



unit **PIE**

2014-15
2015-16
2016-17
2017-18

Planning for Institutional Effectiveness

Introduction

- I. Unit Information
- II. Institutional Mission
- III. Unit Mission
- IV. College Themes and Goals

Section One

Where We Are: A Summary and Analysis of the Current Year 2014-15

- I. Summary Context: Unit Goals
- II. Notable Achievements
- III. Tracking External/Internal Conditions, Trends, Impacts, Retention & Success, Critical Decisions and Outcomes Assessment
- IV. Alignment and Progress on Unit and College Goals: Closing the Loop

Section Two

Where We Are Going: Planning for the Next Three Years, 2015-16, 2016-17, 2017-18

- I. Planning Context: Unit Goals Assessed and Revised
- II. Annual Implementation Plan
- III. Resources Identified in Relation to Planning

Section Three

Recommendations for Improving the Planning Process

NOTE: This PIE Form is optimized to be used in Acrobat or [Adobe Reader 10 or later](#).



Planning for Institutional Effectiveness

Introduction

UNIT	Dance	Current Year	YEAR 1	YEAR 2	YEAR 3
Contact Person	Amy Nakamura	2014-15	2015-16	2016-17	2017-18
E-mail / Extension	anakamura@mtsac.edu /4635	<input checked="" type="checkbox"/> Summary	<input checked="" type="checkbox"/> Planning	<input checked="" type="checkbox"/> Planning	<input checked="" type="checkbox"/> Planning

Your Unit Program Review will be recorded on this form summarizing the current year and documenting planning for the next three-year cycle. **Please remember** that all outcomes assessment work should be recorded in TracDat (<http://tracdat.mtsac.edu/tracdat>) in order for your assessment work to best contribute to institutional reports. Outcomes assessment work may include courses, programs, direct and indirect services, organizational structure, structural elements, and institutional outcomes. Respond to only the outcomes categories or types that apply to your unit.

Institutional Planning Framework

The college is unified through its demonstrated connection to the mission. Driven by the California Master Plan for Higher Education, revised by the President's Advisory Council, and approved by the Board of Trustees, it informs all planning and assessment.

Institutional Mission

The mission of Mt. San Antonio College is to support students in achieving their full educational potential in an environment of academic excellence.

Unit Mission

Enter your Unit mission statement here if applicable

College Themes and Goals

College themes and goals allow the campus to focus on critical issues. Articulated by the President's Advisory Council and approved by the Board of Trustees, they guide institutional planning and assessment processes.

Theme A: To Advance Academic Excellence and Student Achievement

- | | |
|-----------------|---|
| College Goal #1 | The college will prepare students for success through the development and support of exemplary programs and services. |
| College Goal #2 | The college will improve career/vocational training opportunities to help students maintain professional currency and achieve individual goals. |
| College Goal #3 | The college will utilize student learning outcome and placement assessment data to guide planning, curriculum design, pedagogy, and/or decision-making at the department/unit and institutional levels. |

Theme B: To Support Student Access and Success

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|-----------------|---|
| College Goal #4 | The college will increase access for students by strengthening recruitment opportunities for full participation in college programs and services. |
| College Goal #5 | Students entering credit programs of study will be ready for college level academic achievement. |
| College Goal #6 | The college will ensure that curricular, articulation, and counseling efforts are aligned to maximize students' successful university transfer. |

Theme C: To Secure Human, Technological, and Financial Resources to Enhance Learning and Student Achievement

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|------------------|---|
| College Goal #7 | The college will secure funding that supports exemplary programs and services. |
| College Goal #8 | The college will utilize technology to improve operational efficiency and effectiveness and maintain state-of-the-art technology in instructional and support programs. |
| College Goal #9 | The college will provide opportunities for increased diversity and equity for all across campus. |
| College Goal #10 | The college will encourage and support participation in professional development to strengthen programs and services. |
| College Goal #11 | The college will provide facilities and infrastructure that support exemplary programs and the health and safety of the campus community. |
| College Goal #12 | The college will utilize existing resources and improve operational processes to maximize efficiency of existing resources and to maintain necessary services and programs. |

