



**Student Equity Committee – APPROVED Meeting Notes**  
**September 10, 2018 / 2:30pm to 4:00pm / 9B - Ragan Room**

**Members**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Eric Lara (Co-Chair)    | <input checked="" type="checkbox"/> Eva Rios-Alvarado | <input checked="" type="checkbox"/> Marcell Gilmore |
| <input checked="" type="checkbox"/> Eloise Reyes (Co-Chair) | <input checked="" type="checkbox"/> Parisa Mahjoor    | <input checked="" type="checkbox"/> Venus Soriano   |
| <input checked="" type="checkbox"/> Michelle Sampat         | <input checked="" type="checkbox"/> Elmer Rodriguez   | <input type="checkbox"/> VACANT (A.S. Rep.)         |
| <input checked="" type="checkbox"/> Vanessa Garcia          | <input checked="" type="checkbox"/> Liza Becker       | <input type="checkbox"/>                            |
| <input type="checkbox"/> Deana Hight                        | <input type="checkbox"/> Gary Enke                    |   |

**Research Team:** N/A

Guests: \_\_\_\_\_

Item	Agenda Topic	Notes	Meeting Outcome
1.0	Welcome Back and Introductions!	Eric Lara welcomed the committee members and everyone introduced themselves to the committee.	N/A
2.0	SEAP Memorandum/Allocation/Guidelines	Eric Lara reported the Student Equity and Achievement Program (SEAP) memorandum from the State dated on July 19, 2018. SEAP consolidates Basic Skills (BSI), Student Equity (SE), and the Student Success and Support Program (SSSP); no changes to the allocation formula for the 2018-2019 year; the timeline is still 2 year funding cycle and new fund allocation on a yearly cycle.  The campus development (1) Support all program needs, (2) No changes to budget allocation, and (3) Eric Lara reported to the Interim VP of Instruction that Student Equity allocation breakdown is as follows: 52% Student Services, 42% Instruction, and 2% School of Continuing Education.	N/A
3.0	Purpose and Function Statement and Committee Goals	Eric Lara indicated that the current Student Equity Purpose and Function Statement and Committee Goals sheet needs be reviewed, updated, and submitted to Academic Senate by Monday, October 1 <sup>st</sup> .  Eric Lara reported that Dr. Scroggins requested to complete the Student Equity Committee Goals and Progress Report. Eric Lara, Eloise Reyes, and Michelle Sampat completed the Outcomes/Accomplishments column and submitted to Dr. Scroggins. The committee reviewed the handout.	Eric Lara will provide the committee a goal, status, and priority rubric. Eric Lara will also provide information regarding AB705 for the next meeting.

4.0	Data, Data and more Data	Eric Lara asked the committee to create a Student Equity activity evaluation sheet. This sheet should ask for the purpose, objective, number of students served, retention, persistence, budget, and any other relevant information we feel is necessary to evaluate a program/activity.	Examples from two other campuses will be shared at the next meeting.
5.0	Flex Day Updates	Eric Lara and Eloise Reyes reported that Flex Day was a success. Michelle Sampat defined Student Equity. Parisa Mahjoor and Eloise Reyes provided a presentation titled Equity In the Classroom. Faculty requested an in-depth resource of Student Services to handout for their students.	N/A
6.0	Food Pantry Update	Eric Lara reported The Food Pantry is every 2 <sup>nd</sup> Tuesdays of the month beginning Tuesday, September 11 <sup>th</sup> at 11am to 1pm at 9C Student Life Patio. To volunteer please contact Koji Uesugi, Dean of Student Services, at extension 5909.	N/A
7.0	Monthly Mentor Conference	Eric Lara announced the next Monthly Mentor Conference is on Thurs, Sep 13 <sup>th</sup> in Founders Hall at 5pm. Invite students to connect with faculty and staff for assistance with their educational and personal goals.	N/A
8.0	Journal Reading Club	Eric Lara announced that the Journal Reading articles related to Student Equity would continue. The articles will be brief and we will discuss the topics during Student Equity meetings.	The next article will be sent via email and discussed during the next Student Equity meeting.
9.0	Research sub-workgroup		Tabled for the next meeting.
10.0	Brown Bag SE Follow-up: Create subgroup		Tabled for the next meeting.
11.0	Other	<p>Vanessa Garcia handed out flyers for Open House &amp; Community Resource Fair on Sat, Oct 6<sup>th</sup> at 9am to 1pm in bldg. 66.</p> <p>Eva Rios-Alvarado, library faculty, shared the newest student equity, library workshop Zombie Outbreak. The workshop is 60 minutes and provides students with a game-based scenario, focused on learning about the library and resources of potential use in college research. Students can sign up and learn more about the workshop at <a href="http://mtsac.libguides.com/workshops">http://mtsac.libguides.com/workshops</a>.</p> <p>Elmer Rodriguez handed out flyers for DREAM Program and DACA update.</p>	N/A

**Future Student Equity Meetings: 9/24; 10/8; 10/22; 11/5; 11/19; 12/3. All meetings are held in 9B Ragan Room (unless otherwise noted), from 2:30-4:00p.m.**