



EDUCATIONAL DESIGN COMMITTEE

October 31, 2017 Minutes

Building 6-122

1:30 P.M. – 3:00 P.M.

Liza Becker, *School of Cont. Education*
 Robert Bowen, *Arts*
 X Cynthia Burnett, *Counseling*
 X Jared Burton, *Library & Learning Resources*
 Timothy Engle, *Student Services*
 X Jamaika Fowler, *Counseling*

X Ron Kamaka, *Kinesiology, Athletics & Dance*
 x Julie Laverty, *Humanities & Social Science*
 x Melissa Macias, *Arts*
 Joumana McGowan, *Co-Chair*
 X Janet McMullin, *Natural Science*
 X Jean Metter, *Business*

Donna Necke, *School of Cont. Education*
 Jennifer Olds, *Humanities & Social Science*
 Serena Ott, *Humanities & Social Science*
 X Malcolm Rickard, *Natural Science*
 X Karol Ritz, *Kinesiology, Athletics & Dance*
 X Dianne Rowley, *Library & Learning Resources*

X Garrett Staley, *Technology and Health*
 Cecelia Thay, *Business*
 X John Vitullo, *Co-Chair*

Curriculum Office Staff: Irene Pinedo, Reyna Casas, and Lorina Boon

X Guests: Dana Miho

Student Representative:

Meeting Agenda	Outcomes
I. Approval of Minutes October 24, 2017	See attached
II. Information	
III. Discussion	
IV.	
V. Action A. Consent Agenda for October 31, 2017 B. Review Agenda For October 31, 2017	a. Approved. HRM 53 and GEOL 10 were pulled for review. KIN 44 was pulled randomly selected to ensure quality control. b. See attached
VI. Subcommittee for GE and Transfer	
VII. Issue Bin	

2017-18 Meetings 1:30 PM—3:00PM	Fall 2017	September 5, 12, 19, 26 October 3, 10, 17, 24, 31 November 7, 14, 21, 28 December 5	Spring 2018	March 6, 13, 20, 27 April 3, 10, 17, 24 May 1, 8, 15, 22, 29

Minutes of October 31, 2017

Status	Action	Course ID	Title	Information
Approved	4-yr	HRM 51	Introduction to Hospitality	For C-ID approval. DL component submitted for approval
Approved	4-yr	HRM 57	Restaurant Cost Control	For C-ID approval HOSP 120. DL component submitted for approval
Approved	4-yr	HRM 66	Hospitality Law	For C-ID approval HOSP 150. DL component submitted for approval
Approved	4-yr	HRM 70	Introduction to Lodging	For C-ID approval --> HOSP 140. DL component submitted for approval
Approved	4-yr	KIN 44	Theory of Coaching	
Approved	New		Unmanned Aircraft Systems	15 unit skills certificate
Approved	New	ARTD 75	Anatomy for Artists	The course will be integrated in the AA in fine arts
Approved on Consent Agenda	4-yr	ESL LVL2	ESL - Level 2	
Approved on Consent Agenda	4-yr	ESL LVL5	ESL - Level 5	
Approved on Consent Agenda	4-yr	ESL LVL6	ESL - Level 6	
Approved on Consent Agenda	4-yr	HRM 56	Hospitality Supervision	Updated and approved DL component was submitted with this course.
Approved on Consent Agenda	4-yr	HRM 61	Menu Planning	Updated and approved DL component was submitted with this course.
Approved on Consent Agenda	4-yr	HRM 64	Hospitality Financial Accounting I	Updated and approved DL component was submitted with this course.
Approved on Consent Agenda	4-yr	METO 3	Weather and the Atmospheric Environment	
Approved on Consent Agenda	4-yr	METO 3L	Weather and Atmospheric Environment Laboratory	
Approved on Consent Agenda	4-yr	NF 28	Cultural and Ethnic Foods	DL version submitted. To be approved on consent agenda with traditional course 4-yr review

Status	Action	Course ID	Title	Information
Approved on Consent Agenda	4-yr	PLGL 43	Wills and Trusts	
Approved on Consent Agenda	4-yr	PLGL 48	Criminal Law and Procedures	
Approved on Consent Agenda	4-yr	PLGL 49	Evidence Law	
Approved on Consent Agenda	Del	E0990	Electronic Systems Technology - Level I	
Approved on Consent Agenda	Del	L0928	Electronic Systems Technology - Level II	
Approved on Consent Agenda	Del	LERN 61	Skills Development Laboratory	This course is no longer being offered. It was a stand-alone, basic skills support course that is not on any degrees or certificates.
Approved on Consent Agenda	Del	LERN 62	Skills Development Laboratory	This course is no longer being offered. It was a stand-alone, basic skills support course that is not on any degrees or certificates.
Approved, minor edits	4-yr	GEOL 10	Natural Disasters	
Approved, minor edits	4-yr	HRM 53	Dining Room Service Management	Updated and approved DL component was submitted with this course.
Approved, minor edits	Mod	HRM 52	Food Safety and Sanitation	For C-ID approval HOSP 110. Increased units from 1.5 (27 lec. Hrs) to 2 (36 lec. Hrs). DL component submitted for approval
Approved, minor edits	New	AERO 160	Unmanned Aircraft Systems Basic	
Approved, minor edits	New	AERO 210	Unmanned Aircraft Systems Advanced	