

**Mt. San Antonio College  
Curriculum & Instruction Council**

**Minutes  
September 22, 2105**

3:30 – 5:00 pm

**Conference Room: Bldg 4, Room 2440**

<b>x</b>	Jeffrey Archibald	<b>x</b>	Mary Johnson	<b>x</b>	John Pellitteri		
<b>x</b>	Madelyn Arballo	<b>E</b>	Irene Malmgren, Co-Chair	<b>x</b>	Michelle Sampat, Co-Chair		
	George Bradshaw	<b>x</b>	Joumana McGowan	<b>x</b>	Dan Smith		
<b>x</b>	Jamaika Fowler	<b>x</b>	Jean Metter	<b>x</b>	Emily Woolery		

**Student Representative:** Merisa Perales **x**

**Recorder:** Irene Inouye

**Guests :** John Vitullo, Jemma Blacke-Judd, and David McLaughlin

<b>Agenda</b>		<b>Outcome</b>
<b>I.</b>	<b>Approval of Council Minutes</b> September 8, 2015	<b>Accepted</b>
<b>II.</b>	<b>Information</b> New Fee-Based Course Offerings – Fall 2015	<b>Accepted</b>
<b>III.</b>	<b>Distance Learning Committee Minutes:</b>	
	<b>Educational Design Committee Minutes:</b> September 15, 2015 September 22, 2015	<b>Accepted</b> <b>Accepted</b>
	<b>Equivalency Committee Minutes:</b>	
	<b>Outcomes Committee Minutes:</b> September 1, 2015	<b>Accepted</b>
	<b>Transfer &amp; General Education Subcommittee Report:</b>	
<b>IV.</b>	<b>New or Substantive Program Changes, New Courses, and Course Disciplines</b> Computed Tomography	<p>Jemma Blake-Judd, Dean of Technology and Health, and David McLaughlin from the Radiologic Technology department attended as guests and addressed the following: There is standard language being used regarding English proficiency. Students may have learning disabilities that cause difficulty communicating in English. They will be referred to DSPS rather than ESL for English language assessment. Due to expected high demand, a lottery system will be implemented. The numbers of spots awarded will depend on the number of clinical sites available for MtSAC. Resources: Possible hiring of an adjunct faculty member to teach courses.</p> <p><b>Recommended to forward to AS for approval.</b></p>
	<b>New Stand-alone Courses</b> RAD 7A RAD 7B RAD 70 RAD 71 RAD 72	<b>All 5 courses recommended forward to AS for approval.</b>
<b>VI.</b>	<b>Course Unit Change Report</b>	
<b>VII.</b>	<b>Items for Discussion or Action</b>	
	Noncredit SSSP Plan Draft – M. Arballo	<p>Webinar on July 30<sup>th</sup>. Planning took place during the summer. All noncredit students must attend an initial orientation. Jeff clarified this document will go to full senate for a 1st reading on 10/8 and AS will vote on 10/22. Madelyn communicated that all students will be handed a handbook at the orientation. Madelyn asked for feedback by next Monday</p> <p><b>Recommended to forward to AS for approval</b></p>

	C&I Purpose, Function, and Membership – Michelle Sampat	Added names of new members, corrected members terms, reviewed committees reporting to this Council. Questioned 4. It will be kept as it is. Amended 5 and 6. <b>Recommended to forward to AS.</b>
	EDC Purpose, Function, and Membership – Michelle Sampat	<b>Approved</b>
	Four-Year-Review and Outcomes Assessment (Implementation of AP 4020) – Emily Woolery	<b>Recommended to forward as an info item to AS</b>
	Earth Science Equivalency – D. Smith	For Natural Sciences, there may not be a master's degree, so it might be a doctorate degree. This equivalency states that an interview can be given to someone who has substantially completed a doctoral degree. However, we are not allowed to hire for this discipline without a degree on hand. This is not really an equivalency. It is a hiring practice issue. A motion to return the equivalency was approved by the majority. John Pelitteri and Dan Smith opposed.
	AP 4105 – M. Johnson	This item will remain on agenda.
	AP 4050 – D. Smith	This item will remain on agenda.
	AP 4051 – D. Smith	This item will remain on agenda.
	New Program Feasibility Checklist – M. Sampat	This item will remain on agenda.
	<p>Prioritization of several items for the upcoming C&amp;I agenda:</p> <ol style="list-style-type: none"> <li>1. Catalog Rights and Student Information</li> <li>2. Local Degree Inflation: How many courses are enough?</li> <li>3. Degree Ownership</li> <li>4. Nondegree Applicable Courses on Degrees</li> <li>5. Library Resources: New Programs</li> <li>6. Programs and Degrees: Outcomes Review</li> <li>7. Courses Related in Content: Family Modifications</li> </ol>	This item will remain on agenda.
<b>2015-16 Meetings</b> 3:30-5:00 2 <sup>nd</sup> & 4 <sup>th</sup> Tuesdays	<b>Fall 2015</b> September 8 & 22 October 13 & 27	November 10 & 24 December 8, 2014 <b>Spring 2016</b> February 23 March 8 & 22 April 12 & 26 May 10 & 24 June 7 (tentative)