

1. Assessment Plan - Four Column



PIE - Student Services: Assessment and Matriculation Unit

Where We Are: Analysis and Summary

2017-18

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External Conditions, Trends, or Impacts (Student Services): This past year, the state basically gave up on the "Common Assessment Initiative." Instead, colleges are now required to use different measures to assess students for course placement. With current state mandates, Assessment processes are changing radically. The use of high school data as opposed to assessment instruments is now a requirement for all community colleges throughout the state.

The state has now combined the SSSP, Student Equity and Basic Skills programs which affects both funding and planning.

Internal Conditions, Trends, or Impacts (Student Services): With campus wide support, the Director of Assessment and staff, Information Technology Management and staff, Research and Institutional Effectiveness, and faculty from English, Math, AmLa, Counseling and Learning Assistance, began work on the Assessment Questionnaire (AQ) in late October 2017 and implemented the new assessment process for all students on April 2, 2018. This has and will continue to impact course placement data. This will also impact course scheduling for affected departments.

The Assessment and Matriculation department has also worked with the math faculty to create the Math Success Lab aimed at both preparing for and supplementing Math courses.

Critical Decisions Made by Unit: Those listed above decided to move forward quickly with the development of the AQ.

Revise the AWE Rubric and change process on the use of the rubric to comply with state requirements and create consistency of placement with the Assessment Questionnaire.

Notable Achievements for Theme A: To Advance Academic Excellence and Student Achievement: The Math Success Lab was developed in a joint effort between the Math Department and Student Services. Students are able to supplement their math course with additional self paced learning and professor led workshops.

Notable Achievements for Theme B: To Support Student Access and Success: The AQ Team worked diligently to develop the new assessment process and were able to deliver the new system to students after only 4 months after beginning the development of the AQ.

With the development of the AQ, the Mt. SAC course placement process is a more equitable process of placing students into courses.

Notable Achievements for Theme C: Secure Human, Technological, & Financial Resources: IT has worked closely with assessment and faculty to create an online approach (AQ) to placement.

Notable Achievements for Theme D: To Foster an Atmosphere of Cooperation and Collaboration: The development of the Assessment Questionnaire was one of the most collaborative projects I've seen and been involved with in my 27 years of work at Mt. SAC. The Assessment Center, IT and Instructional Faculty worked together to develop

this new approach to assessing students. Student Services, Instruction and Administrative Services worked together on this innovative advancement of student assessment.

Partnered with Marketing and Communications to create marketing materials to inform students of the change in our assessment process.

Contributors to the Report: James Ocampo and Nico Martinez

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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Multiple Measures - Fully implement the use of multiple measures using a combination of MMAP (Multiple Measures Assessment Project) and the colleges approach to development and implementation that we hope will be more effective for Mt. SAC.

Status: Active

Goal Year(s): 2016-17, 2017-18

Goal Entered: 09/01/2016

Full Funding Requested - Staff

Describe Plans & Activities

Supported: Ensure that the Math Success Lab is fully staffed to assure functionality.

Lead: James Ocampo

On-Going Funding Requested (if applicable): 100000

Type of Request: Staffing

Planning Unit Priority: High

What would success look like and how would you measure it?:

Continued increase in math faculty participation and increased numbers of students utilizing lab offerings.

Technology: Website - Continuously add information provided in department website to assure that information is up to date.

Status: Active

Goal Year(s): 2016-17, 2017-18

Goal Entered: 09/01/2016

No Funding Requested - Continually update assessment webpage.

Describe Plans & Activities

Supported: IT support

Lead: James Ocampo and Nico Martinez

Type of Request: IT Support

Planning Unit Priority: High

What would success look like and how would you measure it?:

Students will experience successful navigation when using our website.

SSSP Regulations - Assure implementation of SSSP regulations and Student Success Task Force recommendations particularly the implementation revised assessment processes.

No Funding Requested - None

Describe Plans & Activities

Supported: At least 90% of students will have completed the Student Success Inventory prior to testing.

Lead: James Ocampo

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
<p>Status: Active Goal Year(s): 2016-17, 2017-18 Goal Entered: 09/01/2016</p>	<p>Planning Unit Priority: High No Funding Requested - None Describe Plans & Activities Supported: Implement Common Assessment Lead: James Ocampo Planning Unit Priority: High</p>	
<p>Test Preparation - Continue to coordinate with English and math faculty to develop a more cohesive approach to offering test information and preparation sessions. Status: Active Goal Year(s): 2016-17 Goal Entered: 09/01/2016</p>	<p>No Funding Requested - None Describe Plans & Activities Supported: At least 60% of students testing will have completed a test information session Lead: James Ocampo Planning Unit Priority: High</p>	
	<p>No Funding Requested - None Describe Plans & Activities Supported: Integrated Planning and Assessment - PIE Unit Planning and Resources Lead: James Ocampo Planning Unit Priority: High</p>	
<p>Assessment Questionnaire Research - Research the effectiveness of the AQ related to student placement and success in courses students are placed in. Status: Active Goal Year(s): 2016-17, 2017-18 Goal Entered: 09/01/2016</p>		
<p>Course Placement Test Research - Continue to research the success rates of students placed in courses when tests and multiple measures are used for student placement. Status: Active Goal Year(s): 2016-17, 2017-18</p>	<p>No Funding Requested - None Describe Plans & Activities Supported: Fully automate Student Success Inventory in Banner. Lead: James Ocampo Type of Request: IT Support</p>	

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Goal Entered: 09/01/2016	Planning Unit Priority: Low	
<p>Customer Service - Continue to improve processes which will help us better serve students</p> <p>Status: Active</p> <p>Goal Year(s): 2016-17, 2017-18</p> <p>Goal Entered: 09/01/2016</p>	<p>Full Funding Requested - Improve security in testing rooms with improved video monitoring system.</p> <p>Lead: James Ocampo</p> <p>One-Time Funding Requested (if applicable): 15000</p> <p>Planning Unit Priority: High</p>	
	<p>Full Funding Requested - Hire Administrative Specialist II</p> <p>Describe Plans & Activities Supported: Human Resources and Funding</p> <p>Lead: James Ocampo</p> <p>On-Going Funding Requested (if applicable): 69540</p> <p>Type of Request: Staffing</p> <p>Planning Unit Priority: High</p> <p>What would success look like and how would you measure it?: Efficient, expedient and successful implementation of projects and services, particularly with the addition of the newer services being created.</p>	

<p>Expand the Use of the Math Success Lab - Become more active with math faculty and utilize their resources more fully. Expand marketing the lab to students particularly related to our new course placement process.</p> <p>Status: Active</p> <p>Goal Year(s): 2016-17, 2017-18</p> <p>Goal Entered: 09/11/2017</p>	<p>Full Funding Requested - Expand Math Success Lab activities and offerings.</p> <p>Describe Plans & Activities Supported: Human Resources and Funding</p> <p>Lead: James Ocampo</p> <p>On-Going Funding Requested (if applicable): 100000</p> <p>Planning Unit Priority: High</p> <p>What would success look like and how would you measure it?: Create</p>	<p>Reporting Year: 2017-18</p> <p>% Completed: 50</p> <p>Although the request for full funding was requested last year, it did not come to fruition. Funding was piecemeal and came from categorical funds. The success of the lab will be dependent on funding for either a full time person to supervise the lab and/or math faculty release time. (07/18/2018)</p>
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an environment where students feel welcome and comfortable. Increase participation of math faculty. Increase the number of students taking part in lab activities such as assessment information sessions, group study sessions with classroom SI's, faculty facilitated topical workshops. Increase retention and success in Math 71.