

1. Assessment Plan - Four Column



PIE - Business - CS&DT: Interior Design Unit

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>	
<p>Professional Development - Keep abreast of trends in the industry for professional and personal development Status: Active Goal Year(s): 2017-18, 2018-19, 2019-20, 2020-21 Date Goal Entered (Optional): 09/01/2016</p>	<p>In Progress - Software Workshops Describe Plans & Activities Supported: Industry Professional to conduct workshops- \$600 Lead: Niki Tran One-Time Funding Requested (if applicable): 600 Type of Request: Professional Development Planning Unit Priority: Medium</p>	<p>Reporting Year: 2017-18 % Completed: 0 Funding was not approved. (06/15/2017)</p>	<p>: This activity was canceled due to lack of funding. (06/15/2017)</p>
	<p>In Progress - Conferences/Workshops/Seminars Describe Plans & Activities Supported: Laser Cutter training- \$500 (Pending equipment approval) Lead: Niki Tran One-Time Funding Requested (if applicable): 500 Type of Request: Professional Development Planning Unit Priority: Medium</p>	<p>Reporting Year: 2017-18 % Completed: 50 3D printer training- \$500 (Funding was denied. But training was provided free of charge through I.T.) Laser Cutter training- \$500 (Funding was denied) NeoCon West trade show- \$1800 (Funding was denied) KBIS trade show and Educator Forum- \$1800 (Funding was approved. Attended KBIS and Educator Forum) (06/15/2017)</p>	<p>: Funding was denied. (06/15/2017)</p>
	<p>In Progress - Improve instructional techniques and efficiency Describe Plans & Activities Supported: Laser Cutter-\$17,000 Lead: Niki Tran One-Time Funding Requested (if applicable): 17000</p>	<p>Reporting Year: 2017-18 % Completed: 0 Funding was denied (06/15/2017)</p>	

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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Type of Request: Instructional Equipment
Planning Unit Priority: Low
Documentation Attached?: Yes
Related Documents:
[MTSAC_QUOTE_08142017_1 Laser Niki Tran.pdf](#)
In Progress -
 Conferences/Workshops/Seminars
Describe Plans & Activities
Supported: NeoCon West trade show- \$1800

Lead: Niki Tran
One-Time Funding Requested (if applicable): 1800
Type of Request: Professional Development
Planning Unit Priority: Medium
Documentation Attached?: Yes
Related Documents:
[Neo Con.PNG](#)

In Progress -
 Conferences/Workshops/Seminars
Describe Plans & Activities
Supported: KBIS trade show and Educator Forum- \$1,800
Lead: Niki Tran
One-Time Funding Requested (if applicable): 1800
Type of Request: Professional Development
Planning Unit Priority: High

Student Success - Increase the number of students that achieve certificates, transfer to Universities and complete the program
Status: Active
Goal Year(s): 2017-18, 2018-19,

Full Funding Requested - Hire ID Lab support staff
Describe Plans & Activities
Supported: Student tutors - \$3,700
Lead: Niki Tran
One-Time Funding Requested (if

Reporting Year: 2017-18
% Completed: 50
 1. We were able to hire student tutors.
 2. No funding was provided for the lab technician position.
 (04/27/2018)

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<p>2019-20, 2020-21 Date Goal Entered (Optional): 09/01/2016</p>	<p>applicable): 3700 Type of Request: Staffing Planning Unit Priority: High What would success look like and how would you measure it?: Hiring the the requested staff. In Progress - New Computers Describe Plans & Activities Supported: New computers are needed every three years to support software upgrades and keep current with technology. - \$60,000 Lead: Niki Tran One-Time Funding Requested (if applicable): 60000 Type of Request: Instructional Equipment Planning Unit Priority: High Documentation Attached?: Yes Related Documents: MtSAC z230sff special MARCH 16-03521-D Joe Qty 34 July 2016.pdf In Progress - Maintain ID lab tools and equipment Describe Plans & Activities Supported: New drafting table covers (Every 2 years)-\$1,900 Lead: Niki Tran One-Time Funding Requested (if applicable): 1900 Type of Request: Instructional Equipment Planning Unit Priority: Low Documentation Attached?: Yes Related Documents: MTSAC_QUOTE_08112017_1 Vyco board cover Niki Tran.pdf Full Funding Requested - Hire ID Lab support staff</p>	<p>Reporting Year: 2017-18 % Completed: 75 New drafting table covers, drafting table parts, and maintenance were provided which really improved the quality of students projects. Funding were denied for materials for 3D printer and laser cutter. (05/02/2018)</p>
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Unit Goals

Resources Needed

Where We Make an Impact: Closing the Loop on Goals and Plans

Describe Plans & Activities

Supported: Part-time Skills lab Technician - \$30,000

Lead: Niki Tran

One-Time Funding Requested (if applicable): 30000

Type of Request: Staffing

Planning Unit Priority: High

What would success look like and how would you measure it?: Hiring the the requested staff.

