

ePIE Report - 4 Column

Mt. San Antonio College

Counseling

Mt. SAC Mission Statement: The mission of Mt. San Antonio College is to welcome all students and to support them in achieving their personal, educational, and career goals in an environment of academic excellence.

Department Mission Statement: The Counseling Department delivers essential career counseling services to our diverse and changing student population. We are committed to meeting the multifaceted needs of our students in an innovative and professional manner, maintaining sensitivity and honoring language and cultural differences. In support of this mission, the department is committed to:

- Counseling for career, educational, and personal development
- Teaching courses in career, life and educational planning, professional growth and student services
- Conducting new student orientation sessions and workshops
- Promoting liasons with local school districts, employers and community programs
- Promoting liasons with on-campus departments and services
- Participating actively in shared governance

09-10 External Conditions: 1) Changes to Title V regarding admissions and concurrent enrollment (AP 5011), minors on campus, and course repetition (AP 4228)
 2) Economic climate; reduced courses and increased enrollment
 3) State budget reductions
 4) Competitive transfer requirements

09-10 Internal Conditions: 1) Banner system and Degree Works transition and updates
 2) Budget - Cuts to categorical funds
 3) Significantly increased in-person orientations

College Goals: 12. Increase Persistence

Previous Year Accomplishments: Revised the Dismissal Appeal Process: Committee was formed to review student dismissal appeals. If students were approved for readmittance, they were instructed to attend a Reinstatement Workshop.

College Goals: 4. Improve Partnerships

Previous Year Accomplishments: A dedicated veteran's services liason was identified to work with the VA office to help improve the support and services for our veteran students.

SLO/AUO/SA	Means of Assessment & Criteria / Tasks	Summary of Data	Use of Results & Follow-Up
Counseling - On-Line Counseling - Student level of satisfaction of on-line counseling services will increase by 10% from a 75% satisfaction level as reported in On-line Counseling Satisfaction Survey. Type(s): AUO Status: Actively Assessing	Assessment Method: Students will be surveyed at the end of each semester to determine satisfaction level. Assessment Method Category: Survey Criterion: The level of student satisfaction as reported on the On-line Counseling Satisfaction Survey will reflect a 10% increase by the	04/01/2010 - Highlights from Survey Results: 79.9%of students participate in online counseling from home. 61.1% prefer in-person counseling while %38 prefer online counseling. 11.6% stated that there were questions/concerns that they would feel comfortable addressing online. 88.4% stated that there were not questions/concerns that they would feel	04/01/2010 - Continue to assess student satisfaction with online counseling to find ways to improve online services. Evaluate the process of scheduling in-person counseling appointments. Online counseling should be utilized by students who prefer to communicate online and for those

SLO/AUO/SA	Means of Assessment & Criteria / Tasks	Summary of Data	Use of Results & Follow-Up
	end of 2008-2009.	<p>comfortable addressing online 14.2% stated that there were questions/concerns that they would not feel comfortable getting help with from online counseling. 85.1% did not have these concerns. 57.1% stated that online counseling was equal in quality to in-person counseling. 67.8% stated that the reason to utilize online counseling was because it was easier than scheduling an in-person counseling appointment. On a Scale from 1 to 5 (5 being the most satisfied) 23.1% indicated a "3", 32.3% indicated a "4" and 29.4% indicated a "5"</p> <p>Summary of Data Type: Criterion Met</p> <p>Summary of Data Status: Closed</p> <p>Related Documents: Online Counseling Survey Results</p>	<p>who have difficulty coming to campus. 67.8% stated that they participated in online counseling because of the difficulty in making in person appointments. Only 18.3% preferred online communication and 36% stated it was difficult to make it to campus.</p> <hr/>
<p>Counseling - Front Counter - As a result of front counter interaction, 75% of assessed students will feel they had a positive experience.</p> <p>Type(s): AUO</p> <p>SLO/GEO Start Date: 07/01/2009</p> <p>Intended Date to Complete 'Use of Results': 08/30/2009</p> <p>Status: Actively Assessing</p> <p>Staffing Resources Required: Adjunct Counselors, permanent part time front counter staff.</p> <p>Other Resources Required: Funding for training.</p> <p>Is this a Basic Skills Initiative project?: Yes</p>	<p>Assessment Method: Students will be given the satisfaction survey after their front counter interaction.</p> <p>Assessment Method Category: Survey</p> <p>Criterion: 75% of students assessed will report being satisfied with their front counter interaction. Satisfaction will be based on a 5 question survey.</p>	<p>04/01/2010 - Survey Results Highlights: 80% agreed that the front counter staff was courteous. 83% agreed that the front counter staff seemed interested in helping them. 88% agreed that the staff helped meet their needs to the best of their ability. 88% agreed that the staff provided alternatives if counselor appointments were not available. 83% agreed that they had an overall positive experience with the department front counter staff.</p> <p>Summary of Data Type: Criterion Met</p> <p>Summary of Data Status: Closed</p>	<p>04/01/2010 - Continue to assess student satisfaction at the front counter especially during registration periods.</p> <hr/>

