

# 1. Assessment Plan - Four Column



## PIE - Humanities & Social Sciences: History Unit

### Narrative Reporting Year

**2017-18**

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**External Conditions, Trends, or Impacts:** Lower enrollment trends - some trends are puzzling (like lower enrollments in evening classes) and have required the department to significantly alter the schedule and identify areas of growth; such as distance learning classes.

Underprepared Students: Students whose English language skills have not prepared them for college writing.

**Internal Conditions, Trends, or Impacts :** 1. Full-time faculty shortage: The HIST AA-T degree will be modified in Fall 17 to include the long anticipated HIST 6 course: History of Latin America. This is one of the most popular courses on community college campuses. The course is in the final approval stage and is simply waiting to be added to the modified AA-T. Unfortunately, HIST does not have a full-time faculty member to teach the course. We don't even have a part-time faculty member to teach the course. Moreover, we recently lost a part-time faculty member who has been teaching HIST 19, History of Mexico. It is CRITICAL that HIST receives a full-time hire to teach Latin American history and History of Mexico

The department also needs to hire another full-time United States historian. The department's primary offerings are United States history courses due to the Title V American Institutions requirement. 85% of our courses are American history courses. Currently, we employ 18 part-time faculty who teach on average 40 sections of U.S. history every semester. We need another U.S. historian to meet these needs.

The lack of full-time faculty puts a burden on the rest of the department to meet the demands of committee work, curriculum development, and to promote student success through engagement with the larger Mt. SAC community.

2. Dirty, poorly maintained classrooms: Over the years, the classrooms in Building 26 have continued to deteriorate. The floors are filthy and never washed, garbage is not picked up, the whiteboards need to be restored, the walls need to be repainted, the desks and chairs are mismatched and broken, the computers are not updated, the projectors and screens are not maintained. Moreover, we need desks for larger students! The desks that are simply a chair with a desk arm are too small for many students. The larger students squeeze into them or they grab the desk and chair that might be in the classroom for a DSPS student. Larger students are embarrassed to ask for this accommodation. We should switch to long desk tables and chairs or have more desk tables and separate chairs in the classrooms!

3. Lack of Classroom Space: We continue to have insufficient classroom space to meet student demand. Some history professors (both FT and adjunct) are forced to conduct their classes in distant classrooms that are often not designed for teaching history classes. The lack of equipment and materials forces instructors to constantly improvise and scramble to find the specific information delivery systems they need to teach.

4. Lack of storage space, adjunct office space: When the History and Art History disciplines split last year, the previous storage room was turned over to AHIST for an office and the former chair office for the HIST/AHIST department was given to AHIST as an office for their new faculty member. Currently, there is no storage space for HIST. All supplies are kept in the current chair's office, which means that part-time faculty do not have access to them and the chair office is swamped with supplies. If we could

secure keys to the cabinets in the work room, we could transfer supplies to the cabinets. Also, part-time faculty need a quiet space to meet with students aside from the noisy workroom.

**Critical Decisions Made by Unit:** 1. HIST has been very flexible in scheduling in a time when enrollments have stabilized and we are in the process of identifying areas of growth. We have cancelled some evening sections and opened up new sections in other time slots. One area of growth seems to be in distance learning classes (DL.) For the first time, HIST is offering DL classes. We are piloting this roll-out with just two sections of HIST 36 (American Women's History) which is a very popular course. The DL sections of HIST 36 enrolled quickly and were full more than four weeks before the semester started. For spring, we may add a third DL of HIST 36. Two part-time faculty members have completed the SPOT training, and two DL sections of HIST 1 will be offered in Spring. With the success of DL classes, we can cancel low enrolled sections and open DL courses instead.

2. Addition of new curriculum:

HIST 6, Latin America History has been approved.

HIST 28, LGBTQ History in the United States under proposal and will be submitted for approval in Fall 17. The course will be added to our modified AA-T degree. The course is being created by tenured faculty member, Kim Earhart who plans to teach it. Student demand for the course is high and the course will be offered as part of the new Social Justice degree major.

**Notable Achievements for Theme A: To Advance Academic Excellence and Student Achievement:** Kim Earhart helped organize the Day Without A Woman events at Mt SAC as part of International Women's Day. Kim Earhart and Kate Cannon spoke to Mt. SAC students and faculty who gathered to recognize International Women's Day 2017 by participating in A Day Without A Woman.

