MT. SAN ANTONIO COLLEGE ▪ EDUCATION TECHNOLOGY COMMITTEE ▪ MINUTES

00

MEMBERSHIP

X KELLY FOWLER, CO-CHAIR	X SARA MESTAS, CO-CHAIR	X SYLVIA RUANO	X ~~ANTHONY MOORE~~ CHRIS SCHROEDER	X SONIA ORTEGA	X JONATHAN JOHANNSEN
X JESSICA FULLER	X MICHELLE NEWHART	☐ DONNA BALDUCCI-LOPEZ	X AMELIA MARTINEZ	X TIFFANY KUO, GUEST	X ANTHONY MESTAS, RECORDER

	TOPIC	UPDATES/DISCUSSION	OUTCOME/ACTION
1.	Welcome & Introductions (Ice breaker)	• Members introduced themselves, discussed their roles and expressed appreciation for opportunity to collaborate across departments.	
2.	[AAC&U AI Institute Update]	• Key takeaways from the AAC&U AI Institute were provided by committee guest T. Kuo. ○ Members discussed how AI literacy initiatives align with Mt. SAC's institutional goals and the broader CCC systemwide AI strategies. • Committee members noted alignment between AI literacy and curriculum innovation efforts. • Agreed to explore integration opportunities in future agendas.	
3.	Review Today's Agenda and (Draft) [Minutes March 24, 2025]	• Agenda items were confirmed, with additional discussion on governance versus operational boundaries.	Current agenda adopted as presented.
4.	New [Purpose & Function]	• Committee reaffirmed its focus on governance and policy recommendations rather than operational decision-making. Discussion centered on clarifying the	Draft statement clarifying EDC's governance scope to be reviewed at the next meeting.

		Education Technology Committee's (EDC) role under Academic Senate purview (10+1). Key points included: • EDC's responsibility is to make recommendations within governance scope, not on specific tools or implementation details. • Acknowledgment of existing duplicate technologies across departments; EDC will provide overarching guidance instead of dictating software or platforms. • Importance of coordination between EDC, ITAC, Academic Senate, and operational technology teams (e.g., ITEC, Distance Education).	Members to differentiate between governance (policy-level) and operational (implementation-level) issues in future recommendations. Language from function statement point number 5, "such as CourseHero" stricken.

5.	Goal(s):
	-Filling Vacancies:
	    1 Noncredit
	    1 faculty at large
	    1 Student
	-K-12 Solutions Feedback
		• Committee discussed recruitment needs for open positions. Faculty representation was emphasized as priorities for inclusive decision-making.	Student position has been filled.

6.	AI Articles
	• CCC Launches Nation's Most Ambitious AI Integration Initiative
	• CCC Monthly Newsletter 09.2025
	AI Policy in Practice: WCET Survey Insights:
	    • Recording
	    • Supporting Governance, Operations, and Instruction and Learning Through Artificial Intelligence: A Survey of Institutional Practices and Policies 2025
	    • Insights into AI's Transformative Role in Higher Education: WCET's 2025 Survey (*Frontiers* blog)
	    • Slides
	    • AI Literacies Fact Sheet (WCET member resource)
	    • AI Literacies Unlocked: The Essential Skills & Mindsets for the Future of Learning, Opened Culture self-paced course
		• Members noted the significance of aligning Mt. SAC's strategies with statewide and national frameworks.	Members encouraged to read and reflect on AI literacy materials before the next meeting.

	Sample Syllabi Policies for AI Generative Tools • Lance Eaton • Torrey Trust Artificial Intelligence (AI) Ethics, Northern Virginia Community College		
7.	California Community Colleges and Google Launch Nation's Largest Higher Education Systemwide AI	• The committee acknowledged the CCC-Google partnership initiative to equip students with future-ready skills in AI and digital literacy. Discussion focused on local implementation opportunities and potential collaboration. • EDC to monitor CCC updates for potential alignment opportunities.	
8.	Partnership to Equip Millions of Students for the Future Workforce	•	
9.	Sharing Out of Resources & Information: • Triple R Retreat 02.06.2026	• Members shared updates and information about the upcoming Triple R Retreat. Opportunities for faculty and staff participation were noted. • Continue to promote professional development opportunities related to educational technology and AI.	
10.	Questions and Announcements	• Members discussed strategies to improve communication between governance and operational teams, agreeing to continue refining communication pathways.	
Parking Lot/Upcoming Topics:		**Future meetings**: 4th Mondays: 10/27, 11/24, 12/22 (holiday-no meeting)	