SLO/AUO/SA	Means of Assessment & Criteria / Tasks	Summary of Data	Use of Results & Follow-Up
<p>Counseling - Orientation - As a result of participating in counselor facilitated orientation, 75% of the students assessed will feel confident about starting their first semester at Mt. SAC.</p> <p>Type(s): AUO</p> <p>SLO/GEO Start Date: 06/01/2009</p> <p>Intended Date to Complete 'Use of Results': 07/31/2009</p> <p>Status: Actively Assessing</p> <p>Staffing Resources Required: adjunct counselors, permanent part time front counter staff, peer advisor.</p> <p>Training Resources Required: orientation handbook, printing cost</p> <p>Other Resources Required: Designated Classroom for Orientation</p> <p>Equipment Resources Required: Multimedia equipment (computer, power point, projector, internet)</p>	<p>Assessment Method: Students will be given surveys at the end of the orientation session.</p> <p>Assessment Method Category: Survey</p> <p>Criterion: At least 75% of students assessed will feel confident about their first semester at Mt. SAC. Students' confidence level will be based on how they answer the 11 question survey.</p>	<p>04/01/2010 - Highlights of Survey Results: 87% of students agreed about feeling comfortable being a college student at Mt. SAC. 90% agreed that they knew what it took to be academically successful. 82% understood Engl, Math, Read placement scores. 61.7% knew which courses to select for registration. 61.7% knew how to register for classes. 90% felt positive about their decision to attend Mt. SAC. 86% were able to read the class schedule in order to create a course schedule. 88% knew the definition of a prerequisite. 86% knew the procedure of adding and dropping courses. 90% were ready to start their educational studies at Mt. SAC. 87% reported confidence about starting their first semester at Mt. SAC.</p> <p>Summary of Data Type: Criterion Met</p> <p>Summary of Data Status: Closed</p> <p>Related Documents: Orientation Survey</p>	<p>04/01/2010 - Only 61% of students knew what courses to register for or how to register. In some of the orientation sessions, counselors may have given the survey before the educational planning portion of the orientation which would partly explain why many students were unsure about the courses to register. However, only 61% agreed that they knew how to register which is discussed in the first half of the orientation. In contrast when asked about the process of adding and dropping courses 86% of students agreed. Students may be unsure of what courses to take and may see this as a relationship to registration. Therefore anything asked about registration may cause students to think of the specific courses for which they need to register. However, from an orientation point of view, these are two separate items and needs to be made clearer for students. Also, the counseling department needs to administer the survey at the same time in all orientations, after the educational planning portion.</p>
<p>Counseling - Early Alert - Develop an Early Alert System where faculty can alert the student and the counseling department of substandard work or absences in order to develop an early intervention process.</p> <p>Type(s): SA (Strategic Action)</p>		<p>04/01/2010 - Resolution for an Early Alert program has been drafted. Will be reviewed by Academic Senate.</p> <p>Summary of Data Type: Criterion Not Met</p> <p>Summary of Data Status:</p>	<p>04/01/2010 - Counseling department will continue pursuing an Early Alert process and begin to establish relationships with faculty.</p>

