



**Student Equity Committee
Meeting Minutes
September 28, 2015 2:30 to 4:30 p.m.
Ragan Room, 9B**

Members

x Carolyn Keys (Co-Chair)
x Barbara Quinn
x Don Sciore
x Jane Nazzal

x Tony Rivas (Co-Chair)
x Rene Jimenez (A.S. Rep.)
x Ana Tafoya-Diaz

x Hilary Lackey
x Liza Becker
x Jeff Archibald

Research Team: John Barkman, Marcell Gilmore

Item	Agenda Topic	Discussion	Meeting Outcome
1.0	Review Agenda/Minutes –		No meeting minutes available
2.0	Community Input 2015-16 Student Equity Plan	This year's Student Equity Plan requires input from members of the community. The committee decided to develop a list of individuals from the community who might be helpful in reviewing the plan. The community member would be invited to review the plan, but not to sit on the committee	The committee members will provide names of relevant persons in the community to the co-chair.
3.0	Committee Purpose & Function statement Committee Membership & Goals	The committee reviewed the Student Equity Purpose Statement and made a minor edit.	The purpose and function statement will change the word "recommended" to "recommend."
4.0	Update on Student Equity funded activities/programs	The committee determined that they should develop a reporting process and invite those who are responsible for Student Equity activities to provide an update on their progress.	A reporting document will be worked on by team members.
5.0	Distance Learning: Success and Retention Charts	The charts were distributed via email for information only. Mary Johnson will be invited to share the findings from the research she provided to the committee.	Co-chairs will invite Ms. Johnson to a future Student Equity Committee meeting to discuss the documents.

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6.0	Research	Marcell shared the evaluation tool that research is using to gain feedback and progress on Student Equity funded programs and activities. This will be helpful in the committee's review of how the activities are addressing the needs of disproportionately impacted students	The committee was grateful that some work had begun on the evaluation of Student Equity funded programs.
7.0	Fall Flex Day Presentation	There were recommendations made from the flex day presentation regarding the LGBTQ community and the campus climate relating to creating a safe environment; physical and emotional well-being; and culturally responsive training. POD training on LGBTQ should be included in the Plan.	The committee will continue to review this issue to ensure that the College is responding to the students' needs. A.S. President, Rene Jimenez will seek out a student representative from LAMBDA to serve on this committee.
8.0	Update from Writing Taskforce	The committee members who have been selected to write portions of the Student Equity Plan expressed concern regarding their responsibilities and the unlikely possibility that the plan will be ready by the deadline of December 18 th . The writing team has not been notified of their specific assignment. Carolyn informed them that Dr. Yamagata-Noji has a process that she is developing in order to solicit information from existing program in order to begin the process of writing. No further information has been shared at this time.	Writing Task Force will be notified of the process by the VPSS.

Scheduled meetings: October 12th, October 26th, November 9th, and November 23rd