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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| P | John Vitullo(Co-Chair/Designee) | A | Lisa Rodriguez(POD, Acting Director) | P | Kelley Lyons(Part-Time Faculty, AS) | P | Tamra Horton(FA) | P | Rita Page(FLAC) |  | VACANT(AS Faculty at large) |  |  |
| P | Lizbet Sanchez(Co-Chair) | P | Tania Anders(AS, VP Senate) | A | Dalia Chavez(Noncredit, AS) | A | Emily Versace(AS) | P | Carol Impara(AS, DL) |  |  |  |  |
| A | Elda Blount(POD, Classified) | A | Allison Wibowo(Student AS) | P | Chara Powell(Guest) |  |  |  |  |  |  | A | *Scribe: Vanessa Salazar* |

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| **Item** | **Outcomes** | **ACCJC Standards** |
| 1. **Approval of Minutes**
 | 1. 5/25/2023 meeting minutes
	1. Minutes voted on and approved
 | * II.A.2
* II.A.7
* III.A.1
* III.A.8
* III.A.14
 |
| 1. **Report Out**

**Group 2 to report out on 6/8/23**1. Noncredit (Dalia)
2. FLAC (Rita)
3. Distance Learning (Carol)
4. Salary & Leaves (Tamra)
 | * 1. Dalia absent
	2. Rita reported:
		1. In the new academic year, Culturally Responsive Pedagogies and Practices (CRPP) will be doing an assembly of various DEISA workshops and will send out a self-assessment survey to faculty regarding DEISA.
		2. Advanced Canvas course/workshops available for new faculty in the fall.
		3. There will be a large number of faculty seeking SPOT certification for the first time this summer. Also this year is going to be the largest number of faculty seeking SPOT recertification.
		4. One Book One Campus- the Smartsheet recommendation form went out and 19 books were recommended.
			1. Elda will take the top 3 choices and a final call will be put out to decide on the book.
		5. Tania suggested to Rita that a FLAC purpose & function statement and membership description be written, as a lot of people are unaware of what FLAC is and that there is a FLAC member on on FPDC.
			1. To be an agenda item for a Fall 2023 FPDC meeting.
			2. To add to the agenda:
				1. Purpose & Function- FLAC and FLEX
				2. Release Time for FLAC Coordinator
	3. Carol reported that DL sponsored an online Equity Day on 5/12/23, there were 4 sessions and all were approved for SPOT Recertification.
	4. Tamra reported that Salary & Leaves did not have their regular meeting, it was on sabbatical orientation. The language has been updated: people are now eligible for sabbaticals after 6 years and sabbaticals are now paid 100% instead of 80%. There was a dispartity for banked leave/sabbaticals among faculty, librarians, counselors and structural specialists, so the district made updates.
		1. If someone doesn’t take banked leave with their sabbatical, then that person doesn’t get a full year that counts towards their retirement.
		2. Right now more people are using their banked leave more than taking sabbaticals.
		3. All applications for PGI/PGH have been processed and updated.
 | * II.A.2
* II.A.7
* III.A.1
* III.A.8
* III.A.14
* III.C.1
 |
| 1. **Guest(s)**
 | 1. No guests
 |  |
| 1. **Discussion Items**
 | 1. Draft Purpose and Goals
	1. The council reviewed an old version of the goals, need the updated version to review and submit.
	2. Tania started to discuss FPDC items from Academic Senate Council’s report to Professional Development Council and Academic Senate.
		1. One council member suggested that Purpose & Function be reviewed in early Fall instead of now, as part of FPDC’s normal process and revision of the purpose & function statement. She also stated that the goals are due in June and should be priority.
		2. Tania was asked to share this information with FPDC: since President Scroggins moved Salary & Leaves under Human Resources, now FPDC’s Co-Chair will be the Director of POD- Lisa Rodgriguez and John Vitullo would become the Educational Administrator (both appointed by HR). Sokha Song (VP of HR) is waiting to hear back that FPDC discussed and updated their purpose and function.
			1. President Scroggins recommended that FPDC review POD activity/workshops proposals and recommended them to Salary & Leaves for PGI/PGH approval.
			2. Not all council members were in agreement on voting to reinstate it, they stated that this was not the time to change purpose and function. Due to it only being scheduled for this meeting as a discussion item and not an action item.
				1. FPDC voted 5 to 3 against the proposal.
				2. This document will be reviewed at the beginning of the fall.
	3. The updated goals document will be obtained from Elda, emailed out to the council, voted on and to be sent to Academic Senate.
2. Planning for 2023-24 Academic Year
 | * II.A.2
* II.A.7
* III.A.1
* III.A.8
* III.A.14
* III.C.1
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| 1. **Action Items**
 | 1. No new action items
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| 1. **Informational Items**
 | 1. Fall 2023 meeting dates and membership information will be sent during Summer 2023. Outlook Calendar invites will also be sent during this time.
2. Lisa, Elda, and Vanessa will not be in attendance for this meeting due to an HR division retreat.
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**Next meeting: Fall 2023**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>