



Student Equity Committee
Meeting Minutes - APPROVED
 October 24, 2016 2:30 to 4:00 p.m.
 Ragan Room, 9B

Members

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Eric Lara (Co-Chair) | <input checked="" type="checkbox"/> Tony Rivas (Co-Chair) | <input type="checkbox"/> Deana Hight |
| <input checked="" type="checkbox"/> Eloise Reyes | <input type="checkbox"/> Charlotte Zhang (A.S. Rep.) | <input type="checkbox"/> Liza Becker |
| <input checked="" type="checkbox"/> Don Sciore | <input checked="" type="checkbox"/> Michelle Stewart-Thomas | <input type="checkbox"/> Jeff Archibald |
| <input checked="" type="checkbox"/> Vanessa Garcia | <input checked="" type="checkbox"/> Elmer Rodriguez | |

Research Team: John Barkman, Marcell Gilmore, Barbara McNeice-Stallard

Guests: _____

Item	Agenda Topic	Status	Meeting Outcome
1.0	Review Agenda/Minutes from 10/10/16	Student Equity Meeting Minutes from 10/10/2016 were presented to committee members for review and approval.	10/10/2016 Minutes were approved with no edits.
2.0	Research: Integration of SSSP/BSI/SE plans (Barbara McNeice Stallard)	<p>Barbara provided the S.E. Committee the following handouts: (1A)Integrated Planning Worksheet; (2A)Conceptual Model of Integrated Planning; (3A)Strategic Plan Development-Logic Model Example; (4A)Logic Model; and (5A)Johari Window: Resources. In general, these tools may be used to provide guidance when considering integration of SEP/BSI/SSSP plans.</p> <p>Per John Barkman: Topics to consider and to think about are: (1) What is the reasonable baseline to have a successful project/program?; (2) Where's the equity in the programs?; (3) This is an opportunity for advancement on how to not lose equity.</p> <p>Per Eric Lara: The goal is to have every activity define their purpose, predict the outcome and tie into budget. In addition, activities currently are mostly long term and short term outcomes need to be included. The Logic Model will provide the campus a realistic outcome.</p>	None.

3.0	Introduction of Catherine Parks, S.E. Administrative Assistant	<p>Eric Lara introduced Catherine Parks; she'll assist with S.E. budgets and Lucy De Leon will transition the S.E. budget to Catherine.</p> <p>Catherine Parks indicated that her first day at Mt. SAC was July 20, 2016; took maternity leave on August 9, 2016 and returned on October 17, 2016. She came from Fullerton College; 12 plus years of experience managing SSSP, Student Equity, Grants and General Fund budgets. Started in EOPS and was promoted to the Counseling Division as an Administrative Assistant. Worked with 26 full time counselors and 45 adjuncts; 12 classified staff.</p>	N/A
4.0	Update to S.E. 2016-2017 Budget	<p>Eric Lara reported the state allocation for 2016-2017 is \$3,492,200; it has increased \$105,144 from last year's allocation. The state is allowing for carry-over of funds and extended the spending deadline to December 31, 2017.</p> <p>No new activities will be considered for the 2016-2017 S.E. year. The 2015-2016 S.E. Plan will be rolled over to 2016-2017 year.</p>	None.
5.0	Other	<p>Eric Lara showed the Student Equity Committee website; Catherine Parks will update the website ASAP. It was suggested to use Google Drive for uploaded documents.</p> <p>Tony Rivas mentioned that it would be nice to have a signature logo for Student Equity and the integrated SEP/BSI/SSSP. He also reminded the committee of the last three (3) meeting dates for Fall 2016: 11/14; 11/28; 12/12.</p>	N/A

Future Student Equity Meetings: 11/14, 11/28, 12/12 - All meetings are held in 9B Ragan Room, From 2:30-4:00 p.m.
Meeting notes recorded by Catherine Parks; ext. 5576; cparks3@mtsac.edu