



Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)

4-2460 • 1st and 3rd Tuesdays • 2:45-4:15pm

MINUTES (November 21, 2017)

Attendance:

X	Fawaz Al-Malood Associate Dean, Business		Mark Lowentrout, Co-Chair Associate Dean, Arts	X	Doug Mullane Professor, English, Literature and Journalism
X	Christina Cammayo Professor, Nutrition and Food	X	Parisa Mahjoor Professor, Chemistry		Jim Ocampo Director, Assessment and Matriculation
X	Mary Ann Gomez-Angel Professor, Adult Basic Education		Clark Maloney Professor, Kinesiology	X	Lori Walker Professor, Learning Assistance
X	Jason Hayward Professor, Counseling	X	Karen Marston Professor, Music	X	Emily Woolery, Co-Chair Professor, Library
X	Jonathan Hymer Professor, Electronics and Computer Technology	X	Annel Medina Tagarao Educational Research Assessment Analyst		Vacant Student, Associated Students

Approval of Minutes: Minutes from the meeting held on November 7, 2017 were approved.

Old Business

- 2017 ACCJC Letter and Visiting Team Report
 - The following recommendation was made and seconded: The Outcomes Committee recommends that the campus implements ACCJC's recommendation to include SLOs on the syllabi.
 - Committee members voted unanimously in support of this recommendation. Reasons for making this recommendation to the College follow:
 - i. ACCJC Standards clearly sets expectations.

"The institution identifies and regularly assesses learning outcomes for courses, programs, certificates and degrees using established institutional procedures. The institution has officially approved and current course outlines that include student learning outcomes. In every class section students receive a course syllabus that includes learning outcomes from the institution's officially approved course outline."

<https://accjc.org/wp-content/uploads/Accreditation-Standards-Adopted-June-2014.pdf>
 - ii. The ACCJC evaluation team confirmed the standards' expectations by making the following recommendation.

"In order to improve and fulfill the intent of the Standard, the team recommends that students receive syllabi in all class sections, which include learning outcomes for the course rather than a link to a website that contains the SLO statements. (II.A.3)"

http://www.mtsac.edu/accreditation/college_accreditation/2017/visitingteam/ACCJCMtSAC_EEVTeamReport_04_28_2017.pdf

iii. Mt. SAC faculty agreement protects faculty from being evaluated based on outcomes assessment.

- *18.G.4. Facilitates department collaboration in the development, revision, reporting, and monitoring of Student Learning Outcomes, Program Learning Outcomes, and Institutional Level Outcomes annually.*
- *H.11. Please describe your involvement in the following categories. Do not include overload teaching assignments or activities for which you were awarded a stipend as per Appendices B, D, and E of the current contract. It is not necessary to have involvement in every category. ["Outcomes Assessment and other related activities" is one of the listed categories.]*

iv. Research suggests transparency of grading expectations and learning goals improves student success. Committee members will need to seek citations for this research.

- The Committee discussed whether the campus could use course measurable objectives (CMOs) as their student learning outcomes (SLOs). Given different experiences with the development of CMOs, committee members initially believe a mandate to use CMOs as SLOs would be problematic for some programs and faculty. However, discussion will continue at our next meeting and Emily will bring examples of CMOs and SLOs to facilitate this next discussion.
- Outcomes Assessment and Multiple Measures Implementation
 - During our November 7 meeting, the Instruction leadership team offered to share RIE data from Math and English departments related to Multiple Measures Implementation.
 - Action: Emily and Annel will follow up with the Instruction Office and RIE to request this data.

New Business

- Funding Request for Adjunct Involvement in Departmental Outcomes Activities
 - Committee members reviewed and recommends requests from the following departments to compensate adjunct faculty for their participation in outcomes-focused meetings: Public Safety Programs (Paramedic) and World Languages (French).
 - Action: Emily will forward these requests to Dr. Malmgren, Vice President of Instruction.

- President's Award for Excellence and Innovation in Teaching and Learning
 - Dr. Scroggins, President/CEO, agreed to support these awards including the monetary awards for in 2018. Committee members agreed to begin reviewing the application material. We agreed to the following steps:
 - Emily will forward application material to committee members on November 27.
 - Committee members will bring suggested revisions to the committee meeting on December 5.
 - Emily will revise documents during Winter Intersession 2018 and will present new and improved application material to the Committee at its first meeting in Spring Semester 2018 (March 6).

Open Issues (tabled until further notice)

- Student SLO Project