Theme D: To Foster an Atmosphere of Cooperation and Collaboration

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|------------------|---|
| College Goal #13 | The college will improve the quality of its partnerships with business and industry, the community, and other educational institutions. |
| College Goal #14 | The college will improve effectiveness and consistency of dialogue between and among departments, committees, teams, and employee groups across the campus. |

SectionOne

Where We Are: A Summary and Analysis of the Current Year 2014-15

I. Summary Context - Unit Goals for: Dance

Identify the goals that guided your Unit's work for the 2014-15 year (from your 2013-14 PIE form) in the following table and connect those goals to the College Themes. *Add rows (+) as needed. Delete rows (X).*

Unit Goal Name	Unit Goal	<u>College Theme</u>
AA Degree	Develop an AA Degree in Dance/Area of Emphasis in Dance	A: Academic Excellence
Develop Certificate	Develop a State-Approved Dance Performance Certificate	A: Academic Excellence
Complete Certificate	Complete State certification process for Pilates Teacher Certificate, which is currently being reviewed by Curriculum	A: Academic Excellence
Recruitment	Focus on student recruitment due to requests for enrollment growth, despite negative impacts of repeatability on enrollment for courses related in content (Families)	B: Access and Success
Curriculum changes	Modify lab courses to reflect theory, taking them to lecture/lab status	B: Access and Success
Student success	Focus on academic student success	A: Academic Excellence

II. Notable Achievements for: Dance

Enter your Unit's successes for the 2014-15 year in the table below. This provides opportunity for closing the loop on your Unit's activities completed this year. *Text boxes will expand as needed. Add rows (+), delete rows (X).*

Priority for Manager Summary	Unit Achievements for the 2014-15 Year	Connected Unit Goal/ College Theme
High	The Dance Teacher Certificate was approved by the state in 2015 and several students are now in the completion stages of the certificate. The Pilates Teacher Training local Certificate has been recently modified and split into two separate certificates and has been submitted to Curriculum for review before it goes on for State approval. These certificates offer superb opportunities for enrichment, deeper understanding of the material and preparation for future employment.	Unit: Complete Certificate
		A. Academic Excellence

Priority for Manager Summary	Unit Achievements for the 2014-15 Year	Connected Unit Goal/ College Theme
Med	<p>Participation in both collegiate dance conferences and professional events has offered our students the ability to grow as performers, connect with the four year transfer institutions and/or professionals in the field and represent Mt. Sac which aids in recruitment for the college. Repertory company students attended ACDA (American College Dance Association), a four day conference held at Cal State University, Long Beach. Students attended classes, performed, competed and connected with students and faculty at colleges on the West Coast. Select students also performed in "The Lyric Project", a two day concert with professional singers, presented and sponsored by The Skylight Theatre and ASCAP (the music licensing organization) and at The S.T.A.G.E. Benefit, starring some of Broadway and TV's biggest names. Both performances were choreographed by adjunct faculty Lee Marino.</p> <p>The Dance Department also held our largest ever annual high school dance day with over 275 students and 7 schools in attendance. With the addition of one new performing space, we were able to offer fifteen classes in all dance genres, culminating with the Repertory company performing in the Sophia B. Clarke theatre. We also included a performance from the Mt. SAC award winning Dance Team in an effort to recruit for the team and the Dance Program. In addition, we are holding a second recruitment day in July to help boost enrollment for the Fall Semester and advertise for our certificate programs.</p>	Unit: Recruitment
		B. Access and Success
Priority	<p>Recent students in our dance program have attained professional work in the dance industry, including a national Wicked Tour, Finding Neverland on Broadway, Laker Girls, Clipper Girls and television and music video work. Because of the colleges' close proximity to LA and these recent vocational positions, the faculty has been working on a Commercial Dance Performance Certificate. As the certificate comes together, we will decide if it should be a local certificate or a state approved certificate.</p>	Unit: Develop Certificate
		A. Academic Excellence
Priority	<p>Several students will transfer as dance majors to UC Irvine, Cal Arts and Cal State Fullerton in the Fall. Many others are hoping to transfer in the Spring to other competitive dance programs. This, along with data from our dance department survey, have encouraged the faculty to focus on developing an AA in Dance. Department chair, Amy Nakamura has taken a break from teaching this summer to focus on developing the AA.</p>	Unit: AA Degree
		A. Academic Excellence
Priority	<p>The Dance department requires written exams, research papers, critiques and reading material in all of our course work and encourages students to focus on their academics and meet with their counselors to establish their educational goals and the tools required to achieve them.</p>	Unit: Student success
		A. Academic Excellence

