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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| P | John Vitullo(Co-Chair/Designee) | P | Lisa Rodriguez(POD, Acting Director) | P | Kelley Lyons(Part-Time Faculty, AS) | P | Tamra Horton(FA) | P | Rita Page(FLAC) |  | VACANT(AS Faculty at large) |  |  |
| P | Lizbet Sanchez(Co-Chair) | P | Tania Anders(AS, VP Senate) | P | Dalia Chavez(Noncredit, AS) | P | Emily Versace(AS) | P | Carol Impara(AS, DL) |  |  |  |  |
| P | Elda Blount(POD, Classified) | P | Allison Wibowo(Student AS) | A | Chara Powell(Guest) | *A* | VPI, Kelly Fowler (Guest) | A | Laura Martinez (Guest) |  |  | P | *Scribe: Vanessa Salazar* |

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| --- | --- | --- |
| **Item** | **Outcomes** | **ACCJC Standards** |
| 1. **Approval of Minutes**
 | 1. 4/13/2023 meeting minutes
	1. Minutes were voted on and approved with edits.
	2. John abstained
 | * II.A.2
* II.A.7
* III.A.1
* III.A.8
* III.A.14
 |
| 1. **Discussion Items**
 | 1. 2022-2023 Goals & Progress
	1. Workgroups
		1. John and Lizbet are to write the outcomes of what has been accomplished and will have a draft of the document available during 5/11/23 meeting.
2. Purpose & Function Statement (Tania)
	1. FPDC needs to decide what they want council vacancy to be. Tania suggested she would like to have someone from the Outcomes Committee. The council agreed that Tania would ask Roger for someone from Outcomes.
3. Conference & Travel
	1. What is covered/not by C&T (a faculty member requests we have this discussion and would like feedback)
	2. Proposing to create an informational session/video about what is reimbursable when receipts are submitted
	3. The council discussed that if FPDC would like to propose changes, they would come up with recommendations and present them to PDC.
		1. One idea was to apply to increase Conference & Travel funds for all employee groups due to inflation.
4. Chrome River
	1. Tania reported that Chrome River is under Fiscal Management services. Fiscal heard faculty’s concerns and comments, but it is on hold until after the fiscal year.
5. Future session on Burn Out?
	1. Employee Counseling Center
 | * II.A.2
* II.A.7
* III.A.1
* III.A.8
* III.A.14
* III.C.1
 |
| 1. **Report Out**

**Group 1 to report out on 4/27/23**1. FLEX (Tania)
2. POD (Lisa)
3. Conference & Travel (Lisa)
4. PGI/PGH (Elda)

**Group 2 to report out 5/11/23**1. Noncredit (Dalia)
2. FLAC (Rita)
3. Carol (DL)
4. Tamra (S&L)
 | 1. Tania reported that Fall FLEX Day will be online. There will be a 2 hour opening session (no keynote speaker due to new President of the college and new VP of Student Services), 1 hour division meetings, and 3 hours for breakout sessions. The call for proposals will go out next week. President Scroggins will pay for lunch the day before FLEX.
2. Lisa reported that POD will reopen the first week of July. Aaron Mezzano is a new Project/Program Coordinator in POD. POD is currently doing an assessment of Professional Development to see if they are meeting the campuses needs and expectations for Professional Development across all 9 domains.
3. Lisa reported that she will bring back an overview to FPDC from the PDC meeting that is to take place in June. In that meeting they are to discuss supplementing travel funds for classified, using existing funds and an updated allocation of cost of living expenses.
4. Elda sent 13 submissions to Laura Martinez, the committee has until May 4th to provide a response.
 | * II.A.2
* II.A.7
* III.A.1
* III.A.8
* III.A.14
 |
| 1. **Guest(s)**
 | 1. VPI Fowler and Laura Martinez – PGI/PGH Update (4/27/23)
	1. They did not attend the meeting.
 |  |
| 1. **Action Items**
 | No new action items.  |  |
| 1. **Informational Items**
 | 1. Email Chrome River challenges to Elda Blount at eblount@mtsac.edu by Monday March 27, 2023 at 4:00pm. A compilation of this information will be shared with Lizette Henderson and Delana Miller.
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**Next meeting: May 11, 2023**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>