

# 1. Assessment Plan - Four Column



## PIE - Arts: Fine Arts Unit

### Narrative Reporting Year

**2018-19**

**Contact Person:** Carolyn Alexander

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**Program Planning Dialog:** The Fine Arts Department, modified the Fine Arts Emphasis Degree into 13 categories which better mirror the interests of the various students likely to follow any specific category. In creating the modified degree structure we offer students more directed paths, consistent with the pathways concept. The changes to the courses and degree reflect shifts in student interest and art and industry directions and are aimed at increased student success. These modifications were implemented Fall of 2018.

In reviewing and planning curriculum, the department identified art areas where special studies courses would benefit students. These special studies classes offer selected students recognition for their academic interest in specific areas within art and allow them to pursue more advanced and complex projects development of their individual creative direction. The following new special studies courses were approved for implementation Summer 2019:

ARTD 90 Special Studies: Figure Painting

ARTD 91 Special Studies: Illustration

ARTD 93 Special Studies: Color and Design

ARTD 94 Special Studies: Intaglio and Relief Printmaking

ARTD 95 Special Studies: Planographic Printmaking

ARTD 96 Special Studies: Letterpress Printmaking

ARTD 97 Special Studies: Drawing

ARTS 96 Special Studies: Mold Making

ARTS 97 Special Studies: Special Effects Makeup

ARTS 98 Special Studies: Life Sculpture

These special studies classes with the previously existing special studies classes, ARTD 99 Figure Drawing Special Studies and ARTS 99 Sculpture Special Studies enrich the opportunities for students for more advanced individual creative studies and projects.

A new 18 unit Printmaking Certificate was discussed, approved, written and submitted to Ed Design. The goal of the Printmaking Certificate is to provide students with essential printmaking skills to be used in their beginning practice as functioning visual artist, designers, illustrators or book artists. Skills in this certificate cover various methods of producing multiple original artworks, research, ideation, graphic reduction, the creation of visual narratives, and basic typography.

Also discussed and addressed this year by the Fine Arts Department were improvements to the Gallery Design/Operation and Art Profession Certificate and the Gallery Category in the Fine Arts Emphasis Degree. The certificate has been renamed, Exhibition Concept, Design and Production, and in order to provide missing foundational skills

necessary for success in exhibition writing and production, two 1 1/2 unit courses (ARTG 23 and ARTG 24) addressing these concepts and skills are were added to the certificate and made prerequisite to ARTG 21A and ARTG 21B respectively. These new courses join the introductory exhibition design class, a graphic design class, and an art history class, the two courses focused on exhibition curatorial and production knowledge and skills, ARTG 21A and ARTG 21B, and two units of Exhibition Design and Gallery Work Experience.

The Fine Arts Emphasis Degree Gallery category was modified to include the new prerequisite courses ARTG 23 and ARTG 24. These modifications to the certificate and degree have been submitted to Ed Design in May 2019 and are awaiting approval.

Since in consultation with CEA and with CEA approval it had been decided to move the illustration courses and program from the CEA Department to the Fine Arts Department, Fine Arts requested and has hired a full-time Illustration/Drawing Instructor and increased the number of sections of illustration classes run annually.

The Art Department received two of the full time faculty positions identified and prioritized in 2017-2018, Illustration/Drawing, and a growth Ceramics position, which have been hired for fall 2019 start.

Fine Arts now has two high priority needs due to recently announced retirements. These positions are, as ranked by the department, Printmaking/Drawing and Ceramics. We also still need the Drawing/Painting/2-D requested but not filled last year. These positions were arrived at based on prior growth, the need for more flexibility for scheduling, changing needs within the department and need for diversity that can address needs of the students and current trends.

In deliberations of needs in staffing, facilities and equipment, one of the driving factors is the expanding role of new technologies and techniques in the art world. This recognition that the traditional technologies and techniques we teach, though still current and necessary in all fine and applied visual arts, have been augmented by a wide variety of new technologies and techniques, including computer and computer aided technologies to which we do not currently have access or in some cases professional experience. Another factor is the prior growth in the number of classes in printmaking, drawing and ceramics the program has been supporting. Without the replacement of the retiring positions to support this growth we will not be able to sustain the current programs at this level. These factors helped to inform both our master plan and our PIE decisions as well as some of this years budget decisions. Additional and replacement full time faculty positions, and additional facilities and equipment will be required to meet these needs.

In deliberations of facilities and instructional equipment the necessity of being able to deliver high definition (high quality in detail) images to all courses and classrooms was clearly of highest priority given that our discipline is visual and dependent on the ability to teach with such images. Only one classroom currently has close to this capability. We received instructional equipment money to purchase projectors, and other necessary a.v. equipment and they have been purchased. Installation is to be scheduled for Summer 2018.

In art studios lighting is a major concern. The Fine Arts Departments deliberations on facilities and instructional equipment the necessity of students being able to do high quality work in all courses and classrooms is clearly of highest priority given that our discipline is visual and dependent on the ability to see accurately and in true color what is being made or shown.

Lighting for making art has very specific requirements. There must be enough light and a color correct light source to see color, textures, and details accurately and clearly, both on the subject and on the work itself. So the ability to control where the light falls and the quantity, quality (color) and direction of the light in different sections of the room is critical to the ability of students to create their work. Currently the lighting in all fine arts classrooms except 1A-3 (which was upgraded some years ago) is inadequate in quantity, color and control.

Lighting is also altogether lacking in the clay cage at the end of Building 1A which creates a safety hazard.

Also the lack of wi-fi access in buildings 1B/C and 1A adversely limits student use of digital technology in the studios. Use of digital technology alternating with physical techniques has become a normal part of the design process in the art world and wi-fi access would allow us to teach this use to students in studio settings. Both buildings need upgrades of infrastructure/connectivity including Ethernet wiring, wi-fi and telephone lines.

Electrical rewiring of the clay mixer and pug mill to provide a dedicated line and eliminate the unnecessary noise and dust exposure of staff by the dust collector. On the internal patio the replacement electric kiln still needs to be attached to the electrical outlet.

Other areas of concern include the long awaited renovation of 1A-2 to an audio visual presentation room and department meeting area, this is especially pressing for presenting images to ceramics classes.

**External Conditions, Trends, or Impacts:** 1. Ability of CSU's and UC's to accept transfer students

2. Changes in technology. Need for courses to maintain technological currency.

3. Inflation reduced buying power of supply and lottery and other ongoing budgets since 2010.

4. Change in requirements for certificates. Title 555070.

**Internal Conditions, Trends, or Impacts :** 1. Facilities: Update 1A-6 to be more functional, efficient space for teaching 3-D Design to classes of 25 students. (13-14) (14-15) (16-17) (17-18)(18-19)

2. Facilities: 1A-6B (Art Resources Center) requires renovation to upgrade for efficient use and replace floor tiles. (16-17) (17-18)(18-19)

3. Facilities : 1A-2 requires renovating from use as pressroom to use as audiovisual/conference room. Lack of ability to show images in 1A-10 creates need for audiovisual room in 1A-2 or a dust proof enclosed projection system, controller and access to internet in 1A-10. (13-14) (14-15) (16-17) (17-18)(18-19)

4. Facilities: Renovation of 1B/C -12 to meet load requirements for lecture/ lab for max. 35 student class . (15-16)(16-17) (17-18)(18-19)

5. Facilities : Renovation of 1B/C-1 into two rooms to accommodate lecture courses. Creation of 2nd smaller room for use as storage .(13-14) (14-15) (17-18)(18-19)

6. Facilities: Inadequate ceiling lighting in all instructional areas except 1A-3. 1A-1 needs dimmers , under cabinet lighting, 1A-10 glaze area, 1A-11B Kiln room , 1A-8 Glue room, 1A-7 3-D Design/Sculpture Studio, 1A-6 Wood shop, 1A-4 Life Drawing Studio, 1A-2, 1A external Clay cage area (no light-dangerous at night),

1 B/ C 4 & 5 Drawing Studios, 1B/C 6 & 7 Painting Studio, 1B/C 2 Matting and Framing room . (13-14) (14-15) (15-16) (16-17) (17-18)(18-19)

7. Facilities: Lack of dedicated electrical wiring to Clay Mixer and Pugger.(16-17) (17-18)(18-19)

8. Facilities: Lack of functional Wi Fi in Art Buildings 1A and 1B/C (15-16) (16-17) (17-18)(18-19)

9. Facilities: Inadequate infrastructure communication wiring in 1A (internet/ethernet/phone)(15-16) (16-17) (17-18) (18-19)

10. Facilities: Need to upgrade 1B/C teaching station wiring and connectivity

11. Facilities: Need to install natural gas and carbon monoxide detectors in 1B/C 6

11. Budget: Need for increased Model Budget to cover increase in sections scheduled and time scheduled per each class session. Need for Model Budget rate increase competitive with area colleges. (15-16) (16-17) (17-18)(18-19)

12. Budget: Need for increased Supply budget due to expansion of sections and increase of costs. (15-16) (16-17) (17-18)(18-19)

13. Budget : Aging kilns. Need to replace electronic parts on gas kilns soon for maintenance. (11-12)(12-13) (13-14) (15-16) (16-17) (17-18)(18-19)

14. Budget : Lack of budget for Guest Artists workshops or presentations. (10-11)(11-12)(12-13) (13-14) (15-16) (16-17) (17-18)(18-19)

15. Curriculum: SLO: Program and course SLO's assessments and use of results. (12-13)(13-14) (15-16) (16-17) (17-18)(18-19)

16. Curriculum:Pathways impact on scheduling.(16-17) (17-18)(18-19)

17. Curriculum:Courses Similar in Content (Families) limitations impact on registration and degrees.(16-17)(18-19)

18. Curriculum: Scheduling: Schedule adjustments to make classes in all focus areas available for revised AA in Liberal Arts with an Emphasis in Fine Arts. (13-14)(16-17) (17-18)(18-19)

