

**Committee Goals and Progress Report**

**2019-20**

***Committee name: Education Design Committee***

***Name of person completing the report: Kristina Allende***

**Instructions: Due by March 31, 2020:** Columns 1 and 2

**Due by June 1, 2020:** Column 3

Please enter your committee’s outcomes and accomplishments in Column 3 and submit electronically to [bhebert3@mtsac.edu](mailto:bhebert3@mtsac.edu) (on behalf of the President’s Advisory Council).

# (EXPAND AS NECESSARY)

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| **Committee Goal** | | **Link to College Goal #** | **Completed Outcomes/Accomplishments**  **(descriptive bullet list)** |
| **GOAL # 1:** | Committee website up-to-date | 6, 11, 14 | Committee website up-to-date |
| **GOAL #2:** | Continue effective communication regarding curriculum development and the approval process. | 6, 12, 14 | The Curriculum Liaison and /or the Assistant Curriculum Liaison make weekly reports to the Academic Senate Executive Board and the Academic Senate. |
| **GOAL #3:** | Review, revise, and update WebCMS forms and links, and train WebCMS users on the new 10.0 version. | 6, 12, 14 | WebCMS trainings were conducted in winter and spring 2020. Forms are nearly complete, with the Distance Learning Course Amendment Form continuing to be worked on. |
| **GOAL #4:** | Code Alignment Project: Revise and advise departments on the proper coding of courses and programs. | 8, 10, 11, 14 | Met with departments in fall 2019 and winter 2020 to assist in this process. All new code alignment decisions were entered into COCI at the CCCCO. |
| **GOAL #5:** | Evaluate the new curriculum approval process. | 8, 10, 11, 14 | Due to COVID-19, this was not down to completion. However, a recommendation was made to the Academic Senate Executive Board regarding this process. It has yet to make its way through the process. |