

Attending:

Michelle Sampat (Co-Chair)
 Grace Hanson
 Martin Ramey
 Joan Sholars (Liaison)
 Student Rep, *Vacant*

Kristina Allende
 Barbara McNeice-Stallard
 Emily Woolery
 Rosa Royce (Liaison)
 CSEA 651, *Vacant*

Meghan Chen
 Annel Medina Tagarao
 Joumana McGowan (Guest)
 Alexis Carter (Guest)

Gary Enke
 Kate Morales
 Pedro Suarez (Guest)
 Faculty (Non-Credit), *Vacant*

Lisa E. Jackson (Recording Secretary)

AGENDA			
	Item/Comments	Time	Discussion/Outcome
1.	Approval of the October 10 minutes:	1 min	The October 10 minutes were reviewed and approved by unanimous consent.
2.	Budget & IEC Collaboration: (Michelle)	5 mins	<p>Co-chair Michelle Sampat welcomed Budget Liaison Joan Sholars to the meeting.</p> <ul style="list-style-type: none"> Michelle volunteered to serve as the liaison to the Budget Committee. Kristina Allende volunteered to serve as her backup. All were in favor of Kristina and Michelle serving as liaisons.
3.	Purpose & Function, and Membership: (Michelle) (attachment)	5 mins	<p>The Committee reviewed the Purpose, Function & Membership statement. The following corrections were noted.</p> <ul style="list-style-type: none"> Removed former Interim VPI Gregory Anderson's name from the document and will label as vacant until a permanent replacement is made. Joan suggested that both Budget and IEC do a side-by-side comparison of the Purpose & Function, and Membership statements to determine how well they are aligned and note any differences. Committee members agreed to conduct this review and tabled discussion until the next meeting. Upon completion of the comparison, the Purpose, Function, and Membership statement will be forwarded to PAC.

<p>4.</p>	<p>Local Goal-Setting Guidance per AB109: (Barbara) (attachment)</p>	<p>30 mins</p>	<p>There was a review of the handout “<i>Local Goal Setting FAQs</i>” and “<i>Process for Local District Goal Setting 2018.</i>”</p> <ul style="list-style-type: none"> • The bottom of page two and top of page three stand out as action items. Our directive at the bottom of page two is that the District’s must take these actions which include the adoption of college-level performance goals. Our five goals have already been approved. • Particular attention was paid to the wording at the bottom of page 2 in which measurable goals were discussed. <ul style="list-style-type: none"> • At this point, our goals are not measurable, but we can easily make key performance indicators (KPIs) and institution set standards, align them and make them measureable as well. • Page three indicates that the goals must be adopted by the Board at a meeting. • Finally, the document indicates that the law requires that each local Board aligns its comprehensive plan to its local goals. We will use our strategic plan that we already have. • Our budget must also be in alignment with the comprehensive plan; however, it’s an area in which we may be a little weak. <p>Discussion was held regarding re-wording Goal No. 1. The narrative may need to be amended. This will help us align our college goals to the vision for success goals.</p> <p>Barbara stated that 1:1 mapping of the Institutional Set Standards has been completed and everything is there except the licensure map. There are a lot of areas in which the alignment can be done, but she would like some feedback from the group.</p>
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5.	Expanded PAC – November 28, 2018 (Barbara)	20 mins	<p>Barbara stated that she met with President's Cabinet. She reported that Dr. Scroggins said that this would be an excellent opportunity to have Expanded PAC do a mapping exercise.</p> <ul style="list-style-type: none"> • AB1809 will be used to show the impact to our college and what we are already doing. • Expanded PAC is November 28. • Dr. Scroggins may want to present the information and provide us with the context. <p>When doing mapping adding a narrative might help. It would be helpful for those who use it.</p> <p>Meghan suggested that there be written instructions. It would also be helpful to prepare and distribute a handout on what the institutional set standards are and what we are already doing.</p> <p>Barbara shared her suggested outline for the Expanded PAC presentation to include the following:</p> <ol style="list-style-type: none"> 1. How budget and IEC are beginning to work together with liaisons on both committees. 2. 15-minute opening with Dr. Scroggins discussing AV1809 that helps him lead into the mapping exercise. 3. Mapping exercise.

			<p>4. 30 minutes for Bill and Mike to discuss budgeting.</p> <p>The immediate focus of this presentation will be the budgeting process and how decisions are made. The presentation will conclude with Q&A.</p> <p>The November 28 IEC meeting was cancelled in preparation for the Expanded PAC meeting.</p>
6.	Student Success Metrics (formerly called Simplified Metrics: (Barbara)	25 mins	<p>There was a review of the Student Success metrics data.</p> <p>We have new publically available data from the Chancellor's Office. It's our data, mostly MIS data from IT. Some of it is collected via a statewide survey. Click here to view the webpage. Follow the instruction to view Mt. SACs metrics.</p>
4.	Future Agenda Items:	5 mins	
<p>Future Meetings: 2nd & 4th Wednesday of each month from 1:30pm-3:00pm – Building 4 Room 2440</p> <p>November 28 December 12</p>			