19. Curriculum: Adjustment in length of classes.(17-18)(18-19)

20. Curriculum: Student demand for classes.(2013-1014) (16-17) (17-18)(18-19)

21. Staffing: Need for replacements for two retiring faculty positions Printmaking/Drawing and Ceramics

22. Staffing: Need for lab technician for open studio hours in painting, printmaking, drawing, 2-D design and Saturdays . (13-14) (16-17) (17-18)(18-19)

23. Technological currency. Need for courses to maintain technological currency. Need for current computers in studio classrooms 1B/C 4, 5, 6 and 1A 1, 2, 4, 7, gallery, and vinyl or stencil cutter for 3-D and painting areas(09-10)(10-11) (11-12)(12-13)(13-14) (14-15)(15-16) (17-18)(18-19)

24. Technological currency. Need for 5 IMac computers for design and scanning stations in 1B/C 6 and 3 (18-19)

25. Technological currency. Aging and inadequate black and white photocopier in 1A-7 and color copier in 1B/C 6B (18-19)

25. Technological currency. Aging Brent CXC potters wheels (18-19)

26. Technological currency. Aging of fork lift (18-19)

**Critical Decisions Made by Unit:** 1. Modification of AA with Emphasis in Fine Arts to reflect more closely student goals and better fit the the pathways concept. Modification included 13 categories. Reduction of courses in some categories.

2. Creation of special studies classes to enrich the opportunities for students for more advanced individual creative studies and projects.

3. 18 unit Printmaking Certificate was discussed, approved, written and submitted to Ed Design.

4. Modifications of Gallery Design/Operation and Art Profession Certificate . The certificate has been renamed, Exhibition Concept, Design and Production, and in order to provide missing foundational skills necessary for success in exhibition writing and production, two 1 1/2 unit courses (ARTG 23 and ARTG 24) addressing these concepts and skills are were added to the certificate and made prerequisite to ARTG 21A and ARTG 21B respectively.

5. The Fine Arts Emphasis Degree Gallery category was modified to include the new prerequisite courses ARTG 23 and ARTG 24.

6. Prioritization of needed faculty position :1. replacement position Printmaking/Drawing, 2. Replacement position Ceramics, 3. Growth position Painting/Drawing/2D-Design

7. Hired an Illustration/Drawing position.

8. Hired a growth position in Ceramics.

**Notable Achievements for Theme A: To Advance Academic Excellence and Student Achievement:** 1. 71 Annual Student Art Exhibition showcased juried work by Mt San Antonio students from visual arts classes. Presented juried Student student work in multiple disciplines in fine arts, illustration, animation, graphic design and photography

2. Dirk Hagner authored a new Printmaking Certificate

3. Modification of Gallery Design/Operation and Art Profession Certificate . The certificate has been renamed, Exhibition Concept, Design and Production

3. Offered ARTD 75 Anatomy for Artists for the first time

4. Creation of pathways for Fine Arts Emphasis Degree Categories

5. Approval of ten new special studies courses in arts areas.

6. The Fine Arts Emphasis Degree Gallery category was modified to include the new prerequisite courses ARTG 23 and ARTG 24.

7. Acquisition of an additional large etching press for the printmaking program.

**Notable Achievements for Theme B: To Support Student Access and Success:** 1. Creation of Pathways for Emphasis in Fine Arts Categories and Gallery Certificate.

2. Art students transferring in Art to four year institutions at end of Spring 2018 include:

Rachel Fogg -New York State College of Ceramics at Alfred University

Vicky He - CSU Long Beach with a major in Studio Arts

MacKenzie Kelly - University of Redlands with a major in Ceramics

3. Printmaking program: For the second year in a row a Mt. SAC printmaking student, David Pacheco, received a Scholarship Grant Award from the Los Angeles Printmaking Society, successfully out competing 13 other entrants from 4-year schools. He received an award along with two printmaking students from CSULB and one from CSNU.

4. Illustration Program: Several illustration students submitted and were selected for the annual student art exhibition. Illustration students have been creating several striking visual narratives that they plan to submit to illustration competitions that are starting to take submissions.

5. Printmaking and ceramics program faculty, staff and students organized a successful ceramic and print sale during the Culturama.

**Notable Achievements for Theme C: Secure Human, Technological, & Financial Resources:** 1. Hired Full-time Professor of Art: Illustration and Drawing for Fall 2019

2. Hired Full-time growth Professor of Art: Ceramics for Fall 2019

3. Acquisition of an additional large etching press for the printmaking program

4. Purchased replacement exposure unit

6. Purchased Mac Mini's for 1B/C 4 and 5

7. Purchased Sand Blaster

8. Purchased two scanners for Illustration courses 1B/C 3

9. Purchased new still life props for drawing courses

10. Purchased new taborets for ARTD 75 and ARTD 27

11. Built new storage cabinets for 1 B/C 4 and 5

12. Received ongoing increase in model budget

13. Received one time increase in lottery supply budget

14. Received ongoing increase in student hourly budget

15. Received projectors for 1B/C 4,5,6,12 and gallery. Also a cart projector for 1A-1

**Notable Achievements for Theme D: To Foster an Atmosphere of Cooperation and Collaboration:** 1. Arts faculty participated for the sixth year in Culturama -Weekend of the Arts. Presenters included:

-adjunct faculty : Christopher Synicky, Jennifer King, Humberto Reynoso with Al Olalia

-full-time faculty : Ron Brown, Dirk Hagner, Melissa Macias, Shari Wasson

2. Guest lecturers and artists sponsored by the Art Department during Weekend of the Arts including:

Jennifer Frias, assistant curator at the Sweeney Art Gallery at UCR,

Ron Husband -Disney Animator

Dean White -Comic Book Colorist

3. Fine Art Department Support of Mt. SAC Art Club: Art, Artists and Society faculty advisor is Melissa Macias, co adviser Humberto Reynoso and includes officers and members across disciplines including Fine Arts, CEA, Music, Dance, English and Literature, Journalism, History, and Sign Language. Club events and regular meetings include activities such as field trips, visiting artist lectures and demonstrations, workshops, critiques, and fundraising activities. Additionally, the club participates in campus events.

Committee and Campus:

4. Dirk Hagner, Steve Burgoon, Carolyn Alexander and Ron Brown served on a hire committee for a one year temporary professor of Art Illustration/Drawing position to start Fall 2018 (July 2018)
5. Shari Wasson, Brian Bouskill, Ron Brown and Carolyn Alexander served on a hire committee for a tenure-track faculty position in Illustration/ Drawing to start Fall 2019 (Spring 2019)
6. Susie Rubenstein, Craig Deines, Sunil Thankamushy and Carolyn Alexander served on a hire committee for a tenure-track growth faculty position in Ceramics Fall 2019 (Spring 2019)
7. Carolyn Alexander served on a hire committee for Dean Arts. (Spring 2019)
8. Craig Deines and Carolyn Alexander served on the Berger Endowment Committee
8. Melissa Macias continued to serve on the ED Design Committee and served as EEO rep for Administrative Specialist II position in Fall 2018.
9. Cuyler Smith initiated the artist lecture series bringing in professional illustrators Dave Kloc and Joey Spiotto to come and talk to students about life as a freelance illustrator. Topics included how to promote your work, working with galleries, working with clients, and how to run a successful Kickstarter campaign. Cuyler also participated in the High School outreach program highlighting the Illustration program and provided a hands-on digital illustration project to showcase the possibilities of the major.
10. Shari Wasson participated as a presenter in Culturama, served as Academic Senate Rep., served on Illustration hiring committee, exhibited in Mt SAC Faculty Exhibition.
11. Melissa Macias and Carolyn Alexander served on the Fine Arts task force for the Emphasis Degree in Fine Art and Modification of Gallery Design/Operation and Art Profession Certificate. Melissa Macias authored two new classes needed for the certificate.
12. Susie Rubenstein Served on Faculty Association Executive board and attended the CCA Spring Conference  
She serves on the Class Size committee, served on the Faculty Association Student Achievement Award Committee, served on Theater Tenure Committee, served on Ceramics Hire Committee.

Professional:

13. Dirk Hagner's work was acquired for collections by the Library of Congress, Wesleyan University, the University of Delaware, Temple University, Bowdoin College Library, UC Santa Cruz, UC Berkeley, Baylor University and the Bainbridge Museum in WA. He has received a Purchase Prize Award of McNeese University, LA, and a Best of Show at Merced Cultural Art Center, where he has been given a solo exhibition. His work has been chosen to be published in a number of issues of "The Hand" magazine, "Salann" magazine, and in a new book on printmaking monotype "Singular and Multiple". He has been invited for an artist talk and two conduct weekend workshops in conjunction the John Baldessari exhibition held at the Laguna Beach Art Museum.
14. Susie Rubenstein Lectured at American Museum of Ceramic Art on her work and studio practice  
She was accepted to several weekend art festivals to exhibit and sell including Association of Clay and Glass Artists in Palo Alto and Pomona, San Diego Festival of the Arts, and Carlsbad Festival of the Arts.  
She participated in Mt. San Antonio Faculty Exhibit
15. Cuyler Smith worked with the Los Angeles Kings organization to create five game day posters as giveaways for fans in attendance as well as several illustrations for social media and on-air content. He

worked with TSN to create some illustrations for social media. He continues to work with galleries and had some special print releases with Gallery 1988 and completed his fourth solo show that opens on May 24th.

16. Fatemeh Burnes has the following shows this summer and Fall:

Linda Formo Brandes Gallery at the Lux Art Institute, Encinitas, California - Solo Show

Venice Institute of Contemporary Art & Fahle Gallery, Tallinn, Estonia

Painting Survey: 2009-2019 - Solo Show Riverside Community College??