Kate Cannon gave the opening remarks for the Inspiring Women of Mt SAC luncheon as part of Women's History Month events. She also nominated the keynote speaker, Dean Jennifer Galbraith.

Kim Earhart led a Teach-In for Women's History at the Mt SAC library as part of Women's History Month events in March. She also gave a speech at the request of Congressman Takano's office at a Riverside event, "When Women Succeeds, America Succeeds, Honoring Women Educators."

Allie Frickert-Murashige won a grant to the East-West Center in Hawaii. Frickert was one of six Mt. SAC faculty, including Ann Lee Grimstad to attend the two-week Institute program titled, Infusing Chinese Studies into the Undergraduate Curriculum in August 2017.

**Notable Achievements for Theme B: To Support Student Access and Success:** Allie Frickert-Murashige sponsored two students who won Students of Distinction awards, Justin DesRochers and Charlotte Zhang. Both students are history majors who graduated in June 2017 and have been accepted as transfer students to UC Berkeley beginning Fall 17.

Kate Cannon and Kim Earhart have been appointed to the Task Force for the new Social Justice degree major.

**Notable Achievements for Theme C: Secure Human, Technological, & Financial Resources:** Bill Jones has gotten approval for a new course, History of Latin America. Kim Earhart is completing the proposal for a new course, LGBTQ History in the United States.

Two part-time faculty completed SPOT training, Ashley Haines and Todd Menzing and will be assigned the first DL sections of HIST 1 that the department has ever offered in Spring 18. Kate Cannon will be offering the first DL version of HIST 36 in Fall 17.

**Notable Achievements for Theme D: To Foster an Atmosphere of Cooperation and Collaboration:** Allie Frickert-Murashige won a grant to the East-West Center in Hawaii. Frickert was one of six Mt. SAC faculty, including Ann Lee Grimstad to attend the two-week Institute program titled, Infusing Chinese Studies into the Undergraduate Curriculum in August 2017.

