm-3:00pm Tuesday, October 20 at 3:30pm-5:00pm <a href="http://tinyurl.com/MtSACTransferAgent">tinyurl.com/MtSACTransferAgent</a>
IV.	Membership Review – Patricia Maestro & Michelle Sampat	The Committee reviewed and edited the Membership and Goals area on the Purpose, Function and Membership. Committee approved to send Purpose, Function and Membership to C&I.
V.	Goal Setting – Patricia Maestro & Michelle Sampat a. Career Coach b. Degree and Certificate Matcher c. Marketing Plan	a. Dejah Swingle demoed the Career Education (CE) Website, as well as the Career Coach Website b. Postponed to next meeting c. Postponed to next meeting
VI.	Website – Patricia Maestro a. Committee Website	Postponed to next meeting
VII.	Catalog and Mapping Process – Patricia Maestro & Michelle Sampat	Postponed to next meeting

VIII. Catalog Mapping Tab – Pedro Suarez		Postponed to next meeting			
<b>2020-21 Meetings</b> 9:00-10:30 2 <sup>nd</sup> & 4 <sup>th</sup> Tuesdays	<b>Fall 2020</b> <u>September 8 &amp; 22</u> <u>October 13, 27</u>	<u>November 10 &amp; 24</u> <u>December 8.</u>	<b>Spring 2021</b> <u>March 9 &amp; 23</u>	<u>April 13 &amp; 27</u> <u>May 11 &amp; 25</u>	<u>June 8</u>