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<p>Status: Actively Assessing</p> <p>Staffing Resources Required: Data tech position for counseling dept.</p> <p>Training Resources Required: Training for instructional faculty.</p> <p>Other Resources Required: Software, personel cost.</p> <p>Equipment Resources Required: IT support for development and implementation</p>		Open	
<p>Counseling - Probation Policy - As a result of a retreat for counseling department to include discussion of student notification of probation status and intervention. 100% of the counselors will have a clear understanding of the necessary counseling interventions to be prescribed.</p> <p>Type(s): SA (Strategic Action)</p>	<p>Assessment Method: Counselors will be surveyed on a pre/post basis to measure their understanding of the new probation policy and the implementation of interventions.</p> <p>Assessment Method Category: Survey</p> <p>Criterion: 100% of counselors will be able to correctly discuss and apply the probation interventions.</p>		
<p>Counseling - Major/Career - As a result of counseling services, 80% of students who are undecided will feel more confident about changing or deciding on a major/career</p> <p>Type(s): AUO</p>	<p>Assessment Method: Students will complete a satisfaction survey designed to measure level of satisfaction and comfort with career counseling services.</p> <p>Assessment Method Category: Survey</p> <p>Criterion: 80% of students who utilize services and respond to satisfaction survey.</p>		
<p>Counseling - Educational Planning - As a result of educational counseling services, 80% of students will be able to evaluate their progress towards goal completion and will be able to construct an educational</p>	<p>Assessment Method: Construction of an Educational plan</p> <p>Assessment Method Category: Portfolio</p> <p>Criterion:</p>		

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<p>plan appropriate to their goal.</p> <p>Type(s): AUO</p>	<p>80% of students will be able to show their understanding of the educational planning process by constructing an educational plan.</p>		
<p>Counseling - Probation Notification - 80% of current students on academic and/or progress probation will understand the new probation policy.</p> <p>Type(s): AUO</p>			
<p>Counseling - On-Line Orientation - 80% of students who complete the on-line orientation will understand the registration process.</p> <p>Type(s): AUO</p>			
<p>Counseling - Veteran Counseling Services - As a result of a counseling appointment, 80% of assessed veterans will feel comfortable with their educational plan</p> <p>Type(s): AUO</p>			
<p>Counseling - Athletic Services - As a result of a counseling appointment, 80% of athletes will be satisfied with services.</p> <p>Type(s): AUO</p>			
<p>Counseling - Petition Procedures - 80% of assessed students will understand the process to petition dismissal status.</p> <p>Type(s): AUO</p>			
<p>Counseling - International Services - As a</p>			

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<p>result of counseling services, 80% of assessed international students will be satisfied with services.</p> <p>Type(s): AUO</p>			
<p>Counseling - Annual Department Retreat - Coordinate a retreat for counselors, advisors and staff to plan future activities for the department and ways to improve services.</p> <p>Type(s): SA (Strategic Action)</p> <p>Other Resources Required: Funding for printing, supplies, food, facilities.</p>		<p>04/01/2010 - on August 14, 2009 counselors met to discuss goals and objectives for the department. The following were identified as key areas: ORIENTATION Objective: Quality orientation in a mandatory manner without blocking registration distinct from educational planning consistent with matriculation guidelines. This would include the transition of basic skills and ESL non-credit students to the credit side.</p> <p>DEPARTMENT COMMUNICATION: Trust and Information Objective: Use civil strategies to work through individual differences in the department. Review, revise and/or create a mechanism through which we can have a meaningful dialogue, disseminate information and develop a sense of professional responsibility to stay involved and informed.</p> <p>CAREER/TRANSFER Objective: Create a continuum of services: career placement, career and transfer center. Counseling department will have a liaison to the career and transfer services department.</p> <p>Summary of Data Type: Criterion Met</p> <p>Summary of Data Status: Open</p>	<p>04/01/2010 - The department continues to meet to discuss these key issues. Committees have been established to meet the objectives set out by the department. Advisors and other staff members will be invited to future planning meetings.</p> <hr/>
<p>Counseling - Career Assessment Training - Conduct training on career assessments.</p> <p>Type(s): SA (Strategic Action)</p>		<p>04/01/2010 - Counselors were trained how to utilize and interpret the Self-Directed Search career assessment. A powerpoint presentation</p>	<p>04/01/2010 - Continue career assessment training in the Myers-Briggs Type Indicator (MBTI) and</p>