In 2018-2019 Fatemeh participated in the following exhibitions :

Solo exhibition at High Noon in November 2018. 106 Eldridge Street, Lower East Side, Manhattan

Tufenkian Fine Arts Curated by Peter Frank, "That Layered Look"

Terrafirma," a photography group exhibition at the Manhattan Beach Art Center Gallery.

Maiden L.A. open studio tours

**Contributors to the Report:** Carolyn Alexander (Fine Arts)

Ron Brown (Fine Arts)

Thomas Butler (Fine Arts)

Fatemeh Burnes (Fine Arts)

Craig Deines (Fine Arts)

Dirk Hagner (Fine Arts)

Melissa Macias (Fine Arts)

Kirk Pedersen (Fine Arts)

Susie Rubenstein (Fine Arts)

Shari Wasson (Fine Arts)

Cuyler Smith (Fine Arts)

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
<p><b>Instructional Support</b> - Staffing: Increase and maintain faculty, lab technician, and staff positions to fully support program including maintaining currency in the field, increased course offerings and open studio hours in all areas.</p> <p><b>Status:</b> Active</p> <p><b>Goal Year(s):</b> 2016-17, 2017-18,</p>	<p><b>Request - Full Funding Requested -</b> Request a Lab tech position to cover open labs in printmaking, painting and design and Saturdays. 19 hr week permanent lab tech position. 12 month position. \$23172-\$29580</p> <p><b>Describe Plans &amp; Activities</b></p>	<p><b>Reporting Year:</b> 2018-19 <b>% Completed:</b> 25 Reviewed needs for tech support and determined that need still exists for a lab tech position to cover open labs in printmaking, painting and design and Saturdays. Prioritized staffing needs. (06/10/2019)</p> <hr/> <p><b>Reporting Year:</b> 2017-18 <b>% Completed:</b> 25</p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
<p>2018-19  <b>Date Goal Entered (Optional):</b>  09/01/2016</p>	<p><b>Supported (Justification of Need):</b>  Lab tech to support open labs in printmaking, painting ,design. (19 hours per week.) Increase in open lab hours results in greater safety, higher productivity and rate of success of printmaking, drawing and painting students. Need for students to have access to studios and equipment outside class hours to complete assigned class and homework projects  <b>Lead:</b> Carolyn Alexander  <b>What would success look like and how would you measure it?:</b>  Increased use of labs outside of class time. Increased completion of projects and improved retention and success rates in these courses.  <b>Type of Request:</b> STAFFING: Requests for permanent employee positions or temporary/hourly employees.  <b>Planning Unit Priority:</b> High  <b>On-Going Funding Requested (if applicable):</b> 29580  <b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a>  <b>Request - Full Funding Requested - Describe Plans &amp; Activities</b>  <b>Supported (Justification of Need):</b> A full-time position spanning Painting (ARTD-25A, ARTD-25B, ARTD26A, ARTD-26B), Drawing (ARTD-15A, ARTD-15B, ARTD-27), and Two-Dimensional Design (ARTD-20, ARTD-21) would strengthen these critical courses in the program. An</p>	<p>Reviewed needs for tech support and determined that need still exists for a lab tech position to cover open labs in printmaking, painting and design and Saturdays. Prioritized staffing needs. (06/02/2018)  <b>Related Documents:</b>  <a href="#">Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx</a>  <a href="#">Fine Arts Minutes 05-08-18 rev.docx</a></p> <hr/> <p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25  Reviewed needs for tech support and determined that need still exists for this position. (05/31/2017)  <b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p> <hr/> <p><b>Reporting Year:</b> 2018-19  <b>% Completed:</b> 25  Department assessed need for growth positions and determined that there is still need for a Painting/Drawing/2-D Design position. Department prioritized faculty positions. (06/10/2019)  <b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 25  Department assessed need for growth positions and determined that there is need for a Painting/Drawing/2-D Design position. Department prioritized faculty positions.</p>



<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
	<p>additional full-time faculty member is needed in these areas to support current and anticipated growth in course offerings, help maintain currency in curriculum, and contribute to the vitality of programs served by these courses (Fine Art, CTE, transfer). In addition, a full-time faculty member who is capable of teaching across this spectrum of courses will allow the department the flexibility to meet rising, yet, variable demand in these core areas.</p> <p><b>Lead:</b> Carolyn Alexander</p> <p><b>What would success look like and how would you measure it?:</b> Increase in registration in target areas and in number of students receiving AA-T in Studio Arts or Emphasis in Fine Arts degrees following painting or drawing categories.</p> <p><b>Planning Unit Priority:</b> High</p> <p><b>Related Documents:</b>  <a href="#">Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx</a>  <a href="#">Fine Arts Minutes 05-08-18 rev.docx</a></p> <p><b>Request - Full Funding Requested -</b> Replacement Printmaking/Drawing full-time tenure-track faculty position.</p> <p><b>Describe Plans &amp; Activities</b></p> <p><b>Supported (Justification of Need):</b> A full-time position replacement position in Printmaking (ARTD-43A, ARTD-43B, ARTD-44A, ARTD-45A, ARTD- 45B, ARTD-46A, ARTD-47A, ARTD-48A ), Printmaking special studies (ARTD 94, ARTD-95, ARTD 96) and Drawing (ARTD-15A) is needed to support these critical</p>	<p>(06/02/2018)</p> <p><b>Related Documents:</b>  <a href="#">Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx</a>  <a href="#">Fine Arts Minutes 05-08-18 rev.docx</a></p> <hr/> <p><b>Reporting Year:</b> 2016-17</p> <p><b>% Completed:</b> 25</p> <p>Discussed faculty needs based on program growth and determined need for position. Prioritized positions within department. (05/31/2017)</p> <p><b>Related Documents:</b>  <a href="#">Fine Art Minutes 05-09-17app.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p>

*Unit Goals*

*Resources Needed*

*Where We Make an Impact: Closing the Loop on Goals and Plans*

courses in the program. A replacement for a retiring full-time faculty member in Printmaking/Drawing (the only print-maker among the current full-time faculty) is needed to support the current program and the anticipated growth in course offerings, help maintain currency in curriculum particularly in regards to contemporary "non-toxic" methods and materials, and contribute to the vitality of programs served by these courses (Fine Art, transfer and a new Printmaking Certificate). Printmaking is a specialization within art and encompasses multiple techniques and processes. Additionally, printmaking in the art world has been undergoing a transition to less toxic materials and processes. This faculty position is necessary also to maintain currency in our "non-toxic" approach to printmaking processes as new products and processes are introduced in the professional printmaking world.

**Lead:** Carolyn Alexander

**Type of Request:** STAFFING: Requests for permanent employee positions or temporary/hourly employees.

**Planning Unit Priority:** High

**Request - Full Funding Requested -**

Full time faculty position in Art-Ceramics

**Describe Plans & Activities**

**Supported (Justification of Need):**

Faculty position in Ceramics-a replacement position for a retiring

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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full-time faculty member . The field of ceramics is staying current in the ever-changing world of technology and how it interfaces with art. Replacing this full-time position to the Ceramics program at Mt. San Antonio College could ensure that we stay on the cutting edge of the field by maintaining the core traditional ceramic techniques while introducing new technologies and can integrate them with existing curriculum. This replacement faculty position would share the load with our new growth full time faculty member, and adjunct faculty members. Ceramics (ARTS 30A) is one of the most popular courses on campus and has maintained its enrollment and grown in the number of sections offered each semester.  
Lead: Carolyn Alexander

**Lead:** Carolyn Alexander  
**What would success look like and how would you measure it?:** An increase the number of students competing the AA-T or Emphasis with a focus on Ceramics.  
 An increase in disciplinary collaboration including ceramics.  
 Increased inclusion of new ceramic technologies in student work.  
**Type of Request:** STAFFING: Requests for permanent employee positions or temporary/hourly employees.  
**Planning Unit Priority:** High

