

# Minutes

December 13, 2016

## Mt. San Antonio College Educational Design Committee

Building 6-122

1:30-3:00 p.m.

<b>Members:</b>	Liza Becker	<b>E</b>	Joumana McGowan, Co-Chair	<b>X</b>	Malcolm Rickard
<b>X</b>	Robert Bowen	<b>X</b>	Janet McMullin	<b>E</b>	Karol Ritz
<b>X</b>	Timothy Engle	<b>X</b>	Jean Metter	<b>X</b>	Dianne Rowley
<b>X</b>	Jamaika Fowler	<b>X</b>	Donna Necke	<b>X</b>	Jared Burton
<b>X</b>	Ron Kamaka	<b>X</b>	Bruce Nixon	<b>X</b>	Cecilia Thay
<b>X</b>	Julie Lavery	<b>X</b>	Michelle Sampat, Co-Chair	<b>X</b>	Randy Wilson
<b>X</b>	Melissa Macias	<b>X</b>	Jennifer Olds		
Jeff Feng, Student Representative			Irene M. Pinedo, Curriculum Specialist Reyna Casas, Assistant Curriculum Specialist		
					<b>Outcome</b>
<b>Approval of Minutes</b>					
<b>Approval of Consent Agenda</b>	December 13, 2016				<b>Approved</b>
<b>Action</b>					
<b>Information</b>					
<b>Discussion</b>					
<b>Subcommittee for GE and Transfer</b>	Transfer and General Education Subcommittee Report – J. Fowler UC Transfer Approval 2016-17 – J. Fowler				<b>Reported</b>
<b>Issue Bin</b>					

### Review Agenda – Refer to attachment.

	<b>DL Courses &amp; Noncredit Programs</b>	<b>Date Received</b>	<b>New</b>	<b>Inactive</b>	<b>Amend</b>	<b>Review Date/Action/Comments</b>
	CISP 54	12/5/2016	<b>x</b>			
	High School Equivalency (HSE) Math	12/7/2016	<b>x</b>			Adds another 3rd party option to the long-standing GED tests and certification.
	HSE Science	12/7/2016	<b>x</b>			Adds another 3rd party option to the long-standing GED tests and certification.
	HSE Reading and Language Arts	12/7/2016	<b>x</b>			Adds another 3rd party option to the long-standing GED tests and certification.
	HSE Social Studies	12/7/2016	<b>x</b>			Adds another 3rd party option to the long-standing GED tests and certification.
<b>Degree or Certificate Mt. SAC Number</b>	<b>Credit Programs</b>		<b>New</b>	<b>Inact</b>	<b>Amend</b>	<b>Review Date/Action/Comments</b>
	AS-T Public Health	5/28/2016	<b>x</b>			Tabled until BIOL 5 gets on agenda for C-ID approval.
S0392	Architectural Tech Concentration AS	11/30/2016			<b>x</b>	Updating with renumbered courses. <b>Approved</b>
	Engineering & Construction Tech Foundation Skills	11/30/2016	<b>x</b>			(Renamed to Engineering Construction Technology – Level I) <b>Approved</b>
L0920	Engineering & Construction Tech Level II	11/30/2016			<b>x</b>	Updating with renumbered courses. Title change. <b>Approved</b>
T1279	Mental Health Technology – Psychiatric Technician	2/26/2016			<b>X</b>	Minor edits in narrative. <b>Hold</b>
S1208	Mental Health Technology – Psychiatric Technician	2/26/2016			<b>x</b>	Minor edits in narrative. <b>Hold</b>
T0726	Computer and Networking Technology –Level II				<b>x</b>	Added CNET 58 to Level II coursework. Units increased from 41-41.5 to 45-45.5 <b>Approved</b>
T0405	Children's Program: Teaching				<b>x</b>	Added CHLD 86 or CHLD 87 to required courses. Units increased from 39 to 40-41

Course Proposals and Amendments may be viewed on WebCMS at <https://webcms.mtsac.edu/>

					Tabled
<b>20116-17 Meetings</b> 1:30—3:00	<b>Fall 2016</b> September 6, 13, 20, & 27	October 4, 11, 18, & 25 November 1, 8, 15, 22, 29 December 6	<b>Spring 2017</b> March 14, 28 April 11, 25	May 9, 23	

