



Student Equity Committee – Meeting Notes
March 13, 2017 / 2:30pm to 4:00pm / Ragan Room, 9B

Members

- | | | |
|--|---|---|
| <input type="checkbox"/> Eric Lara (Co-Chair) | <input checked="" type="checkbox"/> Tony Rivas (Co-Chair) | <input type="checkbox"/> Deana Hight |
| <input checked="" type="checkbox"/> Eloise Reyes | <input type="checkbox"/> Charlotte Zhang (A.S. Rep.) | <input checked="" type="checkbox"/> Liza Becker |
| <input type="checkbox"/> Don Sciore | <input type="checkbox"/> Michelle Stewart-Thomas | <input type="checkbox"/> Jeff Archibald |
| <input checked="" type="checkbox"/> Vanessa Garcia | <input type="checkbox"/> Elmer Rodriguez | <input type="checkbox"/> |

Research Team: John Barkman

Guests: _____

Item	Agenda Topic	Information / Discussion
1.0	Memory from December 12, 2016	Memory from December 12, 2016 were not available. Student Equity Committee did not reach quorum.
2.0	Update on April Student Equity Activity Convening	Facility to host the event in April, 2017 was not available. It's now called "Showcase Student Equity" and scheduled on Friday, May 12, 2017 at 9:30am to 1:30pm in 9C-Stage. 'Save the Date' flyer will be sent out via email to promote the event. An email call out to all Student Equity programs will be sent for each program's participation. Program poster boards, brief program power point and a speaker will be available. More information will be reported as it develops. Eric Lara, Tony Rivas and Catherine Parks are all working on this event.
3.0	Student Equity One-on-One Budget Meetings	Beginning in February, 2017, each Student Equity Program activity was contacted and a one-on-one meeting was scheduled. The purpose of the one-on-one meeting is to review 2015-2016 expenditures, provide Banner resources, encourage the use of a budget ledger to maintain expenditures, review 2016-2017 allocation, review the program plan and evaluation. During the State training back in September, 2016 Student Equity Programs are allowed to update Student Equity Program activity goals for 2015-2016. During the one-on-one meetings, each program have been given the opportunity to update the 2015-2016 goals, evaluations as well as the 2016-2017 goals. Eric Lara and Catherine Parks are taking lead on this project. Marcell Gilmore attends the meeting to take lead on the research part of the plan.
Item	Agenda Topic	Information / Discussion

4.0	First Friday Update Newsletter	The newsletter focuses on the integration plans for Basic Skills Initiative, Student Equity Program and Student Success and Support Program. The Chancellor's Office is geared to move forward with the integration due to all three programs have the same goal of increasing student access while closing the achievement gap and the potential for overlap among the programs. Mt. SAC is moving in the same direction with integrating all three programs. The integrated planning document is due to the State by December 1, 2017.
5.0	Memo from State regarding Budget	The State sent out two memos back on February, 2017 regarding budget and integrated planning documents. The memo regarding budget indicated the 2016-2017 funds for Basic Skills Initiative, Student Equity and Student Success and Support Program will have two full years to expend allocations. The mid-year report that's due in March will be due in the spring this year. The new expenditure guidelines is effective immediately for all three programs and the purpose of the update is to offer institutions the flexibility to determine which activities and associated expenditures best allow completion of the institution's student success goals. The memo regarding integrated planning provides an update on the steps that's been taken to integrate the three programs and an introduction of the new integrated planning documents that will be used beginning 2017-2018.
6.0	Status of Currently Funded S.E. Activities (16-17 Year)	During the one-on-one budget meetings, we review each program objective, goal and measurement; we provide feedback and guidance to modify, add or update existing objectives. The purpose is to have each activity have a more clear objective and better measurement; to also better target equity at Mt. SAC.
7.0	End-of-Year Fiscal Report to State Chancellor's Office (15-16 Year)	The 2015-2016 end-of-year was submitted to the State on February 16, 2017. All funds were spent including the special allocation. Zero funds were returned to the State.
8.0	Other	None.

Future Student Equity Meetings: 3/27; 4/10; 4/24; 5/8; 5/22; 6/12 - All meetings are held in 9B Ragan Room, from 2:30-4:00 p.m.
Meeting notes was recorded by Catherine Parks ext. 5576.