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| Logo_MtSAC_Blk_Solid_big**Distance Learning Committee**  **2018-19** |

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|  | Ron Bean | **X** | Meghan Chen, co-chair | **X** | Stacie Nakamatsu | **X** | Michael Dowdle | **X** | Edwin Estes |
| **X** | Richard Patterson | **X** | Sandra Weatherilt | **X** | Hong Guo | **X** | Jeanne-Marie Velickovic | **X** | Carol Impara, , co-chair |
| **X** | Michelle Newhart | **X** | Matthew Dawood | **X** | Catherine McKee |  | Student Rep: Jazmine Heredia | | |

Guest: Romelia Salinas

**MINUTES – September 25, 2018**

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| **AGENDA ITEM** | **DISCUSSION/COMMENTS** |
| Approval of DLC minutes: 9/11/18 meeting; assign themes | Approved (with corrections)  Committee requested receiving minutes earlier to review |
| **Reports:** |  |
| Educational Design Committee (EDC) /Curriculum and Instruction Council (C&I) (Carol) | DLC May 8 and 22, 2018 minutes accepted |
| Information Technology Advisory Committee (ITAC) Report (Rich) | No report |
| Faculty Professional Development Committee (FLAC) Report (Catherine McKee) | First Faculty Learning Activities Committee meeting was October 19. Catherine and Michelle are all on this committee. Will foster communication between training units. |
| Faculty Center for Learning Technology (FCLT) Report (Michelle) | Teaching with Technology Fair: Oct 2, 2-4 pm in POD loft  Booths, info, games, prizes IIIC  Can Innovate: Oct 26, 9-5 pm IIIC   * Regional Hub page is up * Sign up through Can Innovate site * Can sign up for box lunch around Oct 1 * Faculty can claim Flex/ Service to the College hours |
| Student Report (Jazmin Heredia) | Welcome, Jazmin!  AS is working with students to get them to register to vote |
| **DL Amendments Forms** |  |
| CISD 41  CISD 42  CISD 43 | * Approved * Approved * Approved   Committee agreed to abbreviation LAB for Lab Activities.  Committee recommended creating a DL Amendment form template for classes with LAB components IIA |
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| Annual Review of College Committees: purpose, function, membership, and goals | DLC updated personnel and three goals: #4: Participate/provide updates and opportunities to campus on the California Virtual Campus – Online Education Initiative. #7: remove “approve.” #9: Make recommendations to address contract language related to Distance Learning. IIIC |
| Academic Senate Update | DL Plan accepted with friendly amendment by Academic Senate  DLC specified baseline to measure % increases will be from 2017-18 in response to friendly amendment question  Vote on 10/4 on whether REC will be referred to DLC or a task force |
| CVC-OEI Meeting Report (September 14, 2018) and Finish Faster Now update | Handouts distributed  The OEI is now known as the CVC-OEI Consortium. The group has been expanded to include the California Virtual Campus, the Online Education Initiative, and @ONE, the training unit of the OEI. There are now 56 campuses in the consortium, up from the original pilot of 23 colleges.  CVC Exchange currently hosts an inventory of 100% online courses offered by the consortium under the descriptor Finish Faster Now. Students can find online courses to meet IGETC or CSU criteria, but must apply to each college as usual. Mt. SAC is working with IT to ensure that all our 100% online offerings will be represented in this directory.  CVC-OEI cross-enrollment is being revamped with new vendor, n2n, and will launch in Fall 2019. Mt SAC hopefully will be part of the cohort in Spring 2020.  Tabled due to time constraints -- Please bring your handouts to the next meeting. IIA, IIIC |
| SPOT Review | Moved to next meeting. |
| **Announcements:** |  |
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**Fall 2018 semester dates –10/9, 10/23, 11/13, 11/27, 12/11 (Finals Week) 8 meetings**

**DLC Meetings - 2nd and 4th Tuesdays at 1:05 – 2:35 PM in 6-226A**

DLC website: http://www.mtsac.edu/instruction/learning/distlearn/

DLC listserv: [dlc@mtsac.edu](mailto:dlc@mtsac.edu)

**DLC Accreditation Themes:**

* IIA. Instructional Programs – Uses delivery modes, including DL, in support of equity
* IIIC. Technology Resources – Provides support in the use of technology