



# EDUCATIONAL DESIGN COMMITTEE

October 3, 2017 Minutes

Building 6-122

1:30 P.M. – 3:00 P.M.

X Liza Becker, *School of Continuing Ed*  
 X Robert Bowen, *Arts*  
 A Cynthia Burnett, *Counseling*  
 X Jared Burton, *Library & Learning Resources*  
 X Timothy Engle, *Student Services*  
 X Jamaika Fowler, *Counseling*

A Ron Kamaka, *Kinesiology, Athletics & Dance*  
 E Julie Laverty, *Humanities & Social Science*  
 E Melissa Macias, *Arts*  
 E Joumana McGowan, *Co-Chair*  
 X Janet McMullin, *Natural Science*  
 X Jean Metter, *Business*

X Donna Necke, *School of Continuing Ed*  
 X Jennifer Olds, *Humanities & Social Science*  
 X Serena Ott, *Humanities & Social Science*  
 X Malcolm Rickard, *Natural Science*  
 X Karol Ritz, *Kinesiology, Athletics & Dance*  
 A Dianne Rowley, *Library & Learning Resources*

X Garrett Staley, *Technology and Health*  
 X Cecelia Thay, *Business*  
 X John Vitullo, *Co-Chair*

**Curriculum Office Staff:** Irene Pinedo, Reyna Casas, and Lorina Boon

**Guests:**

**Student Representative:** Sarah Giambona

| Meeting Agenda |                                                                                                | Outcomes                                                                                                                                                                                                             |
|----------------|------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I.             | Approval of Minutes<br>September 26, 2017                                                      | Approved                                                                                                                                                                                                             |
| II.            | Information<br>A. Correction to EDC's Purpose and Function for School of Continuing Education. | Informed                                                                                                                                                                                                             |
| III.           | Discussion                                                                                     |                                                                                                                                                                                                                      |
| IV.            | Action<br>A. Consent Agenda for October 3, 2017<br>B. Review Agenda For October 3, 2017        | a. BUSO 25 and BUSR 52 were pull out of consent agenda. These courses will be reviewed with noncredit versions. PHYS 4A was randomly selected to be reviewed for quality control purposes<br>b. See attached minutes |
| V.             | Subcommittee for GE and Transfer                                                               |                                                                                                                                                                                                                      |
| VI.            | Issue Bin                                                                                      |                                                                                                                                                                                                                      |

|                                           |                  |                                                                                                                          |                    |                                                                                         |
|-------------------------------------------|------------------|--------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------|
| <b>2017-18 Meetings</b><br>1:30 PM—3:00PM | <b>Fall 2017</b> | <i>September</i> 5, 12, 19, 26<br><i>October</i> 3, 10, 17, 24, 31<br><i>November</i> 7, 14, 21, 28<br><i>December</i> 5 | <b>Spring 2018</b> | <i>March</i> 6, 13, 20, 27<br><i>April</i> 3, 10, 17, 24<br><i>May</i> 1, 8, 15, 22, 29 |
|-------------------------------------------|------------------|--------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------|

# Minutes of October 3, 2017

| Status                     | Action | Course ID | Title                                                  | Information                                                                           |
|----------------------------|--------|-----------|--------------------------------------------------------|---------------------------------------------------------------------------------------|
| Approved                   | 4-yr   | PHYS 4A   | Engineering Physics                                    |                                                                                       |
| Approved                   | Mod    | CUL 104   | Garde Manger                                           | Formerly HRM 81                                                                       |
| Approved                   | New    |           | Software Engineering Technology                        | 15 units skill certificate                                                            |
| Approved on Consent Agenda | 4-yr   | BIOL 8    | Cell and Molecular Biology                             | For C-ID submission                                                                   |
| Approved on Consent Agenda | 4-yr   | BUSM 60   | Human Relations in Business                            |                                                                                       |
| Approved on Consent Agenda | 4-yr   | BUSM 81   | Work Experience in Business                            |                                                                                       |
| Approved on Consent Agenda | 4-yr   | BUSR 51   | Legal Aspects of Real Estate                           |                                                                                       |
| Approved on Consent Agenda | 4-yr   | BUSR 53   | Real Estate Finance                                    |                                                                                       |
| Approved on Consent Agenda | 4-yr   | BUSR 81   | Appraisal: Principles and Procedures                   |                                                                                       |
| Approved on Consent Agenda | 4-yr   | CHLD 5    | Principles and Practices in Child Development Programs |                                                                                       |
| Approved on Consent Agenda | 4-yr   | VOC BM60  | Human Relations in Business                            |                                                                                       |
| Approved, minor edits      | 4-yr   | CHEM 40   | Introduction to General Chemistry                      | Review with DL version                                                                |
| Approved, minor edits      | Mod    | CUL 102   | Professional Cooking I                                 | Formerly HRM 54, title change from Basic Cooking Techniques to Professional Cooking I |
| Approved, minor edits      | Mod    | CUL 105   | Baking & Pastry I                                      | Formerly HRM 82. Title change from Baking and Pastry to Baking and Pastry I           |
| Approved, minor edits      | New    |           | Civil Engineering Technology                           | 14 units skills certificate                                                           |
| Approved, minor edits      | New    |           | CNC Technician                                         | 9 units skill certificate                                                             |
| Approved, minor edits      | New    |           | Mechanical Engineering Technology                      | 15 units skills certificate                                                           |
| Approved, minor edits      | New    |           | Surveying Technology                                   | 15 units skills certificate                                                           |