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		<p>was developed and was made available to all counselors who planned on utilizing the instrument with their students.</p> <p>Summary of Data Type: Criterion Met</p> <p>Summary of Data Status: Open</p>	<p>the Strong Interest Inventory (SII). Work with Career/Transfer Center in identifying other career assessments.</p> <hr/>
<p>Counseling - Part Time Training - Conseling department will develop new process for training part time counselors.</p> <p>Type(s): SA (Strategic Action)</p>		<p>04/01/2010 - All Adjunct Counselors went through a formal training program. All participants were given a binder with pertinent information regarding counseling services, banner navigation, campus policy and procedures and contact information.</p> <p>Summary of Data Type: Criterion Met</p> <p>Summary of Data Status: Closed</p>	<p>04/01/2010 - Adjunct Counselors will go through training on an on-going basis.</p> <hr/>
<p>Counseling - Counseling Classroom Lab - Designate Counseling classroom for counseling course related activities.</p> <p>Type(s): SA (Strategic Action)</p>		<p>04/01/2010 - Currently Building 12 is being proposed for the Counseling department's classroom/lab/orientation activities. These classrooms will provide multi media capabilities that will provide opportunities for students to enhance their interviewing skills and learn how apply technological skills to career exploration</p> <p>Summary of Data Type: Criterion Met</p> <p>Summary of Data Status: Open</p>	
<p>Counseling - Marketing - Counseling department will develop marketing strategies to increase campus awareness of counseling services.</p> <p>Type(s): SA (Strategic Action)</p> <p>Other Resources Required:</p>		<p>04/01/2010 - Marketing team conducted classroom presentations during the fall semester to help generate greater awareness of counseling services. The marketing team also generated and implemented new check-in processes during the registration period, significantly reducing the wait time for students.</p>	

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<p>\$3080 for marketing materials Equipment Resources Required: Table banner, t-shirts, pens, brochures</p>		<p>Summary of Data Type: Criterion Met Summary of Data Status: Open</p>	
<p>Counseling - Tech Support - Counseling department will identify an Information Technology staff member to serve as liason to assist with technology based issues and services. Type(s): SA (Strategic Action)</p>		<p>04/01/2010 - The counseling department identified individuals from the counseling faculty to work with IET on Banner related issues. As a result, counselors and adviors have been trained on general Banner navigation and the Luminous Portal. A banner training manual has also been developed and continues to be updated to aid in this process. Summary of Data Type: Criterion Met Summary of Data Status: Open</p>	
<p>Counseling - Articulation Officer - Hire full time Articulation Officer by Fall 2011. Submit request to fill position during the Fall 2010 semester. Type(s): SA (Strategic Action)</p>			
<p>Counseling - Intervention Services - Develop targeted intervention plans for probation students that deal with the following issues: Academic, Financial, and Personal. Type(s): SA (Strategic Action)</p>			
<p>Counseling - Pre Orientation - Develop a new student orientation designed to occur prior to the assessment testing in English, Math and Reading. The purpose is to address the significance and proper procedures related to assessment testing.</p>			

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<p>Type(s): SA (Strategic Action)</p>			
<p>Counseling - Document Translation - Translate all pertinent documents related to registration, transfer, and support services to Spanish.</p> <p>Type(s): SA (Strategic Action)</p>			
<p>Counseling - Curriculum - Have Counseling representation on curriculum committees to discuss current Associate Degree and Certificate requirements and policies.</p> <p>Type(s): SA (Strategic Action)</p> <p>Status: Actively Assessing</p> <p>Staffing Resources Required: Full Time Articulation Officer</p>			
<p>Counseling - Transfer - Collaborate with university representatives and admission officers to ensure successful student transfer to California State University, University of California and Independent University systems.</p> <p>Type(s): SA (Strategic Action)</p> <p>Status: Actively Assessing</p> <p>Staffing Resources Required: Full time Articulation Officer, Counselors/Advisors, Transfer Center Staff.</p>			

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Accomplishments: approved for readmittance, they were instructed to attend a Reinstatement Workshop.