<b>Technological Currency</b> - Equipment and technology: Provide and maintain	<b>Request - Full Funding Requested</b> - 1A-10. Enclosed projection system,	<b>Reporting Year:</b> 2018-19 <b>% Completed:</b> 25
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<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
<p>currency in instructional equipment and technology.</p> <p><b>Status:</b> Active</p> <p><b>Goal Year(s):</b> 2015-16, 2016-17, 2017-18, 2018-19</p> <p><b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<p>controller and access to the internet that can survive the dust factor. 1A-10 enclosed projection system is needed only if 1A-2 is not available with a H-D ceiling projection system for use as audio visual room.,</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b> Enclosed projection system, controller and access to the internet 1A-10</p> <p><b>Lead:</b> Carolyn Alexander</p> <p><b>What would success look like and how would you measure it?:</b> Instructional downtime due to non-existent, inadequate or unreliable projection equipment will improve by 10% compared to downtime for 2016-17 academic year.</p> <p><b>Planning Unit Priority:</b> High</p> <p><b>One-Time Funding Requested (if applicable):</b> 55000</p> <p><b>Request - Full Funding Requested -</b> Replacement of heavy duty fork lift. Fork lift is necessary to handle the tons of plaster used in sculpture and three-dimensional design courses each year.</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b> Replacement of older Heavy Duty fork lift for 3-D area. Fork lift is necessary to handle the tons of plaster used in sculpture and three-dimensional design courses each year. Current fork lift is no longer made and is requiring repairs more frequently and parts are getting harder to acquire.</p> <p><b>Lead:</b> Carolyn Alexander</p>	<p>Need for projection system for ceramics area was discussed and prioritized. 1A-2 needs to be renovated as agreed for use as an audio-visual space for ceramics (1A-10) classes. Or an enclosed projection system, controller and access to the internet that can survive the dust factor needs to be provided to 1A-10. (06/22/2019)</p> <hr/> <p><b>Reporting Year:</b> 2016-17</p> <p><b>% Completed:</b> 25</p> <p>Need for projection system for ceramics area was discussed and prioritized. (05/31/2017)</p> <p><b>Related Documents:</b></p> <p><a href="#">program needs 2017-rev.docx</a></p> <p><a href="#">Fine Art Minutes 06-06-17.docx</a></p> <hr/> <p><b>Reporting Year:</b> 2017-18</p> <p><b>% Completed:</b> 25</p> <p>Department assessed current need for replacement fork lift. Replacement was determined not to be needed at this time and was prioritized by the department as lower priority. (06/01/2018)</p> <p><b>Related Documents:</b></p> <p><a href="#">Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx</a></p> <p><a href="#">Fine Arts Minutes 05-08-18 rev.docx</a></p> <hr/> <p><b>Reporting Year:</b> 2016-17</p> <p><b>% Completed:</b> 25</p> <p>Department assessed current need for replacement fork lift. It was determined parts could be found for the existing fork lift. Parts were purchased and lab techs were able to repair the fork lift. Replacement was determined not to be needed at this time and was prioritized by the department as lower priority. (05/31/2017)</p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
	<p><b>What would success look like and how would you measure it?:</b> No injuries to staff in handling tons of plaster. No down time in classes due to inability to move plaster safely.</p> <p><b>Type of Request:</b> INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over \$500.</p> <p><b>Planning Unit Priority:</b> Medium</p> <p><b>One-Time Funding Requested (if applicable):</b> 15000</p> <p><b>Request - Full Funding Requested - Describe Plans &amp; Activities Supported (Justification of Need):</b> Replace older model color photocopier/printer in 1B/C 6B with color photocopier/printer. Network color printer/photocopier IRAC5540II as replacement for an older model color photocopier /printer with inadequate color accuracy. Needed for painting classes taught in 1B/C 6. The needed copier quote is attached file 20180227-155724.pdf and costs \$10,697.26.</p> <p><b>Lead:</b> Carolyn Alexander</p> <p><b>What would success look like and how would you measure it?:</b> The color photocopier /printer is used as a design tool in painting classes. Color accuracy in both printing from a</p>	<p><b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p> <hr/> <p><b>Reporting Year:</b> 2018-19  <b>% Completed:</b> 25  Department has assessed that the need to replace this copier still exists. (06/22/2019)</p> <hr/> <p><b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 25  Department assessed needs and determined that need exists. Department prioritized instructional needs. (06/08/2018)</p>

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digital file and photocopying from the platen is necessary for the design process and for teaching color control to painting students.

**Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over \$500.

**Planning Unit Priority:** High  
**Documentation Attached?:** Yes  
**One-Time Funding Requested (if applicable):** 10700

**Related Documents:**  
[Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx](#)  
[Fine Arts Minutes 05-08-18 rev.docx](#)  
[20180227\\_155724.pdf](#)

**Request - Full Funding Requested -** Repair or replace dust collection system for 1A-6 woodshop with adequate and compliant system.

**Describe Plans & Activities Supported (Justification of Need):** Renovation of 1A-6 woodshop including current and compliant dust collection system and collector for 1A-6

**Lead:** Carolyn Alexander  
**What would success look like and how would you measure it?:** Dust collection system will meet current safety requirements and codes. Lab downtime due to dust collector maintenance will improve by 10% compared to downtime for 2017-

**Reporting Year:** 2018-19  
**% Completed:** 25  
As this equipment ages it is necessary to keep the dust collector itself functioning properly. At this time the collector is functioning adequately. (06/22/2019)

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**Reporting Year:** 2017-18  
**% Completed:** 50  
With previously scheduled major wood shop renovation no longer being scheduled. It is critical that the existing dust collection system be kept in working condition. It currently is functional, and meeting area needs. (06/01/2018)

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**Reporting Year:** 2016-17  
**% Completed:** 25  
Condition of dust collection system in wood shop assessed and need to upgrade determined. In consultation with facilities this was merged into a request for a major upgrade to wood shop. (05/31/2017)

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	<p>2018 academic year.  <b>Planning Unit Priority:</b> High  <b>Related Documents:</b>  <a href="#">Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx</a>  <a href="#">Fine Arts Minutes 05-08-18 rev.docx</a>  <b>Request - Full Funding Requested -</b>  Out of house repair and replacement of electronic parts on Gas Kilns. Because of the age of the kilns we are anticipating the electronics will need replacement or repair. estimated to be @ \$2,000  <b>Describe Plans &amp; Activities Supported (Justification of Need):</b>  Budget for out of house repair and replacement of electronics on gas kilns.  <b>Lead:</b> Susie Rubenstein  <b>What would success look like and how would you measure it?:</b> There will be no Gas kiln downtime due to maintenance/repair of electronic parts.  <b>Planning Unit Priority:</b> High  <b>One-Time Funding Requested (if applicable):</b> 2000</p>	<p><b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p> <p><b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 25  Current condition of electronic controls on gas kilns was assessed. Although aging they were determined not to need replacement at this time. Equipment needs were prioritized by department. (06/01/2018)</p> <hr/> <p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25  Current condition of electronic controls on gas kilns was assessed. Although aging they were determined not to need replacement at this time. Equipment needs were prioritized by department. (05/31/2017)  <b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p>
	<p><b>Request - Full Funding Requested -</b>  replacement of 18 Brent CXC potter's wheels.  <b>Describe Plans &amp; Activities Supported (Justification of Need):</b>  All of the Brent electric potter's wheels in the Ceramics studio are at least 10 years old and the majority are 14 years old. The expected lifespan of a Brent CXC wheel is ten years. We have replaced both motors and pedal assemblies on</p>	

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many of these to extend their working life but have come to the point where the older wheels need to be replaced. Ceramics class sections have grown to the point where wheels are used M-Sat from 8-10pm.

**Lead:** Carolyn Alexander

**What would success look like and how would you measure it?:** There will be no interruption to student or class use of equipment due to inoperable electric wheels.

**Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over \$500.

**Planning Unit Priority:** High

**One-Time Funding Requested (if applicable):** 25632

**Request - Full Funding Requested -**  
Replacement Image-RUNNER  
ADVANCED 4245 Canon copier

**Describe Plans & Activities Supported (Justification of Need):**  
Replace the current black and white Canon copier 2525 with a Image-RUNNER ADVANCED 4245 Canon copier. This replacement Canon Black and White photocopier is for 1A-7 Three Dimensional Design studio. This copier is used by students for design and documentation of projects in ARTS 22. It networks to the computer in



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the room and is also used for printing required hard copy enlargements of digitally produced student project designs .

**Lead:** Carolyn Alexander

**What would success look like and how would you measure it?:**

Students in three dimensional design and sculptures will be able to print multiple copies of hand and digitally drawn designs needed for projects, manipulate the design's size and experiment with design modifications for designs which have been generated either by hand on paper or in a computer program. No student or class of students will be unable to proceed on their projects because of down time of required equipment (photo copier) supporting student success in completing projects on time with instructor input and within the students financial capability (whether or not they can afford a computer and adobe programs).

**Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over \$500.

**Planning Unit Priority:** High

**Documentation Attached?:** Yes

**One-Time Funding Requested (if applicable):** 5000

**Request - Full Funding Requested - 6**  
iMAC computers for classroom

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studios 1A-2, 1B/C 3 and 6

**Describe Plans & Activities**

**Supported (Justification of Need):**

These computers are needed in 1A-2, 1B/C 3 and 6. These computers are needed to replace 2 older computers running scanning stations in Illustration studio 1B/C 3, 3 design stations in 1B/C 6 Painting Studio, and one additional computer is needed to control a projector for 1A-2 audiovisual room.

IMAC 21.5"/3.0QC/8GB/1TB/RP555-USA Part Number: Z0TK0LL/A  
065-C5MD 3.0GHz quad-core Intel Core i5, Turbo Boost up to 3.5GHz •  
065-C52V 8GB 2400MHz DDR4 •  
065-C53J 1TB Serial ATA Drive @ 5400 rpm • 065-C52Q Radeon Pro 555 with 2GB video memory • 065-C50L Wired Apple Mouse (Must be ordered with Wired Keyboard) • 065-C50W Wired Keyboard with numeric keypad (English) / User's Guide (English) (Must be ordered with Wired Mouse)  
AppleCare+ for iMac Part Number: S6126LL/A

**Lead:** Carolyn Alexander

**What would success look like and how would you measure it?:**

There would be no bottlenecks in painting and illustration classes waiting for the scanning or design stations to be available. Students would experience success in completing projects on time and at a high quality. Ceramics classes would have the same access to high quality instructional images as

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the other art disciplines.

**Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over \$500.

**Planning Unit Priority:** High  
**Documentation Attached?:** Yes  
**One-Time Funding Requested (if applicable):** 9008

**Request - Full Funding Requested -** Laser Cutter for 3-D Classroom.  
Glowforge Pro Laser Cutter and filter

**Describe Plans & Activities Supported (Justification of Need):** Laser cutters are widely used in design and art now. This tool will allow our 3-D Design and art student to become familiar with how these tools are used both in making prototypes and end products. The requested cutter is large enough for students to execute the repetition project template and for a variety of other projects in sculpture and design in a variety of materials. It meets our need for a cutter with attached filter and fits in the current space available.

Glowforge Pro Laser Cutter and filter. 3' x2', portable cuts 20.4" wide, 1/4" thick, infinite length.

**Lead:** Carolyn Alexander  
**What would success look like and how would you measure it?:**

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Students will become familiar with computer aided laser cutting technology by being able to utilize the technology to help create a project. With the laser cutter the time the student must spend executing the template for the repetition project will be reduced dramatically resulting in increased successful completion rates for the project.

**Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over \$500.

**Planning Unit Priority:** High  
**One-Time Funding Requested (if applicable):** 7700

**Request - Full Funding Requested -**  
Vinyl or Stencil Cutter

**Describe Plans & Activities Supported (Justification of Need):**

Vinyl or stencil cutters are used widely in design and art. This stencil cutter would be used to introduce students to the technology in painting, 3-D, ceramics printmaking and other classes. It is important that students become familiar with computer aided technologies being used in the design and art world. USCutter SC2 Series Vinyl Cutter w/ VinylMaster Cut Design & Cut Software, Vinyl , Stencil and 43" stand

**Lead:** Carolyn Alexander

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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**What would success look like and how would you measure it?:**  
 Students would be able to appropriately use the technology to execute projects. Quality of the projects and time spent executing them should improve.

**Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over \$500.

**Planning Unit Priority:** High

**One-Time Funding Requested (if applicable):** 850

<p><b>Facilities - Facilities:</b> Improve and maintain facilities and infrastructure to support student success.</p> <p><b>Status:</b> Active</p> <p><b>Goal Year(s):</b> 2015-16, 2016-17, 2017-18, 2018-19</p> <p><b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<p><b>Request - Full Funding Requested -</b> Refurbish cabinets 1A-7 Sculpture room</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b> Refurbish cabinets 1A-7. Replace or repair damaged cabinets and doors .</p> <p><b>Lead:</b> Carolyn Alexander</p> <p><b>What would success look like and how would you measure it?:</b> 100% less instructional time will be spent by students and staff re-positioning broken or dysfunctional doors on the cupboards in Fall 2018 than Fall 2017.</p> <p><b>Planning Unit Priority:</b> Low</p>	<p><b>Reporting Year:</b> 2016-17</p> <p><b>% Completed:</b> 25</p> <p>Department assessed classroom and support facilities and identified needs. Facilities needs prioritized by department. (05/31/2017)</p> <p><b>Related Documents:</b></p> <p><a href="#">program needs 2017-rev.docx</a></p> <p><a href="#">Fine Art Minutes 06-06-17.docx</a></p>
	<p><b>Request - Full Funding Requested -</b> Renovation of 1A-6B tool crib/ art resource center</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b></p>	<p><b>Reporting Year:</b> 2018-19</p> <p><b>% Completed:</b> 50</p> <p>About half of the shelving has been replaced by modular storage built by lab techs. (06/23/2019)</p>

Unit Goals	Resources Needed	Where We Make an Impact: Closing the Loop on Goals and Plans
	<p>Since the 1A building shifted from a major renovation to a proposed replacement as part of the facilities master plan, needed renovation of 1A-6B tool crib/ art resource center now includes building more practical tool shelving and drawers, replacing loose floor tiles, painting the walls and replacing the tool crib window with clear cover doors. The shelving is being built by the lab technicians from materials . \$3000 for lumber, hardware, and drawer guides etc.</p> <p><b>Lead:</b> Carolyn Alexander</p> <p><b>What would success look like and how would you measure it?:</b> 10% less time spent by students checking tools and equipment out than in Fall 2017.</p> <p><b>Planning Unit Priority:</b> High</p> <p><b>One-Time Funding Requested (if applicable):</b> 3000</p> <p><b>Related Documents:</b>  <a href="#">Revised 5-5-18 Fine Arts</a>  <a href="#">Prioritization Worksheet.xlsx</a>  <a href="#">Fine Arts Minutes 05-08-18 rev.docx</a></p>	<p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 50</p> <p>Department researched and planned renovation of tool crib class support room. Prioritized by department. Possible replacement of Bld 1A as part of master plan. stopped planning for major renovation by facilities. Department recognizes need for some immediate renovation of tool crib regardless of long term plan and has proceeded with renovation and replacements of storage units. Department has purchased materials and lab techs have constructed four replacement storage units out of a projected 9-11 needed to reorganize and renovate the tool crib to its most efficient use. (05/31/2017)</p> <p><b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p>
	<p><b>Request - Full Funding Requested - Describe Plans &amp; Activities Supported (Justification of Need):</b>  Renovation of 1A-6 woodshop including including dust collection system, Lighting, electrical, painting, sound absorbent wall coverings and spray booth</p> <p><b>Lead:</b> Carolyn Alexander</p> <p><b>What would success look like and how would you measure it?:</b> 10% increase of student project completion over Fall 2017 in Fall 2018.</p>	<p><b>Reporting Year:</b> 2018-19  <b>% Completed:</b> 25</p> <p>Still needing to be done are:  Repainting and upgraded lighting in wood shop and spray booth. Also a dedicated electrical line to the clay mixer and pug mill on the east patio to protect both the tech mixing clay and those in the wood shop from the unnecessary noise of the dust collector when it is not needed. New cabinets are completed. (06/23/2019)</p> <hr/> <p><b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 50</p> <p>Possible replacement of Bld 1A as part of master plan stopped planning for major renovation by facilities. Department recognizes need for some immediate</p>

Unit Goals	Resources Needed	Where We Make an Impact: Closing the Loop on Goals and Plans
	<p><b>Planning Unit Priority:</b> High</p> <p><b>Related Documents:</b>  <a href="#">Fine Arts Minutes 05-08-18 rev.docx</a>  <a href="#">Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx</a></p>	<p>renovation of wood shop regardless of long term plan . Repainting and upgraded lighting in wood shop and spray booth. Also a dedicated electrical line to the clay mixer and pug mill on the east patio to protect both the tech mixing clay and those in the wood shop from the unnecessary noise of the dust collector when it is not needed. New cabinets are completed. (06/02/2018)</p> <hr/> <p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25  Upgrade of sinks and cabinets in Woodshop is complete. Under cabinet lighting is installed. (07/01/2017)</p> <hr/> <p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25  Department assessed condition of wood shop and determined facilities improvements needed. Renovation prioritized. Worked on planning with facilities. Department prioritized facilities needs. (05/31/2017)</p> <p><b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p>
	<p><b>Request - Full Funding Requested -</b>  Renovation of display cabinet east wall of 1A corridor including upgraded lighting, glass doors, painting.</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b>  Renovation of display cabinet: Upgraded lighting, glass doors, painting. Currently the display cabinet has bad lighting, poor security, and sliding doors that perform poorly.</p> <p><b>Lead:</b> Susie Rubenstein</p> <p><b>What would success look like and how would you measure it?:</b>  Increased use and visibility of student work in display cabinet. 20% increase of project display in Fall Of 2018 over</p>	<p><b>Reporting Year:</b> 2018-19  <b>% Completed:</b> 50  Renovation has started and is ongoing. (06/23/2019)</p> <hr/> <p><b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 25  Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/02/2018)</p> <hr/> <p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25  Department assessed facilities needs and determined that renovation of display cabinet east wall 1A was still needed. Project was prioritized by department. (05/31/2017)</p> <p><b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p>

Unit Goals	Resources Needed	Where We Make an Impact: Closing the Loop on Goals and Plans
	<p>Fall 2017.</p> <p><b>Planning Unit Priority:</b> High</p> <p><b>One-Time Funding Requested (if applicable):</b> 10000</p> <p><b>Related Documents:</b></p> <p><a href="#">Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx</a></p> <p><a href="#">Fine Arts Minutes 05-08-18 rev.docx</a></p> <p><b>Request - Full Funding Requested - Describe Plans &amp; Activities Supported (Justification of Need):</b></p> <p>Display case gallery exterior wall, shelving system for display</p> <p>Create a locked glass display case on north gallery exterior wall, with shelving system for display. Additional opportunity for display of quality student art.</p> <p><b>Lead:</b> Fatemeh Burnes</p> <p><b>What would success look like and how would you measure it?:</b> Greater opportunity for exposure of students to art and of student art.</p> <p><b>Planning Unit Priority:</b> Medium</p> <p><b>Related Documents:</b></p> <p><a href="#">program needs 2017-rev.docx</a></p>	<p><b>Reporting Year:</b> 2018-19</p> <p><b>% Completed:</b> 25</p> <p>Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/23/2019)</p> <hr/> <p><b>Reporting Year:</b> 2017-18</p> <p><b>% Completed:</b> 25</p> <p>Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/02/2018)</p> <hr/> <p><b>Reporting Year:</b> 2016-17</p> <p><b>% Completed:</b> 25</p> <p>Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (05/31/2017)</p> <p><b>Related Documents:</b></p> <p><a href="#">program needs 2017-rev.docx</a></p> <p><a href="#">Fine Art Minutes 06-06-17.docx</a></p>
	<p><b>Request - Full Funding Requested - Describe Plans &amp; Activities Supported (Justification of Need):</b></p> <p>Upgraded lighting suitable for producing visual artwork in all Fine Arts classrooms and instructional areas. (except 1A-3 which was upgraded)</p> <p>Upgrade lighting in instructional areas in order to meet student needs and foster student success: Better ceiling lighting in 1A-1 (including need for dimmers) , 1A 4,</p>	<p><b>Reporting Year:</b> 2018-19</p> <p><b>% Completed:</b> 25</p> <p>Instructional area lighting was evaluated by the department and again determined to need improvement. In the external covered clay cage area which is used at night there is no lighting which is needed for safety. Need for upgraded lighting prioritized by department. (06/23/2019)</p> <hr/> <p><b>Reporting Year:</b> 2017-18</p> <p><b>% Completed:</b> 25</p> <p>Instructional area lighting was evaluated by the department and again determined to need improvement. In the external covered clay cage area which is used at night there is no</p>