In Progress - Maintain ID lab tools and equipment

Describe Plans & Activities

Supported: Drafting table parallel rulers parts- \$300

Lead: Niki Tran

One-Time Funding Requested (if applicable): 300

Type of Request: Instructional Equipment

Planning Unit Priority: High

Documentation Attached?: Yes

Related Documents:

[MTSAC_QUOTE_08112017_2](#)

[Mayline repair kit 10x Niki Tran.pdf](#)

In Progress - Maintain ID lab tools and equipment

Describe Plans & Activities

Supported: Annual service of drafting table maintenance and service- \$770

Lead: Niki Tran

One-Time Funding Requested (if applicable): 770

Type of Request: Instructional Equipment

Planning Unit Priority: High

Documentation Attached?: Yes

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Related Documents:
[IOS Pricing Summary_MT](#)
[SAC_Annual Service Drafting Tables.pdf](#)
In Progress - Maintain ID lab tools and equipment
Describe Plans & Activities
Supported: Materials for 3D printer-\$800
Lead: Niki Tran
One-Time Funding Requested (if applicable): 800
Type of Request: Instructional Supplies
Planning Unit Priority: Low
Documentation Attached?: No

In Progress - Maintain ID lab tools and equipment
Describe Plans & Activities
Supported: Materials for Laser Cutter- \$2500 (Pending Equipment Approval)
Lead: Niki Tran
One-Time Funding Requested (if applicable): 2500
Type of Request: Instructional Supplies
Planning Unit Priority: High
Documentation Attached?: No

<p>Program Marketing - Grow program enrollment and increase recruitment effort Status: Active Goal Year(s): 2017-18, 2018-19, 2019-20, 2020-21 Date Goal Entered (Optional): 06/30/2017</p>	<p>In Progress - Ambassador - \$2,000 Describe Plans & Activities Supported: The goal of this plan is to expand our on and off campus marketing efforts as well as our high-school recruitment efforts to increase enrollment. Lead: Niki Tran One-Time Funding Requested (if applicable): 2000</p>	<p>Reporting Year: 2017-18 % Completed: 0 Funding was denied (05/02/2018)</p>
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Unit Goals

Resources Needed

Where We Make an Impact: Closing the Loop on Goals and Plans

Type of Request: Marketing
Planning Unit Priority: High
What would success look like and how would you measure it?: We'll compare student enrollment
In Progress - Cable Display System - \$6,000

Describe Plans & Activities
Supported: Providing more campus visibility to the Interior Design department through the placement of promotional media and displaying students' work.

Lead: Niki Tran
One-Time Funding Requested (if applicable): 6000

Type of Request: Marketing
Planning Unit Priority: High
What would success look like and how would you measure it?: We'll compare student enrollment
Documentation Attached?: No

In Progress - Search Engine Sponsorship - \$8,500
Describe Plans & Activities
Supported: The goal of this plan is to expand our off campus marketing efforts. Search engine marketing will help increase Mt. SAC interior Design Program visibility in search engine results pages which will help increase our enrollment.

Lead: Niki Tran
One-Time Funding Requested (if applicable): 8500

Type of Request: Marketing
Planning Unit Priority: High
What would success look like and how would you measure it?: We'll compare student enrollment

Unit Goals

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Where We Make an Impact: Closing the Loop on Goals and Plans

Documentation Attached?: No

In Progress - Billboard - \$40,000

Describe Plans & Activities

Supported: Market ID program through the use of Billboards. Using this technique will raise awareness for the college and the Program within the surrounding communities.

Lead: Niki Tran

One-Time Funding Requested (if applicable): 40000

Type of Request: Marketing

Planning Unit Priority: High

What would success look like and how would you measure it?: We'll

compare student enrollment

Documentation Attached?: No