



**Student Equity Committee  
Meeting Minutes  
September 14, 2015 2:30 to 4:30 p.m.  
Ragan Room, 9B**

**Members**

Carolyn Keys (Co-Chair)  
 Barbara Quinn  
 Don Sciore  
 Jane Nazzal - absent

Tony Rivas (Co-Chair)  
 AS Representative (Vacant)  
 Ana Tafoya-Diaz

Hilary Lackey  
 Liza Becker  
 Jeff Archibald

Research Team: John Barkman, Marcell Gilmore

Guest: Audrey Yamagata-Noji

Item	Agenda Topic	Discussion	Meeting Outcome
Welcome to new member- Don Sciore, Associate Dean, Instructional Services			
1.0	Review Agenda/Minutes	The committee reviewed the minutes from May 11, 2015 and suggested a minor change.	Minutes approved
2.0	2015-16 Student Equity Plan Template	<p>Audrey Yamagata-Noji, VPSS explained the 2015-16 Student Equity Plan Template. She provided a comparison chart which shows SSSP &amp; SEP changes from the previous year's requirements. She shared that while the committee must oversee the process, a core writing team will start the process and come back to the committee for approval. The core team will consist of Liza Becker, Don Sciore, Marcell Gilmore, Jeff Archibald and Audrey Yamagata-Noji.</p> <p>The new plan also requires community input. Discussion regarding the appointment of a community member to the committee could present a challenge to the total composition because faculty must be the majority. Concerns were: 1) Who appoints the community member, 2) will they be a voting member or advisory, and 3) how</p>	<p>The committee was made aware of the core writing team and the committee's responsibilities as well as the complexities of the 2015-16 Student Equity Plan.</p> <p>Continued discussion on this topic will be addressed at the next meeting.</p>

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3.0	2015-16 Student Equity Plan Submission Calendar	<p>long will they be retained on the committee; i.e., once the plan is submitted does that end the membership of the appointed community member.</p> <p>The committee discussed the timeline necessary to ensure that the College satisfies the Student Equity Plan submission date.</p>	<p>The calendar was developed with the timelines to submit the Student Equity Plan to the Chancellor's Office by the December 18th, deadline. The calendar includes the dates to ensure approval through the governance process with final approval by the Board of Trustees.</p>
4.0	Chancellor's Office Feedback from 2014-15 Student Equity Plan	<p>The committee reviewed the feedback from last year's plan. The document offers some guidance regarding the successful submission of the plan and maybe helpful for the 2015-16 plan.</p>	<p>Based on the feedback from the Chancellor's Office the Mt. SAC Student Equity Plan satisfied all of the required elements, except for two areas; one related to target population, i.e., "some other race" and "more than one race." The other related to demonstrated links between goals, activities and budget.</p>
5.0	Research	<p>John Barkman reported on research for the 2015-16 Student Equity Plan. He noted that this Plan allows for a new measurement of disproportionality called "Percentage Gap Points." One favorable aspect of this new measurement is that the actual number of targeted students who need intervention can be determined in order to eliminate the disproportionality.</p> <p>John would like for the committee to inform him about our perspective on disproportionality in terms of its significance.</p>	<p>The Research Team will continue to provide data to determine the disproportionate impact among the target groups and the committee will decide if the measurements are significantly disproportionate or not.</p>