



**Student Equity Committee  
Meeting Minutes  
September 26, 2016 2:30 to 4:00 p.m.  
Ragan Room, 9B**

**Members**

- Carolyn Keys (Co-Chair)
- Liza Becker
- Don Sciore
- Elmer Rodriguez
- Vanessa Garcia

- Tony Rivas (Co-Chair)
- Charlotte Zhang, AS Rep.
- Deana Hight
- Michelle Stewart-Thomas

- Eric Lara
- Liza Becker
- Jeff Archibald
- Eloise Reyes

Research Team: John Barkman, Marcell Gilmore

Item	Agenda Topic	Discussion	Meeting Outcome
1.0	Welcome –New Appointees	New faculty and classified staff were introduced to include Michelle Stewart-Thomas, Diana Hight, and Elmer Rodriguez.	New members represent the Academic Senate and Classified Senate and shall communicate information to these two bodies as Student Equity Committee members.
2.0	Review of Annual Goals & Committee Composition revisions Purpose and Function Statement – due October 1st	Co-Chair, Tony Rivas, moved through the document that was provided to all S.E. Committee members and reviewed the new composition of the 12-member committee with new member additions highlighted in bold print to include faculty and classified staff. New members which will serve effective starting Fall 2016 include Deana Hight, Michelle Stewart-Thomas, Elmer Rodriguez, Vanessa Garcia, and Eloise Reyes.	Changes to S.E. Committee composition will be forwarded to SPAS at its next scheduled meeting in early October 2016.
3.0	Accountability Reports: 2015-2016 Student Equity Projects – Eric Lara	Eric talked about the 56 projects there were funded for the 15-16 year. He mentioned that August 1 <sup>st</sup> was the internal Mt. SAC report-back evaluations deadline as established by V.P.S.S. and, to date, 36 project evaluations have been received. Those project managers who have not turned in their project evaluations will need to do so no later than the end of September 2016. Eric noticed that the feedback on the	Eric will be providing the S.E. Committee with the status of projects as they get moved into and through the 2016-2017 funding cycle. He will be communicating/collaborating with Audrey Yamagata-Noji, V.P. Student Services, to move and exhaust funds to maximize S.E. funding as permitted by

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Meeting Outcome</u>
4.0	Research/Faculty/Student/ Campus climate	<p>evaluation forms were inconsistent in terms of what the initial goals were when compared to the goals reported. Eric, Lucy, and Audrey will be setting up a budget meeting on October 7 to work through the accounting for 2015-2016 carry-over monies.</p> <p>Marcell G., Research, mentioned that Mt. SAC got a total of approximately 770 student respondents who took part of "in-classroom surveys" that were administered in the latter part of Spring 2016. Instructors were provided instructions on how to administer the survey which took about 20-25 minutes of in-class instruction time.</p>	<p>"carry-over of funds" established by the State Chancellor's Office.</p> <p>Research team will provide S.E. Committee with updates/information if and when additional surveys will be administered during Fall 2016. This will be contingent upon the direction from S.E. Committee and college leadership.</p>
5.0	Campus updates (convening)	<p>Per the recommendation of V.P. Student Services at S.E. Committee's September 12, 2016 meeting, the V.P. suggested that there be a Fall 2016 convening meeting whereby the committee update the campus community of the various S.E. projects that are currently being operated which are consistent with the college's S.E. Plan. This would serve to improve campus-wide awareness of the progress/status of the committee's goals, accomplishments, and projected statuses.</p>	<p>No meeting outcome.</p>