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| A | John Vitullo  (Co-Chair/Designee) | P | Lisa Rodriguez  (POD, Acting Director) | P | Zina McFarlin-Stagg  (FA) | A | Jenny Gernhart  (AS) | P | Catherine  Mc Kee  (AS) |  | VACANT  (Student, AS) |  | VACANT  (Counseling)  (AS) |
| P | Lizbet Sánchez  (Co-Chair) | A | Roger Willis  (AS, VP Senate) | P | Elda Blount  (POD, Classified) | P | Dalia Chavez  (AS) | P | Joshua Christ  (FA) | A | Chara Powell  (AS) |  | VACANT  (AS) |
|  |  |  |  |  |  |  |  |  |  |  |  | P | Scribe: Doris Sorto |

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| **Item** | **Outcomes** | **ACCJC Standards** |
| 1. **Approval of Minutes** | 1. 12/12/2024 meeting minutes approved. | * II. A.2 * II. A.7 * III. A.1 * III. A.8 * III. A.14 |
| 1. **Report Out** 2. Noncredit (Dalia) 3. Distance Learning (Catherine) 4. S&L (Joshua) | 1. Noncredit (Dalia)    1. Adult Ed Day was a success. Outreach helped by doing student tours and Financial Aid gave presentations. Over 200 students registered.    2. Faculty currently attending ACE conference. Through this conference updates are received on Noncredit policies/legislative updates and schools attending share best practices. 2. Distance Learning (Catherine)    1. Report that was shared with Academic Senate was presented to the group. Almost 1,000 SPOT trained faculty at Mt. Sac. 222 faculty still need to complete SPOT research by July 31st. 3. S&L (Joshua) 4. Salary and Leaves met regularly through winter to rank sabbatical applications so they could go to board. 5. The committee continues to work on refining the sabbatical application process to make it easier for faculty and streamline the process for all involved. 6. Committee also continues to approve or deny PGI, PGH and column crossover. | * II. A.2 * II. A.7 * III. A.1 * III. A.8 * III. A.14 |
| 1. **Guests** | 1. No Guest(s) |  |
| 1. **Action Items** | * + 1. Newly added PGI/PGH requests sent via Smartsheet.   1. Clarification was requested on courses that related to SmartSheets in order to approve/deny.   2. All were encouraged to review and approve/deny any pending items that have not already been done | * II. A.2 * III. A.1 * III. A.8 * III. A.14 |
| 1. **Discussion Items** | * Meeting – Brown Act Compliance   1. Meeting in-person      1. As FPDC is an Academic Senate council/committee it was reported that we will need to return to meeting in person starting in April.      2. A member noted that the FA filed a demand of cease and desist on considering these Brown Act committees and that until it is negotiated no further action is taking place at this time to move meetings in person.   iii. Another concern shared was the room and technology availability for all committees to return to in person meeting.   * 1. Frequency and duration of meetings   a. Question was posed to members if they would like to continue meeting twice a month or meet once a month and have homework in between.   * 1. Subcommittee work groups with homework   a. There were questions as to how much homework this option would entail.  b. In addition there were concerns voiced about having separate meetings if the concern with Brown Act is that all information is available to the public.   * 1. Board Docs training * Committee Outcomes and timeline - Due June 2025 | * II. A.2 * III. A.1 * III. A.14 |
| 1. **Informational Items** | 1. No informational items |  |

**Next meeting: Thursday, March 27, 2025**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>