

MINUTES

**Facilities Advisory Committee
November 14, 2022**

PRESENT

Chris Schroeder, Director, Infrastructure and Data Security
Eera Baktiwale, Special Project Director, Sustainability
Gary Nellesen, Executive Director, Facilities Planning and Management
Jean Metter, Professor, Consumer Science and Design Tech
Jennifer Hinostroza, Professor, Horticulture
Kevin Owen, Director, Technical Services
Malia Flood, Dean, Access and Wellness
Marc Ruh, Professor, Kinesiology & Athletics
Tania Anders, Professor, Geology and Oceanography and Sustainability Coordinator
Tom Mauch, Associate Vice President, Student Services
Xiuyi 'Suzi' Chac, Student Representative
Yadira Santiago, Executive Assistant II, Administrative Services
Zak Gallegos, Construction Project Coordinator, Facilities Planning and Management

ABSENT

Andi Fejeran Sims, Director, Student Life
Sam Agdasi, Dean, Tech and Health

GUESTS

Alan Kinkaid, Special Projects Director, Facilities Planning and Management
Andy Davey, Selbert Perkins Design
Bill Asher, Assistant Director, Facilities Planning and Management
Cathy Hayward, Administrative Specialist III, Facilities Planning and Management
Ken Bohan, Director, Construction Projects, Facilities Planning and Management
Nafi Kaeni, Special Project Coordinator, Facilities Planning and Management
Paul Nagakura, Selbert Perkins Design
Robin Perkins, Selbert Perkins Design
Sheryl Sterry, Project Administrator I, Facilities Planning and Management

SUMMARY OF DISCUSSION

Accreditation Standard IIIB. Facilities Resources: *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 3: WAYFINDING AND SIGNAGE PLAN UPDATE
- ITEM 4: SUSTAINABILITY REPORT
- ITEM 5: SCHEDULED MAINTENANCE UPDATE

1. INTRODUCTIONS

A. Gary welcomed new Committee Member, Jean Metter.

2. REVIEW OF PREVIOUS MEETING MINUTES

- A. Meeting minutes from the September 12, 2022 and October 10, 2022 meetings were reviewed and approved.

3. WAYFINDING AND SIGNAGE PLAN UPDATE (III B)

- A. Selbert Perkins Design presented their findings from Phase 1 and proposed plan for Phase 2.
 - a. The Committee recommends moving forward with presenting Phase 2 to CMPCT.

4. SUSTAINABILITY REPORT (III B)

- A. Eera Baktiwale gave an update on multiple sustainability efforts, including:
 - a. Climate Action Plan (CAP)
 - b. Decarbonization Plan (Dplan)

5. SCHEDULED MAINTENANCE UPDATE (III B)

- A. Gary Nellesen recapped his presentation to the Board of Trustees, given on Saturday, November 12, 2022
 - a. This was presented for information only.

FUTURE MEETINGS:

- A. Monday, December 12, 2022, 9:00 a.m. – 11:00 a.m.
- B. Monday, January 09, 2023, 9:00 a.m. – 11:00 a.m.
- C. Monday, February 13, 2023, 9:00 a.m. – 11:00 a.m.