|  |  |
| --- | --- |
| **Mt. San Antonio College****Outcomes Committee****Minutes** | **September 3, 2024*****2:00 pm -3:30pm – Zoom*** |

**Membership**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| X | Kelly Coreas, Co-Chair  Professor, Respiratory Therapy | X | Chris Jackson, Co-Chair  Professor, Kinesiology | |  | Michelle Sampat, Co-Chair  Dean, Arts | | X | Annel Medina Tagarao  Edu Research Assessment Analyst |
|  | Fawaz Al-Malood  Associate Dean, Business | X | Aida Cuenza-Uvas  Director, AANAPISI | |  | Jared Burton  Professor, Library Science | | X | Christina Cammayo  Professor, Nutrition & Food |
| X | Landry Chaplot  Professor, Adult Basic Education | X | Amy Nakamura  Professor, Dance | |  | Daniel Ozan  Professor, Kinesiology | |  | Vacant  At-Large Faculty |
|  | Vacant  At-Large Faculty |  | Vacant  At-Large Faculty | |  | Vacant  At-Large Faculty | |  | Vacant  Associated Students |
| X | Tiffany Kuo - Guest | X | Tania Anders – Guest | |  |  | |  |  |
|  |  | | |  | | |  | | |
|  | **Topic** | | **Updates/Discussion** | | | | **Outcome/Action** | | |
|  | Welcome and Introductions | | * All members were welcomed back to the group * Members and guests introduced themselves to the group | | | | * New members will be approved in Senate on Thursday | | |
|  | Review of agenda | | * Agenda was reviewed | | | | * Approved | | |
|  | Review of May 21, 2024 Minutes | | * Minutes were reviewed | | | | * Approved | | |
|  | Review of June 4, 2024 Minutes | | * Minutes were reviewed | | | | * Approved | | |
|  | President’s Award | | * Student and Academic Support – Title V Team * Career and Technical Education – Tech Ed Resource Center * Skill Development – Sign Language and Interpreting Department * Personal, Social, Civic, and Environmental Responsibility – Grounds Team | | | | * Awardee information will be updated on website * ILO focus for 24-25 will be Critical Thinking | | |
|  | Purpose and Function Update | | * 23-24 Purpose and Function Statement * The Academic Senate has asked that we add elements of the [California Community Colleges Vision 2030](https://www.cccco.edu/About-Us/Vision-2030) into our Purpose and Function statement * Review and discuss next meeting | | | | * Committee members will review this information in preparation for the next meeting | | |
|  | 24-25 Goals | | * 23-24 Goals * 24-25 [ILO](https://www.mtsac.edu/instruction/outcomes/ILOs_Defined.pdf) Focus: Critical Thinking * Review and discuss next meeting | | | | * Committee members will review this information in preparation for the next meeting | | |
|  | [Membership](https://www.mtsac.edu/governance/committees/outcomes/) for 24-25 | | * Committee appointments for 24-25 were reviewed and confirmed as correct | | | |  | | |
|  | Canvas/ Nuventive Integration | | * Pilot fall 2024 to allow for disaggregation of outcomes data at the assessment level. This is an easy way to identify equity gaps and spark discussions and action within departments. * Goal: start with a small sample of courses. 20 sections with direct and indirect assessment on Canvas. At least 5 different courses * Timeline:   + Pull demographic data after drop date   + Develop indirect assessments for use on Canvas and determine pilot participants by the end of the last week of September   + Participants to add the assessment by last week of October   + Participants to assess by last week of November * Committee members were asked to participate * Aida updated the committee regarding disparities of disaggregation of data within Asian groups | | | | * Committee members who want to participate in the pilot are: * Kelly and Tiffany * Co-Chairs are scheduling meetings with Nuventive soon | | |
|  | Development of indirect assessments for use on Canvas | | * Committee members were asked to think of indirect assessments that can be used in Canvas | | | | * Committee members will be prepared to discuss this at our next meeting | | |
|  | SLO worksheet | | * Microsoft Forms version * Practice survey just for fun! * Can we use Qualtrics? * Smartsheet requires access * No google forms | | | | * Annel will create a Qualtrics option for this worksheet | | |
|  | PLO Update | | * What assessment methods should be included?   + Summary of SLO results   + Student survey   + Standardized test   + Portfolio   + Project   + Other   + Employer survey   + Board exam results   + Job placement   + Transfer   + Capstone project (examples in parenthesis)   + Certificate completed (# of completers) * Mostly higher level assessments – with a section where they could add more specific information * Can we ask IT what assessment methods are being used for PLOs? * AB 928 – more students on a degree path – how do we assess all of these students? * How do programs that do not have cohorts assess data? * What are the requirements for PLO? They can be assessed every year (ideally at least every two years since this is a two year institution). Requirement is every 6 years. | | | | * Co-chairs will follow up with IT | | |
|  | Unit Outcome Update | | * What is considered a unit? Anything that does not have a SLO,PLO, ILO | | | | * Plan to schedule a meeting soon | | |
|  | Fall 2024 Committee Book Club | | * *From Equity Walk to Equity Walk: Expanding Practitioner Knowledge for Racial Justice in Higher Education* by Tia Brown McNair, Estela Mara Bensimon and Lindsey Malcom-Piqueux | | | | * Still waiting to receive books | | |
|  | Thank You and Homework | | * Please be prepared to discuss the following at our next meeting:   + Purpose and Function Statement   + 24-25 goals at our next meeting   + Indirect assessments on Canvas | | | |  | | |
|  | **Parking Lot/Upcoming Topics:** | | * Future Meetings:   Fall 2024 – 1st & 3rd Tuesday 2 – 3:30 pm  September 17th  October 1st  October 15th  November 5th  November 19th  December 3rd | | | | **Important Dates:**   * COACHes Friday SLO Talks   + [Schedule](https://mtsac0.sharepoint.com/:i:/s/OutcomesCommittee/EZfg-03akIpGiK_X_imwAQ8B0YlVUykhVtYyZIyUVu7PKw?e=lsNf3j)   + [Registration](https://rsccd-edu.zoom.us/meeting/register/tZclduugpzMuGdFvJv61qow6HzD3gEZGy26d#/registration) * COACHes SLO Symposium Jan 24 & 25, 2025   + Online | | |
|  | **Standing Information:**  [Outcomes Website](https://www.mtsac.edu/instruction/outcomes/)  [Outcomes Email](mailto:outcomes@mtsac.edu)  [Outcomes Help Request](https://app.smartsheet.com/b/form/cecd85bd73d94ae6ad5ffca353fea4e3)  Zoom Office Hours   * [Mon 1:00 pm – 2:00 pm](https://mtsac-edu.zoom.us/j/2481922841?omn=86917846101) * [Tues 9:00 am – 10:00 am](https://mtsac-edu.zoom.us/j/86215463904?pwd=3ZyObpl0wpUFUP27GHXbfxg0aynt3b.1&from=addon) | |  | | | |  | | |