<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
	<p>1A-6 Wood shop, 1A-7 Sculpture -3D Studio, 1A-10 glaze area, 1A-11B Kiln room, 1B/C 3 Design and Illustration Studio, 1B/C 4, 5, 6, 7 and 7B Drawing and Painting Studios, 1A-8 (glue room) 1A-9 (interior patio) and spray booth . Install lights in external covered clay cage 1A which has no lights and is used at night, install track light system over model area in 1A-4. Also upgrade lighting in 1A-6 wood shop and spray booth.</p> <p>Lighting for making art has very specific requirements. There must be enough light and a color correct light source to see color accurately and textures and detail clearly both on the subject and on the work itself. So the ability to control where the light falls and the quantity and direction of the light in different sections of the room is critical to the ability of students to create their work. Currently the lighting in all classrooms except 1A-3 (which was upgraded some years ago) is inadequate in quantity, color and control.</p> <p><b>Lead:</b> Carolyn Alexander</p> <p><b>What would success look like and how would you measure it?:</b> Eye fatigue in students , staff and faculty would decrease allowing for both better work and more productive environment for creating work. Project completion rates will show a increase of 5% for Fall 2019- over the completion rate for Fall 2017.</p>	<p>lighting which is needed for safety. Need for upgraded lighting prioritized by department. (06/01/2018)</p> <p><b>Related Documents:</b>  <a href="#">Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx</a>  <a href="#">Fine Arts Minutes 05-08-18 rev.docx</a></p> <hr/> <p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25</p> <p>Instructional area lighting was evaluated by the department and again determined to need improvement. In the external covered clay cage area which is used at night there is no lighting which is needed for safety. Need for upgraded lighting prioritized by department. (05/31/2017)</p> <p><b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p>

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**Type of Request:** FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas.

**Planning Unit Priority:** High

**Request - Full Funding Requested -** Replace scratch/graffiti film on 1A-1 main exterior display case

**Describe Plans & Activities**

**Supported (Justification of Need):** 500 budget for film replacement.

**Lead:** Carolyn Alexander

**What would success look like and how would you measure it?:**

Protective film would be replaced.

**Planning Unit Priority:** Medium

**One-Time Funding Requested (if applicable):** 500

**Reporting Year:** 2018-19

**% Completed:** 0

Still need to replace scratch/graffiti film on 1A-1 (06/23/2019)

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**Reporting Year:** 2016-17

**% Completed:** 25

Department determined needs discussed them.

Department prioritized facilities needs (06/01/2017)

**Related Documents:**

[program needs 2017-rev.docx](#)

[Fine Art Minutes 06-06-17.docx](#)

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**Request - Full Funding Requested -** Renovation of 1A-2 audio visual and meeting room-

**Describe Plans & Activities**

**Supported (Justification of Need):**

Major renovation of 1A-2 audio visual and meeting room : floor, walls, marker boards, cabinets, upgraded marker board and projection screen.

1 A - 2 already identified as secondary effects from DTC and facilities staff have done planning with Fine Art Department per Roger Sneed

**Lead:** Carolyn Alexander

**What would success look like and how would you measure it?:**

All classrooms in 1A not having HD ceiling projector have ability to schedule audio visual room for

**Reporting Year:** 2018-19

**% Completed:** 25

This project was completed and planned in detail, then building 1A was put on the facilities master plan for replacement with a multistory art building. However in the meanwhile we need the room renovated to be usable as an audiovisual and conference room which was its former use. The floor needs to be replaced and the walls painted. A small hand sink in the east wall replaced. A dedicated to this room digital projector has been purchased. replace chalk board with marker board and replace projector screen. (06/23/2019)

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**Reporting Year:** 2017-18

**% Completed:** 25

This project was completed and planned in detail, then building 1A was put on the facilities master plan for replacement with a multistory art building. However in the meanwhile we need the room renovated to be usable as an audiovisual and conference room which was its former use. The floor needs to be replaces the walls painted. A small

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
	<p>delivery of high quality images for instruction.</p> <p><b>Type of Request:</b> FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas.</p> <p><b>Planning Unit Priority:</b> High</p> <p><b>Related Documents:</b>  <a href="#">Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx</a>  <a href="#">Fine Arts Minutes 05-08-18 rev.docx</a></p> <p><b>Request - Full Funding Requested -</b> Renovation of 1B/C 1 into a lecture room for 35 and a smaller room for storage.</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b> This project was one identified by the classroom standards survey.</p> <p><b>Lead:</b> Carolyn Alexander</p> <p><b>Planning Unit Priority:</b> Medium</p>	<p>hand sink in the east wall replaced. A dedicated to this room digital projector has been purchased. In order to use the new projector the projection screen needs to be changed, then a new screen. (06/02/2018)</p> <hr/> <p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25  Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/01/2017)</p> <p><b>Related Documents:</b>  <a href="#">Fine Art Minutes 06-06-17.docx</a>  <a href="#">program needs 2017-rev.docx</a></p> <p><b>Reporting Year:</b> 2018-19  <b>% Completed:</b> 25  Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/23/2019)</p> <hr/> <p><b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 25  Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/02/2018)</p> <hr/> <p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25  This renovation was identified by classroom standards survey. Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/01/2017)</p> <p><b>Related Documents:</b>  <a href="#">Fine Art Minutes 06-06-17.docx</a>  <a href="#">program needs 2017-rev.docx</a></p>
	<p><b>Request - Full Funding Requested -</b> Renovations in 1B/C 12 for combined lecture (35 students) and computer lab (14 Imacs)</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b> replacement desks and task chairs for 35</p>	<p><b>Reporting Year:</b> 2018-19  <b>% Completed:</b> 50  The following has been completed: replacement HD projector and screen (current projector is a Epson Powerlite 821p from 2004), Campus standard instructor station, replacement desks and task chairs for 35. Still needing to be done: swing arms attached to wall for 12</p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
	<p>swing arms attached to wall for 12 computers            Ceiling low light spots with switch independent from florescent lights            Replacement carpet            The renovations listed above and below were identified in the Classroom Standards survey. The following requested AV equipment may have been purchased as part of a AV request granted in 2018:            replacement HD projector and screen (current projector is a Epson Powerlite 821p from 2004)            Campus standard instructor station  <b>Lead:</b> Carolyn Alexander  <b>What would success look like and how would you measure it?:</b>            Instructional downtime due to inadequate or unreliable projection equipment will improve by 10% compared to downtime for 2016-17 academic year. Student performance on image id tests will improve 10%. Student retention should improve with more appropriate seating for classes of 35 and better sight lines with the swing away arms on computers.  <b>Type of Request:</b> FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas.  <b>Planning Unit Priority:</b> High  <b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a></p>	<p>computers            Ceiling low light spots with switch independent from existing florescent lights            Replacement carpet (06/23/2019)</p> <hr/> <p><b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 25            Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. We have been told that the projector and A.V. needs of the room have be granted, the equipment purchased and the installation budgeted. Our understanding is that it will be installed summer of 2018. The other aspects of the renovation will still need to be addressed. (06/02/2018)</p> <hr/> <p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25            The room was identified by classroom standards as needing improvements. Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/01/2017)  <b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p>
	<p><b>Request - Full Funding Requested -</b>            New fixtures and bulbs for lighting</p>	<p><b>Reporting Year:</b> 2018-19  <b>% Completed:</b> 25</p>

Unit Goals	Resources Needed	Where We Make an Impact: Closing the Loop on Goals and Plans
	<p>tracks in 1B/C 4 and 5. We have built in tracks for spots on the tracks but insufficient number of fixtures in 1B/C 4 and 5.</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b> 12 led track lighting fixtures</p> <p><b>Lead:</b> Thomas Butler</p> <p><b>What would success look like and how would you measure it?:</b> Project success rates will show a increase of 5% for Fall 2018 over the success rate for Fall 2017.</p> <p><b>Planning Unit Priority:</b> High</p> <p><b>One-Time Funding Requested (if applicable):</b> 1000</p>	<p>Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/23/2019)</p> <hr/> <p><b>Reporting Year:</b> 2016-17 <b>% Completed:</b> 25</p> <p>Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/01/2017)</p> <p><b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p>
	<p><b>Request - Full Funding Requested -</b> Refurbish roll up gate in 1A-9</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b> Refurbish roll up gate in 1A-9</p> <p><b>Lead:</b> Carolyn Alexander</p> <p><b>What would success look like and how would you measure it?:</b> Down time for rollup gate will be reduced to zero in Fall 2019</p> <p><b>Planning Unit Priority:</b> Medium</p>	<p><b>Reporting Year:</b> 2018-19 <b>% Completed:</b> 50</p> <p>Determined to still be necessary periodically. (06/23/2019)</p> <hr/> <p><b>Reporting Year:</b> 2016-17 <b>% Completed:</b> 25</p> <p>Department assessed facilities needs and determined that although the gate is currently functional the need for refurbishment need still exists. Department prioritized facilities needs. (06/01/2017)</p> <p><b>Related Documents:</b>  <a href="#">Fine Art Minutes 06-06-17.docx</a>  <a href="#">program needs 2017-rev.docx</a></p>
	<p><b>Request - Full Funding Requested -</b> Track light system over model area in 1A-4. Install a drop down system of track lighting to put directed light on the models in the center of the room controlled independently of general room lighting.</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b> Track light system in center of room 1A-4</p>	<p><b>Reporting Year:</b> 2018-19 <b>% Completed:</b> 25</p> <p>Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/23/2019)</p> <hr/> <p><b>Reporting Year:</b> 2016-17 <b>% Completed:</b> 25</p> <p>Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/01/2017)</p> <p><b>Related Documents:</b></p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
	<p><b>Lead:</b> Ron Brown/Carolyn</p> <p><b>What would success look like and how would you measure it?:</b> Project success rates will show a increase of 5% for Fall 2018 over the rate for Fall 2017.</p> <p><b>Planning Unit Priority:</b> Medium</p> <p><b>One-Time Funding Requested (if applicable):</b> 10000</p> <p><b>Request - Full Funding Requested - Describe Plans &amp; Activities Supported (Justification of Need):</b> Direct electrical wiring for clay mixer and pug mill on east end of 1A. Wire a direct electrical line to clay mixer and pug mill . Currently the duct collection system in the wood shop must be on to use the clay mixer or pug mill. This creates unnecessary noise both in the wood shop and noise and wood dust at the clay mixing and pugging machines. This is a health and safety issue. These machines need a dedicated line. We consulted electricians and were informed that it must be a project.</p>	<p><a href="#">program needs 2017-rev.docx</a> <a href="#">Fine Art Minutes 06-06-17.docx</a></p> <p><b>Reporting Year:</b> 2018-19 <b>% Completed:</b> 25 Department assessed facilities needs and determined that need still exists. This is a safety and health issue. Conferred with electricians. Cost is such that it must be a project. Department prioritized facilities needs. (06/23/2019)</p> <hr/> <p><b>Reporting Year:</b> 2016-17 <b>% Completed:</b> 25 Department assessed facilities needs and determined that need still exists. This is a safety and health issue. Conferred with electricians. Cost is such that it must be a project. Department prioritized facilities needs. (06/01/2017)</p> <p><b>Related Documents:</b> <a href="#">Fine Art Minutes 06-06-17.docx</a> <a href="#">program needs 2017-rev.docx</a></p>
	<p><b>Lead:</b> Carolyn Alexander</p> <p><b>What would success look like and how would you measure it?:</b> Operation of clay mixer and pug mill will be at measurably lower decibel levels and with no wood dust than in under current wiring.</p> <p><b>Planning Unit Priority:</b> High</p> <p><b>One-Time Funding Requested (if applicable):</b> 10000</p> <p><b>Related Documents:</b> <a href="#">Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx</a></p>	

