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| P | John Vitullo(Co-Chair/Designee) | P | Lisa Rodriguez(POD, Director) | P | Zina McFarlin-Stagg(FA) |  | VACANT(Student, AS) | P | Jenny Gernhart(AS) | A | Catherine Mc Kee(AS) |  | VACANT(Faculty at-large (e.g. DEISA+) (AS) |
| P | Lizbet Sánchez (Co-Chair) | P | Roger Willis(AS, VP Senate) | A | Elda Blount(POD, Classified) | P | Dalia Chavez(AS, Non-Credit) | P | Joshua Christ(FA) | P | Chara Powell(AS) | A | Sarah MacLean(AS) |
|  |  |  |  |  |  |  |  |  |  |  |  | P | *Doris Sorto* *Scribe* |

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| --- | --- | --- |
| **Item** | **Outcomes** | **ACCJC Standards** |
| 1. **Approval of Minutes**
 | 1. 9/12/24 meeting minutes
	1. Approved as presented
 | * II.A.2
* II.A.7
* III.A.1
* II.A.8
* III.A.14
 |
| 1. **Report Out**
 | 1. John noted correction to Report Out date for Group 2. Should be 10/10/24.
2. Flex (Roger)
	1. Regular & substantive interaction was a large part of PD for the day. Understanding the new evaluation process, what RSI needs to look like and how it impacts accreditation.
	2. Accessiblity was a significant concern for hearing impaired/deaf population. Interpreters need to be present for all sessions and meetings. Need to also clarify difference between internal/external interpreters and which ones are funded by HR.
	3. Spring Flex Day will be virtual based on survey responses.
	4. Suggestion was made that Flex Day include more required trainings such as Spot training, Sexual Harassment training, etc.
	5. The Flex Day survey noted approximately 50% of faculty preferred meeting in person vs. online. Continued conversations are being held with the president about online vs. in person meetings.
	6. Upcoming Title 5 changes and Flex Calendar Committee membership.
3. Recommendation to increase membership. Can pose issues with meeting quorum and creating flexibility for members.
4. POD (Lisa)
5. Shared POD Report for September 2024 and need to update Faculty Assessment in PD Plan with faculty and findings of scope and diversity trainings available.
6. Analyze learning opportunities for faculty, identify possible gaps, collaboration between departments across campus and faculty excellence ties to student achievement through PD.
7. Council reviewed and approved the minor changes made to PD Plan related to targeted outcomes with alignment to PD Plan, associated learning outcomes, and means of assessment.
8. Renewal of CORA: Black Ally Program - Dismantling Anti-Blackness on Your Campus: Core Competencies for Allies, CORA: Course Design for Racial Equity, CORA: Latinx Ally, CORA: Racial Microagressions, CORA: Teaching Men of Color in the Community College and ACUE: Effective Teaching Practices and Fostering a Culture of Belonging through POD to offer course certificates for faculty
9. Conference and Travel (Lisa)
* District reduced budget from $100, 000 to $50,000 effective 7/2024. Rollover account at $298,000. $23,000 pending approval for voting by the Professional Development Council.
* $2,200 allotted to faculty in addition to the $200 by division.
 | * II.A.2
* II.A.7
* III.A.8
 |
| 1. **Action Items**
 | * + 1. Newly added PGI/PGH requests sent via Smartsheet. Requests to be reviewed for recommendations to Salary and Leaves.
 | * II.A.2
* II.A.7
* III.A1
* III.A.8
* III.A.14
 |
| **D. Discussion Items** | 1. Purpose and Function
	1. Statement #10 under Function was reviewed and all agreed to the new wording.
	2. Membership was reviewed and updated.
2. Jenny Gernhart (Faculty At Large – Deisa+)
3. Zina McFarlin-Stagg (Part-time faculty)
4. Counselor and Student positions are still vacant
 | * II.A.2
* II.A.7
* III.A.1
* II.A.8
* III.A.14
* III.C.1
 |
| 1. **Informational Items**
 | * + - 1. Dr. Olivia Chan – ACUE
1. Unable to attend due to class schedule.
2. 14 applications received so far and additional applications are still being accepted.
	* + 1. Monolingual Act (Dalia)
3. Exploring ways to incorporate Spanish speaking faculty in noncredit courses to help students in their target language.
4. Results shared for those schools who have this in place yielded a large growth of enrollment.
 | * III.A.1
* II.A.8
* III.A.14
* III.C.1
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**Next meeting: October 10, 2024**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>