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Course Outcomes	Means of Assessment & Criteria / Tasks	Summary of Data	Use of Results & Follow-Up
<p>Counseling - COUN 1 - Introduction to College - Student Services - Students will be able identify 2 Student Service Areas and their function.</p> <p>Status: Actively Assessing</p>	<p>Assessment Method: Essay</p> <p>Assessment Method Category: Course Embedded Test</p> <p>Criterion: 75% Students will identify 2 student service areas and 1 primary function for each area.</p>		

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<p>Counseling - COUN 1 - Introduction to College - Academic Programs - Students will be able to explain the differences between the academic programs at Mt. SAC (i.e. degrees, certificates, transfer).</p> <p>Status: Actively Assessing</p>	<p>Assessment Method: Essay</p> <p>Assessment Method Category: Course Embedded Test</p> <p>Criterion: 75% of students will be able to explain through essay the differences between the academic programs at Mt. SAC. Students must discuss each of the degree options (certificate, associate degree, transfer)</p>		
<p>Counseling - COUN 2 - College Success Strategies - Procrastination - Students will be able to identify and explain 2 reasons for procrastination.</p> <p>Status: Actively Assessing</p>	<p>Assessment Method: Essay</p> <p>Assessment Method Category: Course Embedded Test</p> <p>Criterion: 75% of students will be able to identify 2 reasons for procrastination. Students must identify reasons and ways of overcoming procrastination.</p>	<p>03/05/2010 - According to our ?Criteria for Success? SLO #1 was met for Spring 2009</p> <p>-A total of 36 students completed an essay on procrastination and time-management.</p> <p>-100% of the students provided 3 reasons why they procrastinate and what strategies they will employ to help them overcome procrastination.</p> <p>Summary of Data Type: Criterion Met</p> <p>Summary of Data Status: Closed</p>	<p>03/05/2010 - -The two SLO?s above worked in conjunction; the second SLO was needed to overcome areas within the first SLO (procrastination)</p> <p>-Many students see procrastination as having a potential benefit. They stated that the pressure that is created by procrastination actually helps them get through the particular assignment, however, many students who participated stated that as a result of this assignment they were more aware of their procrastinating tendencies. Will consider looking at the benefits of NOT procrastinating, versus the students seeing the benefits of their procrastination.</p>
<p>Counseling - COUN 2 - College Success Strategies - Time Management - Students will be able to explain a new time management strategy.</p>	<p>Assessment Method: Essay</p> <p>Assessment Method Category: Course Embedded Test</p>	<p>03/05/2010 - According to our ?Criteria for Success? SLO #2 was met for Spring 2009</p> <p>A total of 36 students completed an essay on procrastination and time-management.</p>	<p>03/05/2010 - The two SLO?s above worked in conjunction; the second SLO was needed to overcome areas within the first SLO</p>

Course Outcomes	Means of Assessment & Criteria / Tasks	Summary of Data	Use of Results & Follow-Up
<p>Status: Actively Assessing</p>	<p>Criterion: 75% of students will discuss at least one time management strategy in which they have not utilized in their studies.</p>	<p>100% of the students indicated at least one time management strategy that would help them overcome their procrastination. Summary of Data Type: Criterion Met Summary of Data Status: Closed</p>	<p>(procrastination). _____</p>
<p>Counseling - COUN 2 - College Success Strategies - External/Internal Factors - Students will be able to identify external and internal factors that influence academic success.</p>			
<p>Counseling - COUN 2 - College Success Strategies - Study Skills - Students will be able to identify at least 2 study skill strategies important for success.</p>			
<p>Counseling - COUN 20 - Peer Counselor Training - Communication - Students will increase their understanding of communication techniques such as the recognition of verbal and nonverbal communication, appropriate problem-solving skills, and the use of empathy. Status: Actively Assessing</p>	<p>Assessment Method: 70% of students will receive at least 70% on case study assignment that asks for the demonstration of communication techniques (recognition of verbal and nonverbal communication, appropriate problem-solving skills, and the use of empathy). Assessment Method Category: Course Embedded Test</p>	<p>03/05/2010 - According to our ?Criteria for Success? SLO #1 was met for Spring 2009 -100% of the students received at least 70% on the course embedded test. -Students ranged from 79% to 89%. -The case study included demographic and other related information about the case study student and her problem situation. -Students were asked to list and describe the relevant factors involved the student's case, including questions that still needed to be asked and other information that was needed. -Students were also asked to list and describe the steps they would take to help the student using the specific information such as counseling skills and related material that had been covered in class. -The case study was part of the students' midterm exam Summary of Data Type: Criterion Met Summary of Data Status: Closed</p>	<p>03/05/2010 - -The COUN 20 class was 8-weeks long so the material was compressed., should compare to 16 week course to see if results vary or remain constant. _____</p>

