



## MAPPING & CATALOG COMMITTEE

May 11, 2021 Minutes

9:00 – 10:30 AM

Via Zoom Meeting

### Voting Members

X Shiloh Blacksher, *GPS Instruction Coordinator*  
 Jody Fernando, *Noncredit Manager*  
 Jamaika Fowler, *Articulation Officer*  
 X Patricia Maestro, *Mapping Coordinator, Co-Chair*  
 X Sara Mestas, *GPS Counseling Coordinator*  
 X Michael Ngo, *School of Continuing Education Mapping Coordinator*  
 Michelle Sampat, *Associate Dean of Instructional Services, Co-Chair*  
 X Dejah Swingle, *Director, Strong Workforce Initiatives*  
 Becky Wang, *Evaluator, Admission & Records*

X Marcell Gilmore, *Research & Institutional Effectiveness*  
 Sunil Thankamushy, *Arts Faculty*  
 X Anthony Henry, *Business Faculty*  
 X Barbara Mezaki, *Humanities & Social Sciences Faculty*  
 Robert Purcell, *Kinesiology, Athletics, & Dance Faculty*  
 Vacant, *Library & Learning Resources Faculty*  
 Vacant, *Natural Sciences Faculty*  
 X Lorena Velasquez, *School of Continuing Ed Faculty*  
 Vacant, *Technology & Health Faculty*  
 Vacant, *Student Representative*  
**Non-Voting Members**

X Matt Bidart, *Information Technology Representative*  
 X Lesley Cheng, *Noncredit Curriculum Specialist I*  
 X Reyna Casas, *Curriculum Specialist I*  
 X John Lewallen, *Marketing Designee*  
**Guests**  
 Kristina Allende, *Curriculum Liaison*  
 Caron Gomes, *Systems Analyst/ Programmer*  
 Dianne Rowley, *Assistant Curriculum Liaison*  
 X Cristina Springfield, *Librarian*  
 X Pedro Suarez, *Instruction Business Analyst*  
 X Eric Turner, *Assistant Director, Web and Portal Services*

Meeting Agenda		Outcomes
I.	Welcome and Land Acknowledgement – Patricia Maestro	I would like to take a moment to acknowledge that Mt. SAC is geographically situated on the traditional lands of the native, indigenous peoples whose land was taken from them. I ask you to join me in acknowledging their community, their elders both past and present, as well as future generations. May we strive to honor the land and the people who have stewarded it throughout the generations.
II.	Approve Minutes a. April 27, 2021	Approved
III.	Announcements	None
IV.	Committee Goals (PFM) – Patricia Maestro & Michelle Sampat	The committee reviewed the Committee Goals and made slight changes to goals #3, #4, #5 and #6.
V.	New Student Pathways Exercise  <a href="https://www.mtsac.edu/gps/">https://www.mtsac.edu/gps/</a>	The committee viewed the GPS YouTube video prior to conducting exercise.  <a href="https://youtu.be/bfE99CH7lz4">https://youtu.be/bfE99CH7lz4</a>  Committee joined breakout rooms (School Psychologist, Personal Trainer, Teacher (Pre-School or Elementary), Game Designer and Civil Engineer) to identify website, program names and resources for feedback regarding the navigation of the website for users (students, faculty, public, etc.).  <u>Feedback</u> <ul style="list-style-type: none"> <li>• <u>Personal Trainer</u> – Easy to find by search on website, as well as finding the salary. Kinesiology wasn't defined, no distinction between trainers and wasn't sure about what degree to obtain. GPS map had a broken link within the catalog. Job titles didn't specify which degree/certificate linked</li> <li>• <u>School Psychologist</u> – Search steps seemed to have too much text (too much text = being</li> </ul>

	<p>overwhelmed). Recommends a “Get Help” button for students use if they have questions. Group suggested hosting an enrollment dates event; similar to “Cash for college”. Event would gear towards new students to help them with applying, receiving info about clubs, programs and student services.</p> <ul style="list-style-type: none"> <li>• <u>Teachers</u> – Found it difficult to navigate on website and finding information. Didn’t find information for steps towards being a Teacher or information on Teacher’s Prep Institute (TPI); only found info on daycare workers.</li> <li>• <u>Game Designer</u> – Reviewed enrollment process and found too many clicks to get to your destination; it’s confusing to locate information. No connection between step 1 and step 2. There is a disconnect.</li> <li>• <u>Civil Engineering</u> – Able to find price and civil engineering webpage easily, but no updated info on website; page needs to be updated. Using catalog is confusing and isn’t user friendly.</li> </ul> <p><u>Homework</u></p> <ul style="list-style-type: none"> <li>• Committee is asked to look at their roles and what part do they play in GPS. Ask themselves: “what can I do to contribute to the work we do in this committee?” Bring ideas for next meeting. Use the presented ideas at next meeting to craft goals for next year and make these recommendations to the college. Review the child development and International websites. They are great examples of an ideal website.</li> </ul> <p><a href="https://www.mtsac.edu/international/f1_student_steps_to_apply.html">https://www.mtsac.edu/international/f1_student_steps_to_apply.html</a></p>
<p>VI. Other</p>	<p>None</p>
<p>VII. Parking Lot</p> <ul style="list-style-type: none"> <li>• New and Modified Maps</li> <li>• Maps in Catalog</li> <li>• WebCMS Mapping Supplemental Form</li> </ul>	

<p><b>2020-21 Meetings</b> 9:00-10:30AM 2<sup>nd</sup> &amp; 4<sup>th</sup> Tuesdays</p>	<p><b>Fall 2020</b> September 8 &amp; 22 October 13, 27</p>	<p><u>November 10 &amp; 24</u></p>	<p><b>Spring 2021</b> <u>March 9 &amp; 23</u></p>	<p><u>April 13 &amp; 27</u> <u>May 11 &amp; 25</u></p>
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