



# MAPPING & CATALOG COMMITTEE

April 27, 2021 Minutes

9:00 – 10:30 AM

Via Zoom Meeting

## Voting Members

- X Shiloh Blacksher, *GPS Instruction Coordinator*
- X Jody Fernando, *Noncredit Manager*
- Jamaika Fowler, *Articulation Officer*
- X Patricia Maestro, *Mapping Coordinator, Co-Chair*
- X Sara Mestas, *GPS Counseling Coordinator*
- X Michael Ngo, *School of Continuing Education Mapping Coordinator*
- X Michelle Sampat, *Associate Dean of Instructional Services, Co-Chair*
- Dejah Swingle, *Director, Strong Workforce Initiatives*
- X Becky Wang, *Evaluator, Admission & Records*

- X Marcell Gilmore, *Research & Institutional Effectiveness*
- Sunil Thankamushy, *Arts Faculty*
- Anthony Henry, *Business Faculty*
- X Barbara Mezaki, *Humanities & Social Sciences Faculty*
- X Robert Purcell, *Kinesiology, Athletics, & Dance Faculty*
- Vacant, *Library & Learning Resources Faculty*
- Vacant, *Natural Sciences Faculty*
- X Lorena Velasquez, *School of Continuing Ed Faculty*
- Vacant, *Technology & Health Faculty*
- Vacant, *Student Representative*

## Non-Voting Members

- X Matt Bidart, *Information Technology Representative*
  - X Lesley Cheng, *Noncredit Curriculum Specialist I*
  - X Reyna Casas, *Curriculum Specialist I*
  - John Lewallen, *Marketing Designee*
- ### Guests
- Kristina Allende, *Curriculum Liaison*
  - Caron Gomes, *Systems Analyst/ Programmer*
  - Dianne Rowley, *Assistant Curriculum Liaison X*
  - X Cristina Springfield, *Librarian*
  - X Pedro Suarez, *Instruction Business Analyst*
  - Eric Turner, *Assistant Director, Web and Portal Services*

Meeting Agenda		Outcomes
I.	Welcome and Land Acknowledgement – Patricia Maestro	I would like to take a moment to acknowledge that Mt. SAC is geographically situated on the traditional lands of the native, indigenous peoples whose land was taken from them. I ask you to join me in acknowledging their community, their elders both past and present, as well as future generations. May we strive to honor the land and the people who have stewarded it throughout the generations.
II.	Approve Minutes a. April 13, 2021	Approved
III.	Announcements	GPS update will be provided to the President’s Cabinet today.
IV.	AST/AAT Major & Career Guide Update – Patricia Maestro	The ADT guide has been completed with 25 ADT programs. The guide provides centralized information about career, major and other important resources AST-AAT degrees. There are 8 actively ADT programs conducting podcasts featuring an episode for each degree. Students will interview faculty and share their own experiences, and stories. The students will also participate by explaining why they like the classes they’ve taken within the degree program. An expert has been hired to interview for the website content. Interviews will be conducted monthly beginning May 2021 and should hopefully be concluded by Fall. The 8 podcasts should launch by this August.
V.	GPS Communication Tools – Patricia Maestro <a href="https://www.mtsac.edu/gps/news/">https://www.mtsac.edu/gps/news/</a>	Demo of GPS Communication Tools has been created and there are two; one is more thorough. The chosen demo will be provided on the GPS website. The team will begin to refine the website prior to its launch. <u>Suggestion:</u> <ul style="list-style-type: none"> <li>• Add link to GPS News section on website</li> </ul>
VI.	Spotlights Update – Patricia Maestro	The committee provided feedback regarding the Spotlight form.

<a href="https://www.mtsac.edu/gps/news/program_spotlight.html">https://www.mtsac.edu/gps/news/program_spotlight.html</a>	<u>Suggestions:</u> <ul style="list-style-type: none"> <li>• Short summary of program w/ appropriate links</li> <li>• Streamline editing process; use PowerPoint instead</li> </ul>
VII. Noncredit GPS Webpage – Michael Ngo <a href="https://www.mtsac.edu/guided-pathways/">https://www.mtsac.edu/guided-pathways/</a>	Vocational Studies has been added to the Noncredit GPS webpage as a category. It provides the programs in SCE, as well as the units needed to complete certificate/degree. The noncredit maps will be linked to the catalog and are currently being implemented.
VIII. Online Program Maps – Patricia Maestro	<u>Ideas on how to identify online programs on GPS website:</u> <ul style="list-style-type: none"> <li>• Provide an “Online Programs” tab at the top</li> <li>• Computer icon indicated only for fully online programs or add “Online” prior to program title</li> </ul> Online map in GPS website will be explored to be identified when using Courseleaf. Also, Online maps will be online by next MCC meeting.
IX. Committee Goals (PFM) – Patricia Maestro & Michelle Sampat	Will be added to agenda for next meeting
X. Other	None
XI. Parking Lot <ul style="list-style-type: none"> <li>• New and Modified Maps</li> <li>• Maps in Catalog</li> <li>• WebCMS Mapping Supplemental Form</li> </ul>	

<b>2020-21 Meetings</b> 9:00-10:30AM 2 <sup>nd</sup> & 4 <sup>th</sup> Tuesdays	<b>Fall 2020</b> September 8 & 22 October 13, 27	November 10 & 24	<b>Spring 2021</b> March 9 & 23	April 13 & 27 May 11 & 25
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