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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[Fine Arts Minutes 05-08-18 rev.docx](#)  
**Request - Full Funding Requested -**  
 Upgrade of infrastructure/connectivity in 1B/C and 1A including Ethernet wiring, Wi-Fi and telephone lines  
**Describe Plans & Activities Supported (Justification of Need):**  
 Upgrade of infrastructure/connectivity in 1B/C and 1A including Ethernet wiring, Wi-Fi and telephone lines in order to meet student needs and foster student success. The lack of Wi-Fi access in building 1B/C and 1A adversely limits student use of digital technology in the studios. Use of digital technology alternating with physical techniques has become a normal part of the design process in the art world and Wi-Fi access would allow us to teach this use to students in studio settings.  
**Lead:** Carolyn Alexander  
**What would success look like and how would you measure it?:**  
 Computer downtime due to inability to network or access the internet will improve by 30% compared to downtime for 2016-17 academic year.

**Planning Unit Priority:** High  
**Related Documents:**  
[Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx](#)  
[Fine Arts Minutes 05-08-18 rev.docx](#)

**Request - Full Funding Requested -**  
 Installation of Natural Gas and

**Reporting Year:** 2018-19  
**% Completed:** 25  
 Department assessed facilities needs and determined that need still exists and is adversely effecting students. Department prioritized facilities needs. (06/23/2019)

**Reporting Year:** 2017-18  
**% Completed:** 25  
 Department assessed facilities needs and determined that need still exists and is adversely effecting students. Department prioritized facilities needs. (06/02/2018)

**Related Documents:**  
[Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx](#)  
[Fine Arts Minutes 05-08-18 rev.docx](#)

**Reporting Year:** 2016-17  
**% Completed:** 25  
 Department assessed facilities needs and determined that need still exists. Department prioritized facilities needs. (06/01/2017)

**Related Documents:**  
[program needs 2017-rev.docx](#)  
[Fine Art Minutes 06-06-17.docx](#)

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Carbon Monoxide detectors room 1B/C 6.

**Describe Plans & Activities**

**Supported (Justification of Need):**

Installation of Natural Gas and commercial/industrial grade Carbon Monoxide detectors room 1B/C 6 and 7. Safety issue due to ongoing problems with smelling gas in 1B/C 6 and 7. Placement consideration due to high ceilings.

**Lead:** Carolyn Alexander

**Type of Request:** FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas.

**Planning Unit Priority:** High

**Request - Full Funding Requested -**

Cover/canopy over recycle clay area.

**Describe Plans & Activities**

**Supported (Justification of Need):**

Cover/canopy over recycle clay area.

**Lead:** Carolyn Alexander

**Type of Request:** FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas.

**Planning Unit Priority:** High

**Request - Full Funding Requested -**

Better exterior lighting on and around 1B/C and 1A

**Describe Plans & Activities**

**Supported (Justification of Need):**

Improve exterior lighting for safety.

**What would success look like and how would you measure it?:**

Improved lighting around 1A and 1B/C



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**Type of Request:** FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas.

**Planning Unit Priority:** High

**Request - Full Funding Requested -** lighting in external covered clay cage 1A

**Describe Plans & Activities**

**Supported (Justification of Need):** Install lights in external covered clay cage 1A which has no lights and is used at night. This is a safety issue as staff and students need to access the clay cage at night during classes and there is no lighting in the cage and insufficient ambient lighting at night.

**Lead:** Carolyn Alexander

**What would success look like and how would you measure it?:** Lighting in the clay cage makes it safe and convenient to access during night classes. No accidents occur due to lack of lighting.

**Type of Request:** FACILITIES: This section includes minor building improvement projects and alterations to specific rooms or operational areas.

**Planning Unit Priority:** High

**Model Budget Increase - Budget:** Increase model budget to support needs of program.

**Status:** Active

**Goal Year(s):** 2016-17, 2017-18, 2018-19

**Date Goal Entered (Optional):** 09/01/2016

**Request - Full Funding Requested -** Additional \$10,000 increase in Model budget

**Describe Plans & Activities**

**Supported (Justification of Need):** Ongoing Increase of model budget by \$10,000 to support increased sections and increase in hours in

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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each section. This is the amount we had to deficit spend 2018-2019 to cover model costs.  
**Lead:** Carolyn Alexander  
**What would success look like and how would you measure it?:** Full funding for number of sections requiring models. We would not have to deficit spend this amount to support the classes using models.  
**Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.  
**Planning Unit Priority:** High  
**One-Time Funding Requested (if applicable):** 10000

<p><b>Supply Budget - Budget:</b> Increase supply budget to support needs of program  <b>Status:</b> Active  <b>Goal Year(s):</b> 2015-16, 2016-17, 2017-18, 2018-19  <b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<p><b>Request - Full Funding Requested -</b> Ongoing Increase of Instructional supplies budget to serve additional sections scheduled  <b>Describe Plans &amp; Activities Supported (Justification of Need):</b> \$25,000 ongoing increase of instructional supplies budget to serve additional sections scheduled  <b>Lead:</b> Carolyn Alexander  <b>What would success look like and how would you measure it?:</b> Supply budget will be increased by \$22,000 ongoing and no supply needs will be unmet.  <b>Type of Request:</b> LOTTERY: Instructional materials that are designed for use by pupils and their</p>	<p><b>Reporting Year:</b> 2018-19  <b>% Completed:</b> 25  The Department anticipates \$22,000 ongoing increase of instructional supplies budget to serve additional sections scheduled and adjust for price increases (06/23/2019)  <hr/> <b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 50  Received \$10,000 one-time lottery money from 2015-2016 budget prioritization. \$6,500 to go to Gallery lights \$3500 to Art Department supplies. (09/01/2017)  <b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a>  <a href="#">Budget List Fine Arts-16-17.docx</a>  <hr/> <b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25  Department assessed instructional supplies budget needs</p>
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<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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	<p>teachers as a learning resource and help pupils acquire facts, skills, or opinions or to develop cognitive processes.</p> <p><b>Planning Unit Priority:</b> High</p> <p><b>On-Going Funding Requested (if applicable):</b> 25000</p> <p><b>Related Documents:</b></p> <p><a href="#">Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx</a></p> <p><a href="#">Fine Arts Minutes 05-08-18 rev.docx</a></p>	<p>and determined that need for ongoing increase still exists. Department prioritized ongoing budget needs. (06/01/2017)</p> <p><b>Related Documents:</b></p> <p><a href="#">program needs 2017-rev.docx</a></p> <p><a href="#">Fine Art Minutes 06-06-17.docx</a></p>
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<p><b>Degrees</b> - Programs: Provide relevant and current degrees to increase student competency and Increase students filing for art degrees.</p> <p><b>Status:</b> Active</p> <p><b>Goal Year(s):</b> 2016-17, 2017-18, 2018-19</p> <p><b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<p><b>In Progress</b> - Budget for New Fine Arts Brochure</p> <p><b>Lead:</b> Carolyn Alexander</p> <p><b>Planning Unit Priority:</b> Medium</p>	<p><b>Reporting Year:</b> 2016-17</p> <p><b>% Completed:</b> 25</p> <p>Department assessed needs and determined that need still exists but will wait until Degree modification final. Department prioritized needs.</p> <p>(06/01/2017)</p> <p><b>Related Documents:</b></p> <p><a href="#">program needs 2017-rev.docx</a></p> <p><a href="#">Fine Art Minutes 06-06-17.docx</a></p>
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<p><b>Class Demand</b> - Programs: Provide sufficient class sections of all courses to meet demand and move students through certificates and degrees.</p> <p><b>Status:</b> Active</p> <p><b>Goal Year(s):</b> 2016-17, 2017-18, 2018-19</p> <p><b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<p><b>In Progress</b> - Continue to schedule classes to meet demand for classes in all areas, general education, certificate and degree including growth where possible.</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b></p> <p>All listed independently in PIE:</p> <p>Increase in model budget to support increased sections using models</p> <p>Increased supply budget to support increased sections</p> <p>Additional faculty positions to support growth in programs</p> <p>Additional lab tech support open labs and classes</p>	<p><b>Reporting Year:</b> 2017-18</p> <p><b>% Completed:</b> 75</p> <p>The Department is attempting to schedule classes to meet demand for classes in all areas. A limitation to growth in some areas to meet increased demand is lack of additional instructional spaces in times of demand. Because our instructional spaces are specific to the courses taught in them in many cases the studio becomes the limiting factor. (06/02/2018)</p> <hr/> <p><b>Reporting Year:</b> 2016-17</p> <p><b>% Completed:</b> 25</p> <p>Department continues to schedule to meet demand. Number of courses run and student enrollments are close to 2015-2016 highs even as college enrollments have softened. (06/01/2017)</p>
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<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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Continued students lab tech budget to maintain and support open labs and classes  
 Technology and equipment acquisitions and repairs adequate to student needs  
 Facilities repairs adequate to student needs including lighting