# Minutes of December 13, 2016

Status	Action	Course ID	Title	Information
Approved	4-yr	VOC CPBE1	Basic Excel 1	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation
Approved	Mod	PHOT 1C	Laboratory Studies: Studio Photography	Adding courses to corequisite list: PHOT 26 or PHOT 28 or PHOT 11B. Pulled from consent agenda for reviewing.
Approved	New	MFG 140	Shop Practices	
Approved	New	MFG 160	Introduction to Mechanical Principles	EDC suggested to use the word Introduction in title
Approved on Consent Agenda	4-yr	CNET 50	PC Servicing	
Approved on Consent Agenda	4-yr	KINI 37C	Tai Chi Chuan - Advanced	
Approved on Consent Agenda	4-yr	MATH 180	Calculus and Analytic Geometry	For C-ID aligning.
Approved on Consent Agenda	4-yr	MATH 280	Calculus and Analytic Geometry	Minor changes to make course C-ID compliant.
Approved on Consent Agenda	4-yr	SPAN 2	Continuing Elementary Spanish	
Approved on Consent Agenda	4-yr	THTR 12	Principles of Acting II	
Approved on Consent Agenda	4-yr	VOC AGR13	Landscape Design	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit AGOR 13
Approved on Consent Agenda	4-yr	VOC AGR32	Landscaping and Nursery Management	4-year review Accutately reflects credit AGOR 32
Approved on Consent Agenda	4-yr	VOC AGR50	Soil Science and Managemenet	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit AGOR 50

Status	Action	Course ID	Title	Information
Approved on Consent Agenda	4-yr	VOC AGR51	Tractor and Landscape Equipment Opera	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit AGOR 51
Approved on Consent Agenda	4-yr	VOC AGR53	Small Engine Repair 1	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit AGOR 53
Approved on Consent Agenda	4-yr	VOC AGR56	Engine Diagnostics	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit AGOR 56
Approved on Consent Agenda	4-yr	VOC B026	Oral Communications in Business	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit BUSO 26
Approved on Consent Agenda	4-yr	VOC BA68	Busines Mathematics	4-year review Accurately reflects BUSA 68
Approved on Consent Agenda	4-yr	VOC BA76	Using Microcomputers in Managerial Ac	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit BUSA76
Approved on Consent Agenda	4-yr	VOC BCDP	Basic Compuing	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation
Approved on Consent Agenda	4-yr	VOC BCPP2	PowerPoint Basics 2	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation
Approved on Consent Agenda	4-yr	VOC BS35	Professional Selling	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit BUSS 35

Status	Action	Course ID	Title	Information
Approved on Consent Agenda	4-yr	VOC CNT50	PC Servicing	4-year review Accurately reflects CNET 50
Approved on Consent Agenda	4-yr	VOC CNT60	A+ Certification Preparation	4-year review, Accurately reflects CNET 60
Approved on Consent Agenda	4-yr	VOC CNT62	Network+ Certification Preparation	4-year-review Accurately reflects CNET62
Approved on Consent Agenda	4-yr	VOC CPBE2	Basic Excel 2	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation
Approved on Consent Agenda	4-yr	VOC CPBE3	Basic Excel 3	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation
Approved on Consent Agenda	4-yr	VOC CPCC	Creative Computing	4-year-review EOA
Approved on Consent Agenda	4-yr	VOC CSB51	Microsoft PowerPoint	4-year-review Accurately reflects CISB 51
Approved on Consent Agenda	4-yr	VOC EL10	Introduction to Mechatronics	4-year Review Accurately reflects ELEC 10
Approved on Consent Agenda	4-yr	VOC EL12	Computer Simulation and Troubleshooti	4-year Review Accurately reflects ELEC 12
Approved on Consent Agenda	4-yr	VOC EL51	Semiconductor Devices & Circuits	4-year Review Accurately reflects ELEC 51
Approved on Consent Agenda	4-yr	VOC EL55	Microwave Communications	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit ELEC 55
Approved on Consent Agenda	4-yr	VOC EL56	Digital Electronics	4-year review Accurately reflectes ELEC 56
Approved on Consent Agenda	4-yr	VOC EL61	Electronic Assembly and Fabrication	4-year review Accurately reflects ELEC 61

