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| **Mt. San Antonio College****Outcomes Committee****Minutes** | **May 21, 2024*****2:00 pm -3:30pm – Zoom*** |

**Membership**

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| X | Kelly Coreas, Co-Chair  Professor, Respiratory Therapy | X | Chris Jackson, Co-Chair  Professor, Kinesiology | |  | Michelle Sampat, Co-Chair  Dean, Arts | | X | Annel Medina Tagarao  Educational Research Assessment Analyst |
|  | Fawaz Al-Malood  Associate Dean, Business |  | Aida Cuenza-Uvas  Director, AANAPISI | | X | Jared Burton  Professor, Library Science | | X | Christina Cammayo  Professor, Nutrition & Food |
| X | Landry Chaplot  Professor, Adult Basic Education | X | Mary Ann Gomez-Angel  Professor, Adult Basic Education | | x | Amy Nakamura  Professor, Dance | | X | Daniel Ozan  Professor, Kinesiology |
|  | Vacant  At-Large Faculty |  | Vacant  At-Large Faculty | |  | Vacant  At-Large Faculty | |  | Vacant  Associated Students |
|  |  | | |  | | |  | | |
|  | **Topic** | | **Updates/Discussion** | | | | **Outcome/Action** | | |
|  | Welcome | | * All committee members were welcomed to the meeting | | | |  | | |
|  | Review of agenda | | * Agenda reviewed | | | | * Agenda approved with changes | | |
|  | Review of [May 7, 2024 Minutes](https://mtsac0.sharepoint.com/:w:/s/OutcomesCommittee/EYPFlILZyq9FqE1mQJQ-9ysBktZAz4AcopJlD3V5Xzq2FQ?e=2KxtsL) | | * Minutes reviewed | | | | * Minutes approved | | |
|  | Adjunct Funding Requests   * [VOC HEP](https://mtsac0.sharepoint.com/:b:/s/OutcomesCommittee/EQUDkc_yoLtOnuvwGv9GYygBk7yYw_JRFLc_ZCEF-UaX_Q?e=U5bHJh) * [Library](https://mtsac0.sharepoint.com/:b:/s/OutcomesCommittee/Ea1SG9gQzBhGuRx2udqBKoYBbqpCNmaTuhAWJ545P20Dcg?e=kzoSRZ) * [CEA - Photo](https://mtsac0.sharepoint.com/:b:/s/OutcomesCommittee/EVwT51oZJ85DlJ41f06X30kBlVZAidhSxS-59H4juNM4jA?e=aWfAe4) * [AMLA](https://mtsac0.sharepoint.com/:i:/s/OutcomesCommittee/EdCisxLUQIpNp-syE3kfqTcBnpja2_iMliE8zlPTjlJCKA?e=2pbcnX) | | * Adjunct funding requests reviewed | | | | * All adjunct funding requests were approved | | |
|  | [ACCJC Partners in Excellence Recap](https://accjc-conference.org/program/) – CJ, KC, LC | | * Chris, Landry, and Kelly shared insights from the conference | | | |  | | |
|  | [IEPI Update](https://mtsac0.sharepoint.com/:w:/s/OutcomesCommittee/EfnsTN0dwBNCvFYe7_IxZLsBcwx57SV1L9YEQyZhrlkpeQ?e=x3Zg1H) – KC | | * Informational | | | |  | | |
|  | Outcomes communication process for proposed new courses or programs – CJ | | * New courses and programs do not have a place to document outcomes because they are not in Nuventive until they are approved. * Should outcomes be an additional step in the curriculum process for new programs and courses?   + This is an important part of the curriculum design process   + We do not want to hinder curriculum   + We also do not want outcomes to be a part of the curriculum review process – we want outcomes to be updated and changed on an as needed basis, not just when up for curriculum review * Do we hold courses that need updates – or just make recommendations?   + Suggest to only make recommendations, not hold – this is a matter of academic freedom.   + Can we provide a resource for writing SLOs to help faculty who are creating new outcomes?   + We do not want this to be a punitive process, just get Outcomes involved in helping with this process   + Maybe a check box to check to indicate that you reached out to the outcomes committee | | | | * Outcomes Committee will be prepared to discuss this further * CJ will take this feedback back to Curriculum | | |