Course Outcomes	Means of Assessment & Criteria / Tasks	Summary of Data	Use of Results & Follow-Up
<p>Counseling - COUN 20 - Peer Counselor Training - Educational Plan - Students will be able to assist in an initial draft of an educational plan.</p> <p>Status: Actively Assessing</p>	<p>Assessment Method: 70% of students will successfully create an Educational Plan for a hypothetical student.</p> <p>Assessment Method Category: Course Embedded Test</p>	<p>03/05/2010 - ?According to our ?Criteria for Success? SLO #2 was met for Spring 2009</p> <p>-88% of the students successfully created an Educational Plan for a hypothetical student. Students' scores ranged from 56% to 100%, only 2 students did not earn a 70%.</p> <p>-Students were asked to create a 2 year educational plan for a hypothetical student.</p> <p>-Students were given information about the hypothetical student's transfer and associate degree majors, transfer school, placement test scores and work hours.</p> <p>-The educational plan was part of the students' midterm exam.</p> <p>Summary of Data Type: Criterion Met</p> <p>Summary of Data Status: Closed</p>	<p>03/05/2010 - -The COUN 20 class was 8-weeks long so the material was compressed.</p> <p>-The intense, compressed nature of the class and the complexity involved in educational planning may have affected the student's test scores.</p> <p>-More time should be devoted to educational planning.</p> <p>-Should assess 16 week course to see if results vary or remain constant.</p>
<p>Counseling - COUN 5 - Career / Life Planning - Personal Attributes - Students who complete Counseling 5 will be able to identify their personality type.</p>	<p>Assessment Method: Post Test</p> <p>Assessment Method Category: Course Embedded Test</p> <p>Criterion: 70% of students who complete COUN 5 will be able to identify their personality type based on an administered assessment tool (e.g. MBTI, 16PF, True Colors, etc) as measured on the final exam.</p>		
<p>Counseling - COUN 5 - Career / Life Planning - Careers - Students who complete Counseling 5 will have identified several careers based on their identified personal attributes.</p>	<p>Assessment Method: 75% of students who complete COUN 5 will be able to articulate, via essay, as compared to a rubric, the connection between 3 interested career areas with their identified values, personality traits,</p>		

Course Outcomes	Means of Assessment & Criteria / Tasks	Summary of Data	Use of Results & Follow-Up
	and skills. Assessment Method Category: Course Embedded Test		
<p>Counseling - COUN 5 - Career / Life Planning - Confidence - Students who complete Counseling 5 will feel confident in their ability to choose a major.</p> <p>Status: Actively Assessing</p>	<p>Assessment Method: Post Survey</p> <p>Assessment Method Category: Survey</p> <p>Criterion: 70% of students who complete COUN 5 will feel a higher level of confidence in their ability to choose a major as measured by a score of 7 out of 10 on confidence survey.</p>	<p>03/05/2010 - According to our ?Criteria for Success? SLO #1 was met for students assessed in Spring 2009</p> <p>-91% of students who completed the assessment received a 35 or higher score.</p> <p>-As a whole, students received 85% (3854 out of a total of 4550). This is based on the #of students times the total score, which was out of 50 on each survey.</p> <p>-8 students did not meet the criteria; their scores were 29, 34, 21, 30, 22, 33, 19, 19.</p> <p>-Question #2 states: ?I am confident in my ability to choose a major?</p> <p>-This question is worth a total of 455 points. Student scored a total of 360 receiving a 79%. While this still indicates success according to our criteria, it is significantly lower than the combination of the other questions. Also, 65 out of 91 (71%) student answered this question with a 4 or 5 (agree or strongly agree).</p> <p>Summary of Data Type: Criterion Met</p> <p>Summary of Data Status: Closed</p>	<p>03/05/2010 - 1) Consider modifying Likert Scale to state ?Least? instead of ?Strongly Disagree? the Scoring system seems to indicate that the scale is based on a continuum for example, least agree to strongly agree. However, the statements ?Strongly Disagree? and ?Disagree? does not reflect this continuum.</p> <p>2) In SLO 1, Students as a whole received an 85% on the surveys. If we look at question #2, student scored a 79%. Also, 71% of students answered the question with a 4 or 5. Though the percentage here still meets our definition of success, there seems be some differences between the overall survey and this particular question. Some questions to consider: Do the questions on the survey reflect what they think is important in deciding on a major? Or is there differences between what we think is important for them and what they actually need when deciding a major.</p> <p>3) Consider modifying questions to reflect change: ?I feel more confident about choosing a major than when I first started this class? answering this question with a 3 is much more significant than answering ?I am confident in my ability to choose a major? with a 3. Or consider adding a pretest.</p>