Status	Action	Course ID	Title	Information
Approved on Consent Agenda	4-yr	VOC EL74	Microcontroller Systems	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit ELEC 74
Approved on Consent Agenda	4-yr	VOC EST64	Electronic Troubleshooting 2	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit ELEC 64
Approved on Consent Agenda	4-yr	VOC FDB1	Financial and Database Management 1	4-yr review/correction. CB22 -Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation, CB11 from "L" Noncredit - not Enhanced Funding to "J" Workforce Preparation Noncredit.
Approved on Consent Agenda	4-yr	VOC FDB2	Financial and Database Management 2	4-yr review/correction CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation, CB11 - State Classification Code from "L" Noncredit-not Enhanced Funding to "J" Workforce Preparation and CB24 to yes
Approved on Consent Agenda	4-yr	VOC FSH10	Clothing Construction 1	4-year review Accurately reflects FASH 10
Approved on Consent Agenda	4-yr	VOC FSH12	Clothing Construction 2	4-year review Accurately reflects FASH 12
Approved on Consent Agenda	4-yr	VOC FSH21	Patternmaking 1	4-year review Accurately reflects FASH 21
Approved on Consent Agenda	4-yr	VOC FSH23	Patternmaking 2	4-year review Accurately reflects FASH 23
Approved on Consent Agenda	4-yr	VOC HTH12	Medical Terminology	4-yr review/correction CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation, CB11 - State Classification Code from "L" Noncredit-not Enhanced Funding to "J" Workforce Preparation and CB24 to yes

Status	Action	Course ID	Title	Information
Approved on Consent Agenda	4-yr	VOC PHO10	Basic Digital and Film Photography	4-year review Accurately reflects PHOT 10
Approved on Consent Agenda	4-yr	VOC PHO12	Photographic Alternatives	4-year review Accurately reflects PHOT 12
Approved on Consent Agenda	4-yr	VOC PHO16	Fashion and Editorial Portrait Photograp	4-year review Accurately reflects PHOT 16
Approved on Consent Agenda	4-yr	VOC PHO18	Portraiture and Wedding Photography	4-year review Accurately reflects PHOT 18
Approved on Consent Agenda	4-yr	VOC PHO20	Color Photography	4-year review Accurately reflects PHOT 20
Approved on Consent Agenda	4-yr	VOC PHO21	Exploring Color Photography	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit PHOT 21
Approved on Consent Agenda	4-yr	VOC PHO28	Photography Portfolio Development	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation Accurately reflects credit PHOT 28
Approved on Consent Agenda	4-yr	VOC PT81	Physical Therapy Aide	4-yr review/correction CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation, CB11 - State Classification Code from "L" Noncredit-not Enhanced Funding to "J" Workforce Preparation and CB24 to yes
Approved on Consent Agenda	4-yr	VOC WL80	Construction Fabrication and Welding	4-year review Accurately reflects WELD 80
Approved on Consent Agenda	Del	BS GEDRD	GED Prep: Language Arts and Reading	No longer offered
Approved on Consent Agenda	Del	DNCE 39B	Alignment and Correctives II	Stand-alone course
Approved on Consent Agenda	Del	OAD MUSCE	Creative Expression through Music	No longer offered
Approved on Consent Agenda	Del	VOC ESD05	Intermediate Ceramic Productions	No longer offered

Status	Action	Course ID	Title	Information
Approved on Consent Agenda	Del	VOC HTH16	Geriatric Resource Specialist	No longer offered
Approved, minor edits	4-yr	CISD 14L	VBA for Excel and Access Lab	Pulled from consent agenda for reviewing. EDC recommends to spell out VBA in the title.
Approved, minor edits	4-yr	VOC WL81	Pipe and Tube Welding	4-year review Accurately reflects WELD 81. Pulled from consent agenda for reviewing.
Approved, minor edits	Mod	ECT 17	Legal Aspects of Construction	Formerly INSP 17. TOP code change from 095720 to 095700
Approved, minor edits	New	ECT 16	CADD and Digital Design Media Level I	
Hold	4-yr	VOC BA71	Personal Financial Planning	Pulled for review. Place on hold for the course to be align with BUSA 71's newer version.
In Progress	4-yr	VOC BCPP1	PowerPoint Basics 1	4-year review/correction: CB22 - Noncredit Eligibility Category Code from "I" - Short-Term Vocational to "J" Workforce Preparation
Pending	Mod	ENGR 1	Introduction to Engineering	C-ID aligning. Method of instruction changed from Lecture 18 hrs to Lec/lab 18/54. Units increased from 1 to 2. Class size decreased from 36 to 24.