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| Outcomes cycle**Mt. San Antonio College****Outcomes Committee****Minutes** | **May 2, 2023** ***2:00 pm -3:30pm – Zoom*** |

**Membership**

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| X | Kelly Coreas, Co-ChairProfessor, Respiratory Therapy | X | Chris Jackson, Co-ChairProfessor, Kinesiology |  | Tammy Knott-Silva, Co-ChairAssociate Dean, Kinesiology | X | Annel Medina TagaraoEducational Research Assessment Analyst |
|  | Fawaz Al-MaloodAssociate Dean, Business | X | Aida Cuenza-UvasDirector, AANAPISI | X | Jared BurtonProfessor, Library Science | X | Christina CammayoProfessor, Nutrition & Food |
| X | Landry ChaplotProfessor, Adult Basic Education |  | Mary Ann Gomez-AngelProfessor, Adult Basic Education |  | Jason HaywardProfessor, Counseling Services | X | Amy Nakamura – GuestProfessor, Dance |
|  | VacantAt-Large Faculty |  | VacantAt-Large Faculty |  | VacantAt-Large Faculty |  | VacantAt-Large Faculty |
|  |  |  |  |
|  | **Topic** | **Updates/Discussion** | **Outcome/Action** |
|  | Welcome |  |  |
|  | Review of agenda | * Reviewed
 | * Approved
 |
|  | Review of April 18 minutes | * Reviewed
 | * Approved
 |
|  | Progress toward meeting goals | * 22-23 Goals
 | * Accomplishments were added
 |
|  | Reassigned Time Review | * Outcomes Co-Coordinators proposed that the LHE for the position be increased to 36 LHE annually for 2 Co-Coordinators
 | * Approved
* Co-coordinators will submit form
 |
|  | Qualitative review process and SLO cycle– Chris | * Discussed the qualitative review process
* Discussed changes to the SLO cycle
 | * Discussion will continue next meeting
 |
|  | IEPT PRT – update – Kelly  | * Menu of Options
* Model IE Plan Template
 | * Co-Coordinators will continue to work on this and will communicate with the committee via email for input
 |
|  | [ILO](https://www.mtsac.edu/instruction/outcomes/ILOs_Defined.pdf)– Chris/Kelly | * [Mt. SAC Mission, Vision, Core Values and Goals](https://www.mtsac.edu/about/mission-and-goals.html)
* ACCJC ILO Reference
* Discussed ILO assessment cycle
 | * The committee approved following the ILO assessment model from SCE and have the entire campus community focus on the same ILO every year. While assessment on all ILO’s can take place One will be emphasized to ensure regular and cyclical assessment of each.
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|  | [AP 4020](https://www.mtsac.edu/governance/trustees/apbp/AP4020.pdf) – Chris  |  | * Approved changing timeline for deletion of a course that has not completed outcomes assessment from four to five years.
* Approved changing timeline for deletion of a program that has not completed outcomes assessment from four to six years.
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|  | Canvas/ Nuventive Integration – ChrisAdopting updated platform | * [Nuventive Improve Update](https://vimeo.com/762649451/82dfed35c0)
 | * Please watch linked video
 |
|  | Book Discussion – Kelly/ Chris | * Assessment Clear and Simple Chapter 4
 | * No time to discuss, will discuss at next meeting
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|  | Assistant Outcomes Coordinator position | * Assistant Outcomes Coordinator is open, please see All Faculty announcement from 3/29 for more information.
 | * Contact Roger Willis if you are interested
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|  | Thank You and Homework | * Pick up the book for the 23-24 academic year Assessment Essentials by Banta & Palomba from Kelly’s office 67A-139 (go through the door for Health Careers Offices 147 first)
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|  | **Parking Lot/Upcoming Topics:**President’s AwardNuventive ImproveWebsiteResources & Training | **Future Meetings:**May 16 | **Important Dates:** |
|  | **Standing Information:**[Outcomes Website](https://www.mtsac.edu/instruction/outcomes/)Outcomes Email [Outcomes Help Request](https://app.smartsheet.com/b/form/cecd85bd73d94ae6ad5ffca353fea4e3)Zoom Office Hours* [Mondays 11:00 am – 12:00 pm](https://mtsac-edu.zoom.us/j/2481922841)
* [Tuesdays 9:00 am – 10:00 am](https://mtsac-edu.zoom.us/s/87881880571)
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