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<p>Counseling - COUN 5 - Career / Life Planning - Interviewing - Students who complete Counseling 5 will feel more confident about their interviewing skills.</p> <p>Status: Actively Assessing</p>	<p>Assessment Method: Survey</p> <p>Assessment Method Category: Survey</p> <p>Criterion: 70% of students who complete COUN 5 will feel a higher level of confidence about their interviewing skills as measured by a score of at least 35 out of 50 on confidence survey.</p>	<p>03/05/2010 - According to our ?Criteria for Success? SLO #2 was met for Spring 2009 -95% of students who completed the assessment received a 35 or higher score.</p> <p>-As a whole, students received 87% (3947 out of 4550). This is based on the #of students times the total score, which was out of 50 on each survey.</p> <p>Summary of Data Type: Criterion Met</p> <p>Summary of Data Status: Closed</p>	<p>03/05/2010 - 1) Consider modifying Likert Scale to state ?Least? instead of ?Strongly Disagree? the Scoring system seems to indicate that the scale is based on a continuum for example, least agree to strongly agree. However, the statements ?Strongly Disagree? and ?Disagree? does not reflect this continuum.</p> <p>2) Add a ?Catch All? question to SLO#2 (like question #2 from SLO 1) in order to compare the overall data with how students answer the statement: "I fell confident about my</p>
<p>Counseling - COUN 5 - Career / Life Planning - Career Decision - Students who complete COUN 5 will feel more confident of their choice of major/career or have changed to a more appropriate major/career</p>	<p>Assessment Method: Pre/Post Survey</p> <p>Assessment Method Category: Survey</p>		
<p>Counseling - COUN 5 - Career / Life Planning - Transfer Pathways - Students who complete COUN 5 will be able to clearly identify pathways to transfer to four-year universities.</p> <p>Status: Not Actively Assessing</p>	<p>Assessment Method: Students will complete an Educational Plan incorporating appropriate general education pattern and major requirements using ASSIST.ORG</p> <p>Assessment Method Category: Other</p>		
<p>Counseling - COUN 5 - Career / Life Planning - Vocational Pathway - Students who complete COUN 5 will thoroughly evaluate Associate Degree and Certificate options if transfer is not their primary choice.</p>	<p>Assessment Method: Students will develop an Education Plan explaining how their course selections meet both general education and major requirements for the Associate Degree and major requirements for Certificates.</p>		

Course Outcomes	Means of Assessment & Criteria / Tasks	Summary of Data	Use of Results & Follow-Up
	Assessment Method Category: Other		
Counseling - COUN 51 - Career Planning - SLO 1 - COUN 51 students will be able to identify 2 possible career options. Status: Actively Assessing	Assessment Method: Essay Assessment Method Category: Other Criterion: 70% of students who complete COUN 51 will identify 2 career options based on information gathered from career assessments, inventories and computer generated information.		
Counseling - COUN 51 - Career Planning - SLO 2 - COUN 51 students will be able to identify at least 2 online career information resources. Status: Actively Assessing	Assessment Method: Exam Assessment Method Category: Course Embedded Test Criterion: 70% of students who complete COUN 51 will identify at least 2 online career information resources.		
Counseling - COUN 54 - Single Parent Academy - SLO 1 - Students who complete COUN 54 will demonstrate 3 success strategies that will assist in completing their educational goals as single parents	Assessment Method: Essay Assessment Method Category: Other Criterion: 70% of students who complete COUN 54 will identify 3 of the following success strategies: Accepting Personal Responsibility, Discovering Self-Motivation, Mastering Self-Management, Employing Interdependence, Gaining Self-Awareness, Adopting Lifelong Learning, Developing Emotional Intelligence, Staying on Course to Success, and explain how these strategies will help them meet their educational goals as single parents.		