III. External/Internal Conditions, Trends, Impacts, Retention & Success, Critical Decisions and Outcomes Assessment

The following table is intended to track conditions that influence planning over a multi-year period beginning with the 2014-15 year. Please include data. The "Link to Data Sources and Support Options" button will open a Mt. SAC webpage that offers suggestions and links for possible data sources for your Unit. Text boxes will expand. *Add (+) rows, delete (X) rows as needed.*

Link to Data Sources and Support Options			
Year	Add item	External Conditions, Trends, or Impacts	Data Sources
2014-15		The changes to repeatability for activity courses continues to have a negative impact on students who plan to transfer in dance, who are trying to complete a certificate, or those who are preparing for a vocational career. The very nature of dance is perfected by constant repetition and with students unable to repeat levels, their training and preparation for success will suffer. We continue to work to come up with viable solutions for our students. A transition from one lab unit to two lecture/lab units will increase time on task and student success but is a big undertaking for two faculty members (both of which are trying to focus on new and existing certificate and AA programs in dance and Pilates.) Most dance programs at surrounding colleges at both the community and four year level offer 2 unit lecture/lab classes and require students to take an entire year of each level. There is no question that transitioning our courses is necessary especially since we saw an increase in the success of our students last year with the move from .5 units to 1 unit (from one day a week to 2 days a week) which was reflected in our SLO's. However, this goal will be very time consuming and difficult considering that there are only two full time faculty to complete it.	Dance department student survey Experience of faculty and students Analysis of dance major needs
2014-15		Pilates has become a popular form of holistic exercise for the senior population, so seniors are taking the Pilates classes and are entering the Pilates certificate program to learn to teach seniors. In addition, health and fitness professionals are adding Pilates to their repertoire of options for teaching clients and are entering Pilates training programs. Lastly, physical therapists are recognizing the importance of Pilates for post re-habilitation and are either recommending Pilates or they are training in Pilates themselves or hiring Pilates instructors to work with patients. All of these conditions support our need for the Pilates certificates and the need to advertise the certificate programs among the health practitioners and fitness professionals.	Media outlets http://www.healthmattersinside.com/pilates-is-exploding-in-popularity/ http://healthyliving.azcentral.com/pilates-exercises-seniors-12429.html
Year	Add item	Internal Conditions, Trends, or Impacts	Data Sources
2014-15		Need for additional full time faculty. Over the past four years, the Dance Department has added three certificates and we are currently working to add another in addition to an AA degree. We have also expanded over the past few years to include a larger facility to accommodate the growing program. Nine new courses in 2013 and seven new courses in 2014 were added and full-time and adjunct faculty have needed to repeatedly go on overload assignments to meet growth requirements. There are only two full-time instructors, one specializing in dance and the other in Pilates and four adjunct instructors in our department (since we lost a valuable adjunct this Spring.) We have begin the search for an additional adjunct professor but desperately need a third full time faculty if our department is expected to grow and thrive. Currently, we do not even have enough full time faculty to cover all of the campus committees and as a result, have no representation on Faculty Association. In order to prepare students in their technical training for career or transfer, produce quality dance concerts and outreach and serve the general population of students, it is imperative that we hire a third full-time faculty member.	Request for Faculty form
Year	Add item	Retention and Success Data	Data Sources

