

Vice President, Instruction or Designee (Tri-Chair)	Kelly Fowler		Information Technology (appointed by VP, Admin Services)	Monica Cantu-Chan	X
Director, Research & Institutional Effectiveness (Tri-Chair)	Patty Quinones	X	Instruction (appointed by the VP, Instruction)	Lianne Maldonado-Greenlee	X
Faculty Outcomes Coordinator (Tri-Chair)	Kelly Coreas	X	Instructional Dean (appointed by VP, Instruction)	Sylvia Ruano	X
Academic Senate President or Designee	Tania Anders	X	School of Continuing Education (appointed by VP, SCE)	Minerva Avila	X
Faculty Accreditation Coordinator or Designee	Allie Frickert	X	Senior Facilities Planner or Designee	Vacant	
Faculty - Career Education (appointed by Academic Senate)	Jennifer Hinostroza	X	Student Services (appointed by VP, Student Services)	Lina Soto	X
Faculty - Credit (appointed by Academic Senate)	Pauline Swartz	X	Business Analyst, Instruction	Krupa Patel	X
Faculty - Noncredit (appointed by Academic Senate)	Landry Chaplot	X	Classified (appointed by CSEA 262)	Yvette Garcia	X
Faculty – Student Services (appointed by Academic Senate)	Vacant		Classified (appointed by Classified Senate)	Vacant	
Student (appointed by Associated Students)	Sean Moon		Classified (appointed by CSEA 651)	Vacant	
Associate Vice President, Instruction	Meghan Chen	X	Research Analyst (appointed by Director, RIE)	Annel Medina-Tagarao	X
Fiscal Services (appointed by VP, Admin Services)	Rosa Royce	X	Guest – Senior Research Analyst	Cathy Stute	X
Human Resources Manager (appointed by VP, HR)	Ryan Wilson		Recorder	Doris Torres	X

AGENDA

	Topic	Time	Discussion/Outcome
1.	Welcome	1:30	<ul style="list-style-type: none"> • Patty welcomed committee members, including new members from Planning for Institutional Effectiveness (PIE) Jennifer Hinostroza, Minerva Avila, and Annel Tagarao, as well as Monica Cantu who is replacing Kate Morales.
2.	Review of the Agenda	1:33	<ul style="list-style-type: none"> • No changes were made to the agenda.
3.	Approval of the October 9th Minutes	1:38	<ul style="list-style-type: none"> • October 9, 2024, minutes are approved, with updates to the following sections. 6. Mt. SAC 2035 Update <ul style="list-style-type: none"> ○ Remove: Mt. SAC 2025 was previously known as EFCP. Change to: Mt. SAC 2035 was previously known as EFCP. 7. Equity update: <ul style="list-style-type: none"> ○ Remove: Academic Senate (AS) Executive meeting will now have a standard land acknowledgment at our AS meetings. Change to: Chancellor’s Office provided guidelines for land acknowledgment was shared with the Academic Senate (AS) ○ Annel Tagarao abstained from approving the meeting minutes.
4.	Introduction to IEC	1:45	<ul style="list-style-type: none"> • Patty mentioned that this meeting is the first official joint meeting of IEC and PIE, following PAC’s approval of the PIE and IEC merger on October 16, 2024.

- Kelly Coreas and Patty created a PowerPoint presentation on “What is Institutional Effectiveness” and “How has Mt. SAC Engaged in Institutional Effectiveness?”

Patty shared the PowerPoint definitions and explained the following sections to committee members:

- What is Institutional Effectiveness
- Elements of Institutional Effectiveness
- How has Mt. SAC engaged in Institutional Effectiveness?
- Institutional Effectiveness Committee
- How IEC has supported Institutional Effectiveness

Planning for 2024-25 and beyond

- Program Review
- Institutional Set Standards
- Mt. SAC 2035
- ACCJC Standards

Patty asked committee members if they had any other thoughts and comments.

- Lianne shared that Institutional Effectiveness Partnership Initiative (IEPI) has collaborated with the Mt. SAC 2035 Task Force. IEC will support with implementation of Mt. SAC 2035.
- Kelly added that IEPI is in the early planning stages.
 - Funding is available to support a Spring event.
 - Outside speakers will facilitate the conference
 - There will be discussions on Equity in Outcomes, Program Review, and Planning.
 - Staff, Faculty, Managers, and Students will collaborate sessions.
 - Mt. SAC 2035 team, IEC, and Outcomes will collaborate to make this event happen.
- Patty met with Nuventive on October 22, 2024, to discuss revisions to the program review. A workgroup is needed from IEC and asked for volunteers for the PIE workgroup. The following members volunteered.
 - Minerva Avila
 - Sylvia Ruano
 - Lianne Greenlee
 - Jennifer Hinostroza
 - Krupa Patel
 - Patty Quinones

			<ul style="list-style-type: none"> ○ Lina Soto ● Patty and Doris will work together on scheduling meetings for the PIE workgroup. ● There was discussion about the requirement for Senate committees to meet in person to comply with the Brown Act. It was asked if IEC should help define the definition between a committee, task force and a work group? <ul style="list-style-type: none"> ○ Allie mentioned the definitions are available in the Shared Governance Handbook, which was shared in the Zoom chat. PAC will need to review, make recommendations, and approve it. ○ Patty also mentioned that IEC does not fall under the Brown Act compliance. IEC will continue to meet virtually.
5.	PAC Update – IEC Representative	2:15	<ul style="list-style-type: none"> ● Patty mentioned that the President's Advisory Council (PAC) voted to include an IEC representative and requested volunteers. <ul style="list-style-type: none"> ○ The IEC committee has voted to nominate Patty Quinones as the IEC representative for PAC. Patty accepted the IEC representative position.
6.	Equity Update	2:25	<ul style="list-style-type: none"> ● The faculty Equity-Minded Curriculum Convening group, led by the Curriculum Instruction Council, was recognized for their dedicated support of faculty. <ul style="list-style-type: none"> ○ The group will host the Winter Faculty Conference on Friday, February 7, 2025, at the Summit Center, details to follow soon. Tiffany Kuo from the Music Department will lead the conference, a keynote speaker will be present. ○ This will be an all-day event focused on reviewing, reflecting on, and revising equity in curriculum. ○ The group will work on providing PGI and PGH credits for faculty attendance. ○ The names of the leadership team were shared in the Zoom chat and Pauline Swarts was acknowledged for her participation. ● The Outcomes Committee has met with Nuventive, Banner, and Canvas to obtain Canvas analytics data at the assignment level, the testing should be available by the Spring semester 2025. <ul style="list-style-type: none"> ○ If any Faculty members are interested in participating in the testing process, they can reach out to Kelly Coreas or Chris Jackson. ○ Allie Frickert volunteered to be part of the testing

			process.
7.	Budget Committee Update (Rosa)	2:50	<ul style="list-style-type: none"> • The Budget Committee met on October 9, 2024. The discussion included various topics related to the following: <ul style="list-style-type: none"> ○ Updating goals for DEISA, ○ Work on initiatives, ○ Utilized outside resources on DEISA. • Patty also mentioned that there will be a proposal from the Budget committee for a joint IEC meeting.
Fall 2024 Meetings: November 13th, November 27th.			