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
<p><b>New Hire</b> - Obtain new hire in Latin America and History of Mexico.  <b>Status:</b> Active  <b>Goal Year(s):</b> 2017-18  <b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<p><b>Report directly on Goal</b></p> <hr/> <p><b>In Progress</b> - New Hire: Latin America/U.S. History  <b>Lead:</b> Kate Cannon  <b>Planning Unit Priority:</b> High</p>	<p><b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 0  We will be requesting a new hire in History of Latin American and History of Mexico. (05/22/2018)</p> <hr/> <p><b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 0  We did not get approval for new hire. HIST will be requesting for 2018-2019. (05/22/2018)</p>
<p><b>Modification of History AA-T Degree</b>  - Modify the History AA-T degree to be in alignment with other Humanities and Social Science degrees. The modified degree has been entered in WebCMS. Awaiting the course proposal for the new HIST 28 course and then the modified degree will be proposed with two new courses, HIST 6 and HIST 28.  <b>Status:</b> Active  <b>Goal Year(s):</b> 2017-18  <b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<p><b>Report directly on Goal</b></p>	<p><b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 50  HIST 6 is in Stage 7. Unfortunately, HIST 28 is still in Stage 1. We will modify the degree without it in 2018-2019 if the faculty member does not get the course through EDC by the end of the academic year. (05/22/2018)</p>
<p><b>Curriculum Planning and Assessment</b>  - Engage all members of the history faculty in the discussion and implementation of curriculum work, including development of new courses, pre-requisites, and modification of SLOs and CORs. Complete all curriculum reviews.  <b>Status:</b> Active  <b>Goal Year(s):</b> 2017-18  <b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<p><b>Report directly on Goal</b></p>	<p><b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 75  The HIST department faculty has become more fully engaged in updating curriculum. Currently, five courses have completed curriculum reviews and others have been assigned and faculty are completing the process. Faculty have been supportive of new course development in distance learning and the impact of multiple measures on enrollments in HIST courses. (05/22/2018)</p> <hr/> <p><b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 75  The HIST department faculty has become more fully engaged in updating curriculum. Currently, five courses have completed curriculum reviews and others have been assigned and faculty are completing the process. Faculty</p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
	<b>Report directly on Goal</b>	have been supportive of new course development in distance learning and the impact of multiple measures on enrollments in HIST courses. (05/22/2018)
<p><b>Professional Development</b> - Promote and assist faculty with professional development opportunities, encourage scholarship and research, conference attendance, and advancement in classroom techniques.</p> <p><b>Status:</b> Active</p> <p><b>Goal Year(s):</b> 2016-17</p> <p><b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<b>Report directly on Goal</b>	<p><b>Reporting Year:</b> 2017-18</p> <p><b>% Completed:</b> 50</p> <p>Prof. Allie Frickert-Murashige received H&amp;SS Division support for a grant with the East West Center. Faculty have been encouraged to attend conferences. We request future support for conference funding and grants. (05/22/2018)</p>
<p><b>Part-time Faculty Orientation and Training</b> - Promote better communication between full-time and part-time faculty. Provide part-time faculty with thorough explanation of department and college-wide policies to achieve better cooperation for adjunct evaluation summaries. Encourage and assist professional development for adjunct faculty.</p> <p><b>Status:</b> Active</p> <p><b>Goal Year(s):</b> 2017-18</p> <p><b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<p><b>Report directly on Goal</b></p> <hr/> <p><b>In Progress</b> - Clerical Support</p> <p><b>Lead:</b> Kate Cannon</p> <p><b>Planning Unit Priority:</b> Medium</p>	<p><b>Reporting Year:</b> 2017-18</p> <p><b>% Completed:</b> 25</p> <p>The HIST department did have a work study student for Fall 17. We were not able to get a work study student for Spring 18. However, work study students are not a reliable source for clerical support. The HIST department needs a more reliable source of clerical help. (05/22/2018)</p> <hr/> <p><b>Reporting Year:</b> 2017-18</p> <p><b>% Completed:</b> 25</p> <p>The HIST department did have a work study student for Fall 17. We were not able to get a work study student for Spring 18. However, work study students are not a reliable source for clerical support. The HIST department needs a more reliable source of clerical help. (05/22/2018)</p>
<p><b>Diversity</b> - Promote diversity in our curriculum and faculty. Create and devise methods of inclusion for students in our classrooms and a framework for multi-cultural education.</p> <p><b>Status:</b> Active</p>	<b>Report directly on Goal</b>	<p><b>Reporting Year:</b> 2017-18</p> <p><b>% Completed:</b> 75</p> <p>Faculty continue to work toward a more inclusive classroom and campus environment. Prof. Kim Earhart was instrumental in the development of the Pride Center and served as its first director. Prof Frickert-Murashige is working toward the creation of an Asian Pacific Islanders</p>

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<p><b>Goal Year(s):</b> 2016-17  <b>Date Goal Entered (Optional):</b>  09/01/2016</p>	<p><b>Report directly on Goal</b></p>	<p>AA-T degree. Prof. Kate Cannon and Prof. Earhart serve on the task force for the new AA-T in Social Justice major. Prof. Ann Lee Grimstad and Prof . Tsekani Browne have done outreach to the Aspire Center. (05/22/2018)</p>
<p><b>Better Maintenance and Updating of Classrooms</b> - HIST department would like the college's support in better maintenance of classrooms in Building 26. We request that the floors are regularly cleaned and the garbage emptied. Also, technology kept updated and projectors and screens maintained.  <b>Status:</b> Active  <b>Goal Year(s):</b> 2017-18  <b>Date Goal Entered (Optional):</b>  08/03/2017</p>	<p><b>In Progress</b> - Instructional Equipment  <b>One-Time Funding Requested (if applicable):</b> 4500</p> <hr/> <p><b>In Progress</b> - Maintenance  <b>Lead:</b> Kate Cannon</p> <hr/> <p><b>In Progress</b> - Lower Enrollment Caps in History Courses to 35 students  <b>Lead:</b> Kate Cannon  <b>Planning Unit Priority:</b> High</p> <hr/> <p><b>In Progress</b> - More Classrooms  <b>Lead:</b> Kate Cannon  <b>Planning Unit Priority:</b> High</p> <hr/> <p><b>In Progress</b> - Office Space  <b>Lead:</b> Kate Cannon  <b>Planning Unit Priority:</b> Medium</p>	