2014-15	Students will transfer as dance majors to UC Irvine, Cal Arts and Cal State Fullerton in the Fall. Many others are hoping to transfer in the Spring to other competitive dance programs. Students in our dance program have attained professional work in the dance industry, including a national Wicked Tour, Finding Neverland on Broadway, Laker Girls, Clipper Girls and television and music video work. Other students have attained the Dance Teacher Certificate or the Pilates Teacher Training Certificate. Several students received scholarships and acceptance into prestigious summer dance programs.	Dance department survey Alumni dance program survey Student transcripts
2014-15	Three courses were canceled this year due to low enrollment. It is a common fear among college faculty in California that with the new rules to repeatability, that this may become a regular occurrence. Many colleges have already been affected. Our department has looked at a more effective rotation of courses and a stronger focus on recruitment, adding an additional recruitment day for high school students and more performances in the community to gain visibility. A change to 2 unit lecture/lab courses versus our current 1 unit lab course will also increase time on task and help prepare students for the rigorous dance auditions necessary for transfer or professional work. Our goal is that with the addition of a local certificate and an AA degree will entice new students to enroll in our program.	Dance department meetings Banner
Year	<i>Add item</i> Critical Decisions	Data Sources
2014-15	We made a decision to proceed with a local dance performance certificate	Dance department meeting minutes
2014-15	We made a decision to proceed with an AA degree in Dance	Dance department meeting minutes
2014-15	We made a decision to take several adjunct faculty on overload to meet the staffing needs of the department as we continue to request the need for a third full time faculty in our department	Request for faculty form Banner LHE information
2014-15	We made a decision to focus on recruitment	Dance department meetings
Year	<i>Add item</i> Progress on Outcomes Assessment	Data Sources
2014-15	The Dance department faculty continues to use the Student Learning Outcomes assessment to monitor the efficiency of our course curriculum and student success. The new four-year rotation chart of SLO's and curriculum have made our assessment process and curriculum process even more efficient. The dance department recently completed the Outcomes Mapping for our certificate programs and will be able to use data gained in the process to further guide our programs. We continue to see higher levels of student success due to our implementation last year of two-day per week classes and are expecting further increases in student success due to our plan to transform our courses to lecture/lab status. In addition, many courses were updated for 4 year review and full time faculty member Karol Ritz serves on the curriculum committee which keeps our department updated with changes to curriculum as they are made.	Trac-Dat webcms SLO reports

IV. Alignment and Progress on Unit and College Goals: Closing the Loop

This section serves as a "reporting" function. It shows how your Unit closes the loop and connects planning to budget allocation: How did the prioritized college resources connect to your Unit's outcomes? What progress has your Unit made with the resources provided? Include progress on plans that did not require new resources if applicable. You are also prioritizing your Unit's progress or outcome for inclusion in your manager's summary. The **Plan Status** drop-down offers a time-frame update on the progress of your plan.

Some information has been pre-loaded into this form by your manager. Add rows (+) as needed. Delete rows (X).

Priority for Manager Summary	Plan from Previous PIE (2013-14) and Resources Obtained (if any)		Resources Secured (if any)	Progress/Outcomes/Result/Impact (Resource requests should be based on outcomes assessment)	Connected Unit Goal/ College Theme
High	4 Wunda Chairs		\$4,181.00	Wunda chairs are part of pilates certificate courses and allow for students to practice and observe an advanced movement within the genre. The Pilates Wunda Chair provides over 25 different exercise categories of exercise, focusing on core strength, leg strength, shoulder girdle stability, mobility and strength and functional movements such as standing, climbing, pushing and lifting. This benefits our regular Pilates classes providing spring based resistance work different from the Reformer. The Chair is more advanced and challenging. It is also useful in rehabilitating knee injuries, and accommodates the pregnant student. The Pilates Chair is also part of the Repertoire that is required for Pilates comprehensive training and so benefits the students enrolled in the Pilates Certificate courses.	Unit: Complete Certificate
			Instr. Equipment		A. Academic Excellence
	Plan Status	Complete	Source 2		