Course Outcomes	Means of Assessment & Criteria / Tasks	Summary of Data	Use of Results & Follow-Up
<p>Counseling - COUN 54 - Single Parent Academy - SLO 2 - Students will feel confident about their preparation to reach their educational goals.</p>	<p>Assessment Method: Survey Assessment Method Category: Survey Criterion: 70% of students who complete COUN 54 will feel confident about their prep as measured by a score of 35 out 50 points on survey (points based on Likert Scale, ex. Students will receive 5 points if they indicate a ?5? for a particular question)</p>		
<p>Counseling - COUN 7 - Introduction to the Transfer Process - SLO 1 - Students who complete COUN 7 will identify at least 2 differences between the CSU and UC systems and explain how each of these differences influences their decision on where to transfer.</p> <p>Status: Actively Assessing</p>	<p>Assessment Method: Essay Assessment Method Category: Other Criterion: 70% of students who complete COUN 7 will identify 2 differences between the two systems and how each influences their transfer decision.</p>		
<p>Counseling - COUN 7 - Introduction to the Transfer Process - SLO 2 - Students who complete COUN 7 will identify the key transfer requirements to the CSU and UC systems.</p> <p>Status: Actively Assessing</p>	<p>Assessment Method: Final Exam Assessment Method Category: Course Embedded Test Criterion: 70% of students will identify at least 3 out of the 4 main components of CSU transfer requirements (1) 60 transferable units, 2) 30 units of GE, 3) 2.0 min. GPA, 4) completion of Golden Four-ENGL 1A, Critical thinking, SPCH 1A, and College Level Math) & 5 out of the 6 components of UC transfer requirements (1) ENGL1A, 2) Critical Thinking, 3) College Level Math, 4) 4 courses from at least two GE areas, 5) 60 transferable units, 6) 2.4 min. GPA.</p>		

Course Outcomes	Means of Assessment & Criteria / Tasks	Summary of Data	Use of Results & Follow-Up
<p>Counseling - LEAD 55 - Exploring Leadership - SLO - Students completing assignments in Area E courses will demonstrate meaningful self-evaluation related to increasing their lifelong personal</p> <p>SLO/GEO Start Date: 02/23/2009</p> <p>Intended Date to Complete 'Use of Results': 06/12/2009</p> <p>Status: SA Complete</p> <p>Is this SLO also a GEO?: Yes</p> <p>Equipment Resources Required: None</p> <p>Staffing Resources Required: None</p> <p>Training Resources Required: None</p> <p>Other Resources Required: None</p>	<p>Assessment Method: GEO reporting form for Area E will be used as a means of assessment.</p> <p>Assessment Method Category: Other</p> <p>Criterion: 70% of students who complete the final paper will meet expectations by scoring a ?1? or more in at least two of the three categories (Collection, Analysis, and Application).</p>	<p>06/12/2009 - 38 students completed the assignment. The large majority of students who completed the final paper writing assignment (84%) met the General Education Outcomes for Area E (32 students). Most students (60%) who met expectations, met expectations by scoring ?1? in each of the three categories (Collection, Analysis, and Application); whereas 40% of the students exceeded expectations by scoring ?? in each of the three categories.</p> <p>Summary of Data Type: Criterion Met</p> <p>Summary of Data Status: Closed</p> <p>Related Documents: LEAD 55.Final Summary.doc</p>	<p>03/19/2010 - The results will be used to enhance the General Education Outcomes for Area E for the LEAD 55 course. The students who did not meet the GEO outcomes for this area, also did not successfully complete the course; therefore, a regular progress review with students who are not performing at a satisfactory level following the mid-term paper will be beneficial to ensure that those students understand the expectations for the course assignments, but also for the final paper writing assignment.</p>