**Lead:** Carolyn Alexander  
**What would success look like and how would you measure it?:** 5% increase of Student surveys will show in ability to schedule needed courses in Spring 2019 over spring 2018.  
**Type of Request:** INSTRUCTIONAL SUPPORT PROGRAM FUNDING (INSTRUCTIONAL EQUIPMENT): Equipment, library material, or technology for classroom instruction, student instruction or demonstration, or in preparation of learning materials in an instructional program, equal or over \$500.  
**Planning Unit Priority:** High

<p><b>Extra-curricular Opportunities -</b>            Programs: Provide extra-curricular opportunities for art and design students to work cooperatively and across disciplines.  <b>Status:</b> Active  <b>Goal Year(s):</b> 2016-17, 2017-18, 2018-19  <b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<p><b>Request - Full Funding Requested -</b>            Ongoing Budget for guest artists.  <b>Describe Plans &amp; Activities Supported (Justification of Need):</b>            The budget will be used to bring a variety of professional artists onto campus where they will interact with students while creating works of art and talking with students.  <b>Lead:</b> Carolyn Alexander  <b>What would success look like and how would you measure it?:</b></p>	<p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25            Department assessed needs and determined that need still exists. Department prioritized needs. (06/01/2017)  <b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p>
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<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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Establishment of an ongoing budget to bring professional artists to campus. Use this budget to bring artists to campus so students see and experience a broader range of artists and work. A survey of students will establish that at least 50% of students surveyed felt they have a better understanding of the possibilities of professional art as a career.

**Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.

**Planning Unit Priority:** High  
**On-Going Funding Requested (if applicable):** 2500

**Related Documents:**  
[Revised 5-5-18 Fine Arts Prioritization Worksheet.xlsx](#)

**Request - Full Funding Requested -**  
 Budget for Weekend of the Arts

**Describe Plans & Activities Supported (Justification of Need):**  
 Ongoing budget to provide for materials, speaker fees and food for Fine Arts contribution to Weekend of the Arts.

An important activity in achieving our collaboration goals is participation in the annual Weekend of the Arts Festival. 2018 marked the the fourth year of Fine Arts participation in the event. The 2018 event was a collaboration between English, Art, Music, and Audio. We

**Reporting Year:** 2016-17  
**% Completed:** 75  
 Department assessed needs and determined that need still exists. Department prioritized needs. Department participated in Weekend of the Arts. Some one-time money was granted \$2,500. (06/01/2017)

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would like to expand our part of the event and we are in support of the large picture view put forward by Music. Fine Arts request in support of this growth of WOTA would cover for arts participation:

FA visiting artists	
\$3500	
FA models for workshops	
\$ 150	
FA supplies	\$
500	
Food/water (FA 200 attendees)	
\$1,500	
Advertising	\$
500	
 Total	
\$6150	

**Lead:** Melissa Macias

**What would success look like and how would you measure it?:** Budget will allow in 2018 a number of speakers equal in number to those invited in 2017. Budget will provide for equal or greater numbers of people participating in activities than in 2017.

**Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.

**Planning Unit Priority:** High  
**On-Going Funding Requested (if applicable):** 6150

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
	<p><b>Request - Full Funding Requested -</b> 2500 ongoing budget for matting and framing supplies.</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b> Create a small budget for materials necessary preparing work for submission to professional exhibitions by students. Major equipment has been purchased and a space identified. Equipment must be installed to create a matting and framing space for students to work in support of their submitting work to Mt SAC Student Show and to juried and unjuried exhibitions locally and nationally,</p> <p><b>Lead:</b> Carolyn Alexander</p> <p><b>What would success look like and how would you measure it?:</b> 10% increase in submissions of two dimensional student works to juried exhibitions over Spring 2017.</p> <p><b>Type of Request:</b> SUPPLIES AND MATERIALS: Instructional supplies and materials are items to be used by students, faculty and other personnel in connection with an instructional program, less than \$500.</p> <p><b>Planning Unit Priority:</b> High</p> <p><b>On-Going Funding Requested (if applicable):</b> 2500</p> <p><b>Request - Full Funding Requested -</b> Budget for materials for Week End of the Arts workshops.</p> <p><b>Describe Plans &amp; Activities Supported (Justification of Need):</b> Fine Arts has been participating since 2014 in weekend of the arts offering multiple workshops which</p>	<p><b>Reporting Year:</b> 2017-18  <b>% Completed:</b> 25            Department assessed budget needs and determined that need for budget exists. Department prioritized budget needs. (06/02/2018)</p> <hr/> <p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25            Department assessed needs and determined that need still exists. Department prioritized needs. (06/01/2018)</p> <p><b>Related Documents:</b>  <a href="#">program needs 2017-rev.docx</a>  <a href="#">Fine Art Minutes 06-06-17.docx</a></p>

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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require that supplies appropriate to the workshops be provided to the participants.  
**Lead:** Malissa Macias  
**What would success look like and how would you measure it?:** Fine Arts would be able to sustain and expand our offerings at Weekend of the Arts.  
**Type of Request:** SUPPLIES AND MATERIALS: Instructional supplies and materials are items to be used by students, faculty and other personnel in connection with an instructional program, less than \$500.  
**Planning Unit Priority:** High  
**Documentation Attached?:** No  
**On-Going Funding Requested (if applicable):** 1500

<p><b>Gallery Program</b> - Programs: Improve Gallery Certificate Program. Examine options for meeting need for writing and fabrication components for degree including adding new courses. Examination of possible reconfiguring of existing courses better to meet student and staffing requirements.  <b>Status:</b> Active  <b>Goal Year(s):</b> 2016-17, 2017-18, 2018-19  <b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<p><b>Request - No Funding Requested -</b> Form department committee to recommend any curricular changes needed in Gallery Certificate Program and submit to Chancellor's Office by May 2019.  <b>Describe Plans &amp; Activities Supported (Justification of Need):</b> Form department committee to recommend any curricular changes needed in Gallery Certificate Program and submit to Chancellor's Office by May 2019.  <b>Lead:</b> Carolyn Alexander  <b>What would success look like and how would you measure it?:</b> Plan for improving program. Submitting any course and program changes by May 30 2019. Offering new or revised courses starting Fall 2020.</p>	<p><b>Reporting Year:</b> 2018-19  <b>% Completed:</b> 50  Modifications made to Certificate. Addition of two new courses to address specific writing and production skills necessary for ARTG 21A and ARTG 21B. Courses and modification submitted to Ed Design for approval. (06/23/2019)</p> <hr/> <p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25  Department has discussed Gallery Certificate Program. Some desired curriculum changes identified. (06/01/2017)  <b>Related Documents:</b>  <a href="#">Fine Art Minutes 06-06-17.docx</a>  <a href="#">program needs 2017-rev.docx</a></p>
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<i>Unit Goals</i>	<i>Resources Needed</i>	<i>Where We Make an Impact: Closing the Loop on Goals and Plans</i>
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**Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.  
**Planning Unit Priority:** High

<p><b>Professional Activity - Faculty:</b> Maintain and support opportunities for faculty activity and growth as practicing artists and educators.  <b>Status:</b> Active  <b>Goal Year(s):</b> 2016-17, 2017-18, 2018-19  <b>Date Goal Entered (Optional):</b> 09/01/2016</p>	<p><b>Report directly on Goal</b></p> <hr/> <p><b>Request - Full Funding Requested -</b> Budget for discipline specific conferences and workshops.  <b>Describe Plans &amp; Activities Supported (Justification of Need):</b> Budget for discipline specific conferences and workshops beyond POD limits.  <b>Lead:</b> Carolyn Alexander  <b>What would success look like and how would you measure it?:</b> Increase staff and faculty engagement in training, conferences and workshops that extend their professional range, including contemporary digital processes, techniques and materials in art forms.  <b>Type of Request:</b> PROFESSIONAL &amp; ORGANIZATION DEVELOPMENT (POD): Requests that provide professional learning opportunities for Mt. SAC employees.  <b>Planning Unit Priority:</b> High  <b>On-Going Funding Requested (if applicable):</b> 1500</p> <hr/> <p><b>Request - Full Funding Requested -</b></p>	<p><b>Reporting Year:</b> 2016-17  <b>% Completed:</b> 25            Department assessed goal and determined that need for goal still exists. (06/01/2017)</p>
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*Unit Goals*

*Resources Needed*

*Where We Make an Impact: Closing the Loop on Goals and Plans*

Budget of \$10,000.00 for 30 year anniversary art gallery catalog

**Describe Plans & Activities**

**Supported (Justification of Need):**

Budget of \$10,000.00 for 30 year anniversary catalog showcasing 30 years of Mt San Antonio College art exhibitions Funding to design 200-300 pg catalog

**Lead:** Carolyn Alexander

**Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.

**Planning Unit Priority:** High

**One-Time Funding Requested (if applicable):** 10000