SectionTwo

Where We Are Going: Planning for the Next Three Years: 2015-16, 2016-17, 2017-18

I. Planning Context - Unit Goals Assessed and Revised for: Dance

This table contains your goals as noted in Section One for 2014-15. Review your Unit's goals and revise, add new goals or remove goals that are no longer relevant as appropriate for planning for 2015-16, 2016-17, and 2017-18. *Add rows (+) as needed. Delete rows (X).*

Unit Goal Name	Unit Goal	College Theme
AA Degree	Develop an AA Degree in Dance/Area of Emphasis in Dance	A: Academic Excellence
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Complete Certificate	Complete State certification process for Pilates Teacher Certificate, which is currently being reviewed by Curriculum	A: Academic Excellence
Recruitment	Focus on student recruitment due to requests for enrollment growth, despite negative impacts of repeatability on enrollment for courses related in content (Families)	B: Access and Success
Curriculum changes	Modify lab courses to reflect theory, taking them to lecture/lab status	B: Access and Success
Student success	Focus on academic student success	A: Academic Excellence

II. Annual Implementation Plan for: Dance

This section serves as a "planning" function. This is where you ask for resources and record new action plans, activities, or interventions necessary to achieve success. Use the Expected Outcomes section to describe how the plan and resources requested is supported by your Unit's to outcomes assessment plan. This section will also be used to record revisions to plans as needed across the three years of planning.

Add rows (+) as needed. Delete rows (X).

Priority for Manager Summary	Plans, Activities, or Interventions		Resources Needed (if any)	Expected Outcomes / Criteria for Success (Resource requests should be based on outcomes assessment)	Connected Unit Goal/ College Theme
High	Hire a third full time faculty		\$ \$60,000.00	Over the past year, we have had almost all of our adjunct faculty on overload to fill the necessary course offerings and requests for growth in our department. In order for our department to provide	Unit: Student success
			Staffing		
Ongoing	Projected Completion	2015-16	Source 2	Person Responsible Amy Nakamura	A. Academic Excellence

Priority for Manager Summary	Plans, Activities, or Interventions		Resources Needed (if any)	Expected Outcomes / Criteria for Success (Resource requests should be based on outcomes assessment)	Connected Unit Goal/ College Theme
Med	Hire an accompanist for dance classes		\$ \$3,200.00	To enhance dance classes, increase students' musicality (as reflected in Student Learning Outcomes) and to stay competitive with other college dance programs in our area, it is important that	Unit: Student success
			Staffing		
Ongoing	Projected Completion	2015-16	Source 2	Person Responsible Amy Nakamura	B. Access and Success
Low	Various Pilates equipment items: 2-4 step barrels, 1 Arm chair, 1 Wall tower		\$ \$3,000.00	To support student learning in new and current Pilates classes and Pilates certificate training	Unit: Complete Certificate
			Instr. Equipment		
Ongoing	Projected Completion	2015-16	Source 2	Person Responsible Karol Ritz	A. Academic Excellence

III. Resources Identified in Relation to Planning

This section will serve the budget prioritization function in the Manager's PIE. Your manager will inform you when actual quotes are due.

SectionThree

Recommendations for Improving the Planning Process

What additional information should the College provide to assist your Unit's planning?

I would like more training on accessing reports that are important to the college and used in this PIE report.

What suggestions do you have for improving the planning process for your Unit?

None

Enter your name as contributing to and approving of this Unit PIE Plan below. *Add rows (+) as needed.*

Contributer		Contributer	
Amy Nakamura	<input checked="" type="checkbox"/> Approve	Karol Ritz	<input checked="" type="checkbox"/> Approve

Thank you for completing the Unit PIE form summarizing 2014-15, and initiating your Unit's planning for the 2015-16, 2016-17, and 2017-18 three-year cycle.

Please save this form and forward to your Unit's manager by 06/30/ 2015.
Questions regarding this form? Send an email to Don Sciore, Interim Associate Dean of Arts, member IEC, at dsciore@mtsac.edu