

1. Assessment Plan - Three Column



PIE - Technology & Health: Administrative Justice Unit PIE

Narrative Reporting Year

2019-20

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Summary of Notable Achievements: 1. Hired Tenure Track Administration of Justice Professor.

2. Established Administration of Justice online certificate on California Virtual Campus Online Education Initiative (Chancellor's office website) <https://cvc.edu/online-certificates-of-achievement/>

3. Established ongoing partnership to promote transfers to MSM.

Program Planning (Equity, Retention and Success): 1. Strong Workforce grant application for Emergency Communications program

External and Internal Conditions Analysis: Improving Online CTE Pathways Grant.

Student Centered Funding Formula

Enrollment.

Distance learning courses.

Critical Decisions Made by Unit: Department faculty working to aligning the following courses with the OEI Course Design Rubric: ADJU2, ADJU3, ADJ4, ADJU5, ADJU9, ADJU10. Potentially will also align ADJU 50 and ADJU68.

Contributors to the Report: Lance Heard

Paul Jefferson

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>1. Where We Make an Impact: Closing the Loop on Goals and Resources</i>
<p>Develop career avenues for students</p> <ul style="list-style-type: none"> - Explore potential career avenues available to students including sworn and non sworn careers, such as crime analysis and community service officers, and facilitate contact between students and employers. Emergency Dispatch degree/certificate program. Emergency Management/Homeland Security degree/certificate program 	<p>Request - Full Funding Requested -</p> <p>Strong Workforce funding, Perkins Funding, or alternative source funding for dispatch simulation. Also professional expert to find curriculum needed to create new degree and certificate in emergency communications. Funding would also be used for non sworn career path development.</p>	

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<p>Status: Active Goal Year(s): 2017-18, 2018-19, 2019-20, 2020-21 Date Goal Entered (Optional): 09/01/2016</p>	<p>What would success look like and how would you measure it?: Chancellor's office approval of degree in emergency communications. Partnerships with area communications employers to hire graduates and provide internships for students Type of Request: STAFFING: Requests for permanent employee positions or temporary/hourly employees. Planning Unit Priority: Medium Total Funding Requested: 100,000</p>	
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<p>Develop and maintain discipline appropriate academic programs - Explore applicable academic programs i.e. Homeland Security e.g. Systemwide review of police and first responder training and curriculum. Item 1 Chancellor's office call to action 2020 Status: Active Goal Year(s): 2016-17, 2017-18, 2018-19, 2019-20, 2020-21 Date Goal Entered (Optional): 09/01/2016</p>	<p>Request - Full Funding Requested - Provide training and reassigned time for discipline faculty to develop cultural sensitive instruction and curriculum covering anti-racism in the administration of justice discipline, costs approx. \$3,000.00. Faculty need conference and travel funds to attend critical sessions on race issues and reassigned time to train discipline faculty on delivery of curriculum components *Describe Plans & Activities Supported (Justification of Need): Development and Maintenance of materials for teaching on bias, institutional racism and related topics. *Lead: Paul Jefferson/Lance Heard What would success look like and how would you measure it?: Students equipped to affect culture change in the police departments where they work, to bring about a system of justice that treats everyone in the society equally regardless of</p>	<p>Reporting Year: 2018-19 % Completed: 50 \$3000.00 Lottery funds were provided to the department along with \$1500.00 of NRA Phase funds. Lab equipment purchases were concluded as a result including 2 mannequins. The new student Lab Assistant was hired to replace the outgoing student. There is a remaining opening for an additional student lab assistant should one become available. Other purchases include discipline textbooks for the TERC and Library reserve. (05/02/2019)</p> <hr/> <p>Reporting Year: 2017-18 % Completed: 25 \$8000 Perkins funding obtained for lab for 2017-18. The Perkins grant partially equipped the lab with computers and software that provided hands on lab practice for students and enabled them to professionally document their work product. Additional one time funds of \$5000 spent on lab supply kits. Evaluation of purchased lab kits and found alternate equipment that does not need to be re-supplied and requested Perkins funding for those items. Perkins grant funding was denied for those items in 2018-19. Student worker cost and effectiveness evaluation revealed that one student part-time was enough to support 6 classes in fall 2017 and 5 classes in spring 2018 because the student was able to work on the dates and times the labs were</p>
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: There are 7 courses offered for fall 2017 under the new format. ADJU 3 ADJU 68 ADJU 20 and ADJU 50. SLOs for these courses will be compared with prior results. (08/10/2017)

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color, beliefs, gender, or orientation.
Type of Request: PROFESSIONAL & ORGANIZATION DEVELOPMENT (POD): Requests that provide professional learning opportunities for Mt. SAC employees.
Planning Unit Priority: High
On-Going Funding Requested (if applicable): 3000
Total Funding Requested: 3000

scheduled. A total of \$11,784.00 was requested from Perkins to replace the need for the lab kits. Fall 2018 lab classes will be evaluated to learn the effect on classes of not having necessary equipment. A total of \$1,755.00 has been identified as the minimum funding needed to buy alternate equipment to enable the lab to function on going. That pays for 1 crime scene kit, 1 photography kit, and 4 digital camera sets. The ongoing fund request of \$3,000 reflects the annual amount needed to maintain the lab. (05/25/2018)

Develop and maintain partnerships - Establishing and maintaining relationships with higher education institutions to assist Mt.SAC student transfer. Work with Notre Dame De Nemur, Mount Saint Mary's, Southern Illinois, and Brandman Universities to create transfer opportunities for ADJU students.
Status: Active
Goal Year(s): 2016-17, 2017-18, 2018-19, 2019-20, 2020-21
Date Goal Entered (Optional): 09/01/2016

Request - No Funding Requested - None
***Describe Plans & Activities Supported (Justification of Need):** Selected Mount Saint Mary's University. Continuing to assess other institutions.
***Lead:** Paul Jefferson
What would success look like and how would you measure it?: More discipline students transfer to 4 year universities
Planning Unit Priority: High

Reporting Year: 2018-19
% Completed: 75
 Established pathways for MtSAC ADJU students now exist with Mount Saint Mary's University and Southern Illinois. We have initiated collaboration with Trinity Law school for MtSAC ADJU students interested in obtaining their law degree. We are also researching other bachelors degree programs including online schools such as Noter Dame de Namu University NDMU. A recommended prioritization criteria includes institutions that are in the immediate geographic region. This should maximize the availability of direct student support, which is related to student success rates. University of La Verne is one example. (05/02/2019)

Reporting Year: 2017-18
% Completed: 75
 Spring semester students were advised regarding MSMU transfer degree. Held meetings to inform students about MSM.
 Completed the fall 17 and spring 18 student meetings. MSMU representatives provided office space for individual student meetings after general student meetings. (05/25/2018)

: Evaluated to schedule of fall AJ students to accommodate largest potential number of students to meet with MSM representatives. New commitment to share office space with MSM advisors. (08/10/2017)

Secure Funding to provide exemplary programs to students - Secure funding to provide Emergency Dispatch degree certificate program
Status: Inactive

Unit Goals

Resources Needed

1. Where We Make an Impact: Closing the Loop on Goals and Resources

Goal Year(s): 2018-19, 2019-20

Date Goal Entered (Optional):

05/02/2019