|  | PLOs – CJ | | * We need to update the PLO portion of Nuventive * Can PLO match the SLO?   + May need different assessment methods   + Can be student centered or not * Website needs updating as well | | | | * We will continue this discussion at our PLO meeting on 5/28 | | |
|  | UOs – KC | | * Sample tabs for a simple Unit Outcomes process was presented * Questions came up:   + How do we assess learning after a student event?   + How do we identify outcomes that are SLOs?     - Check boxes: student focused/admin focused, enrichment | | | | * We will continue this discussion at our PLO meeting on 5/28 | | |
|  | Canvas Analytics Update – CJ | | * Chris shared updates to the Canvas Analytics page in Nuventive – getting closer to our vision * Disaggregated by ethnicity and gender * Updated daily – can look at gaps as the class is going on and making adjustments * Can filter by scores within the range (criteria for success) * Questions:   + What does the flag mean?   + Who has access to this data? | | | |  | | |
|  | IEC Meeting Invitation - KC | | * [5/22 1:30-3 pm Via Zoom](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmtsac-edu.zoom.us%2Fj%2F84797405771%3Fpwd%3DV0d6Mnh3K2VNaGR2WjNKc3FKellzdz09&data=05%7C02%7Ckcoreas%40mtsac.edu%7C3f7969cfcb294c7f902d08dc7384703b%7Ccc4d4bf20a9e4240aedea7d1d688f935%7C0%7C0%7C638512259859621702%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=F%2FSMMJ%2BvMNM45vl%2B9Tmb%2BEkA1TqvBfQRNRwQf6eZfjY%3D&reserved=0) * [IEC Recommendations for 3-Year Comprehensive Program Review](https://mtsac0-my.sharepoint.com/:w:/g/personal/walcazar_mtsac_edu/Ea53oKOoyLJGsOoE6nqzJlQBf9DtgqSegBm5-rplt7eoJg?e=Z0wjT1&xsdata=MDV8MDJ8a2NvcmVhc0BtdHNhYy5lZHV8M2Y3OTY5Y2ZjYjI5NGM3ZjkwMmQwOGRjNzM4NDcwM2J8Y2M0ZDRiZjIwYTllNDI0MGFlZGVhN2QxZDY4OGY5MzV8MHwwfDYzODUxMjI1OTg1OTYwNDMxN3xVbmtub3dufFRXRnBiR1pzYjNkOGV5SldJam9pTUM0d0xqQXdNREFpTENKUUlqb2lWMmx1TXpJaUxDSkJUaUk2SWsxaGFXd2lMQ0pYVkNJNk1uMD18MHx8fA%3d%3d&sdata=MVpmcGFHRytLMnpNZEJ6OWVJRXBET1NPcmo5N1MxMEFmNXBYZ3lmemdPQT0%3d) | | | | * Committee members who are available will attend this meeting | | |
|  | [Goals](https://mtsac0.sharepoint.com/:w:/s/OutcomesCommittee/Efh7-rDmd5VFhJc9Dl97_LIBqLCs45an_k5m8cIFYowmLQ?e=6nltLF) and accomplishments | | * Accomplishments were reviewed as a committee * We are proud of what we have accomplished! | | | | * Accomplishment list was approved | | |
|  | Thank You and Homework | |  | | | |  | | |
|  | **Parking Lot/Upcoming Topics:**  Canvas/ Nuventive Integration  Website  Resources & Training  ILO Assessment  President’s Award  Celebrating Student Success  Updated SLO User Guide | | * Future Meetings:   June 4 | | | | **Important Dates:**   * COACHes Friday SLO Talks   + [Schedule](https://mtsac0.sharepoint.com/:i:/s/OutcomesCommittee/EeMSTQrex7lDvN77NA0Pdb4BdhlSINL_yo8LFb-daows-w?e=u0Wvrg)   + [Registration](https://rsccd-edu.zoom.us/meeting/register/tZcvfumuqDMtG9Wj53AmCE_0mM230UFSfBNc#/registration) | | |
|  | **Standing Information:**  [Outcomes Website](https://www.mtsac.edu/instruction/outcomes/)  [Outcomes Email](mailto:outcomes@mtsac.edu)  [Outcomes Help Request](https://app.smartsheet.com/b/form/cecd85bd73d94ae6ad5ffca353fea4e3)  Zoom Office Hours   * [Mon 1:00 pm – 2:00 pm](https://mtsac-edu.zoom.us/j/2481922841?omn=86917846101) * [Tues 9:00 am – 10:00 am](https://mtsac-edu.zoom.us/j/82145740324?pwd=qG8SM5Oid7hbCKSjzt4YIiQMqJfAov.1&from=addon) | |  | | | |  | | |