

DISTANCE LEARNING COMMITTEE

(Academic Senate Committee – Reports to Curriculum & Instruction Council)

Purpose

The purpose of the Distance Learning Committee is to discuss, review, and evaluate distance learning modes of instruction, and recommend and promote best practices and new opportunities for distance learning and teaching that foster equitable access and student success.

Function

1. Evaluate and recommend approval of Distance Learning Course Amendment forms.
2. Recommend policy changes pertaining to distance learning.
3. Evaluate and promote a variety of effective practices and standards for distance learning.
4. Support sharing and collaboration among distance learning faculty by working with the Faculty Center for Learning Technology, Information Technology, and the Faculty Professional Development Committee.
5. Facilitate the development of an ongoing Distance Learning Plan.
6. Coordinate with campus committees and other constituencies with regards to distance learning.

Membership (13)

| | <u>Position Represented</u> | <u>Name</u> | <u>Term</u> |
|-----|--|------------------------------|-----------------------|
| 1. | Dean, Library and Learning Resources (Co-Chair) | Meghan Chen | ongoing |
| 2. | Distance Learning Coordinator (Co-Chair) | Sandra Weatherilt | 2016-18 |
| 3. | Assistant Distance Learning Coordinator | Carol Impara | 2016-18 |
| 4. | Distance Learning/Electronic Reference Librarian | <u>Hong Guo</u> | ongoing |
| 5. | Instructional Designer | Michelle Newhart | ongoing |
| 6. | Information Technology (appointed by the Chief Technology Officer) | Ron Bean | ongoing |
| 7. | Instructional Dean (appointed by the Vice President, Instruction) | Jeanne-Marie Velickovic | <u>2017-20</u> |
| 8. | Faculty (appointed by the Academic Senate; one from Counseling and one from DSP&S <u>ARCS</u>) | Richard Patterson | <u>2017-20</u> |
| 9. | | Edwin Estes | <u>2017-20</u> |
| 10. | | Michael Dowdle | 2015-18 |
| 11. | | Stacie Nakamatsu | 2016-19 |
| 12. | | <u>Matthew Dawood</u> | <u>2017-20</u> |
| 13. | Student (appointed by the Associated Students President) | <u>Josh Aliqam</u> | 2017-18 |

| 2017-18 Committee Goals | | Link to College Goal # |
|-------------------------|------------------------------|------------------------|
| GOAL #1: | Committee website up-to-date | 6, 11, 15 |
| GOAL #2: | | |

Membership Meeting Times:

| COMMITTEE TYPE | CHAIR | MEETING SCHEDULE | LOCATION | TIME |
|-----------------|-----------------------------------|---|-------------------------------|--|
| Academic Senate | Meghan Chen/ Sandra Weatherilt | Fall Semester: Every Tuesday Spring Semester: 2 nd and 4 th Tuesdays 2nd and 4th Tuesday Fall and Spring | 6-122 <u>6-226A</u> | 1:30-3:00 p.m. <u>1:05 – 2:35 p.m.</u> |

Person Responsible to Maintain Committee Website:

Sandra Weatherilt
sweatherilt@mtsac.edu, ext. 6369

College Website Link and Last Time Website Was Updated:

<http://www.mtsac.edu/dlc/> September 1, 2017