Curriculum and Instruction Council

March, 25, 2025 Minutes

3:30 – 5:00 PM

Room 4-2440

X Malcolm Rickard, ***Co-Chair***

Madelyn Arballo*, VP, School of Continuing Ed*

George Bradshaw, *Admission & Records*

X Meghan Chen, *AVP Instruction* ***Co-Chair*** *Designee*

X Jamaika Fowler, *Articulation Officer*

Kelly Fowler, *VP Instruction* ***Co-Chair***

X Monika Chavez, *Library*

X Catherine McKee, *DL Coordinator*

Briseida Ramirez Catalan, *School of Continuing Ed Faculty*

X Shelley Doonan, Academic Senate Co-VP

Christopher Jackson, *Outcomes Co-Coordinator*

X Pauline Swartz, *Assistant Curriculum Liaison*

X Sylvia Ruano, *Dean of Instruction*

X Dianne Rowley*, Faculty*

X Tania Anders, *Academic Senate President  
Student Representative, Vacant*

**Non-Voting Members**

X Irene Pinedo, *Curriculum Specialist II*

*X Lannibeth Calvillo, Curriculum Specialist II*

X Lesley Cheng*, Curriculum Specialist I*

**Guests**

X Sara Mestas, Guest

X Tami Pearson, Guest

| **Meeting Agenda** | **Outcomes** |
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| 1. **Approval of Minutes:** |  |
| 1. **Public Comments** |  |
| 1. **Agenda Check** |  |
| 1. **Information**    1. Cafe 91 is open Tuesday and Thursday | * 1. Shelley shared that Cafe 91 is now open Tuesday and Thursday. |
| 1. **Acceptance of Minutes** 2. **Distance Learning Committee**    1. February 25, 2025 3. **Educational Design Committee Minutes**    1. March 18, 2025    2. March 25, 2025 4. **Outcomes Committee Minutes**    1. None 5. **Mapping and Catalog Committee Minutes** 6. None | * 1. Accepted.  1. Accepted. 2. Accepted. |
| 1. **New Courses** |  |
| 1. **New and Substantive Program Changes** |  |
| 1. **New Stand-alone courses** |  |
| 1. **Course Disciplines** |  |
| 1. **Items for Discussion or Action**    1. General Education for Local Degrees       1. General Education Philosophy Recommendation – T. Anders       2. AP 4020 – Program and Curriculum Development – J. Fowler       3. Local associate degree GE Report – M. Rickard       4. AP 4100 – Graduation Requirements for Degrees and Certificates    2. EDC Purpose and Function 2024-25 – M. Rickard | 1. The workgroup added bullet points addressing math and ethnic studies to the philosophy statement. Language was shared with the departments for feedback. Additional discussion points for the future: 1) should there be an AP for BP 4025 - Philosophy and Criteria for Associate Degree and GE? 2) how detailed should the language in the catalog be in comparison to what is included in the BP/APs? Motion to approve the changes to the general education philosophy statement. Approved. Motion to create a C&I workgroup to draft AP 4025. Approved. Volunteers: Jamaika, Malcolm, and Shelley. 2. General Education is referenced in AP 4020. The AP has been discussed in C&I for the last two years. An updated version was approved in C&I and Academic Senate in 2024 but has not moved through the whole approval process. The language for math and ethnic studies that is being proposed for the general education philosophy needs to be included in AP 4020. Tania will work to move the revised version forward and C&I will review the AP again next year. 3. Malcolm reminded the council of the 5 tasks from ELSEI 24-07 and provided a progress report. Reading competency still needs to be addressed. Motion to recommend that Malcolm shares with senate that reading competency can be met by successful completion of ENGL C1000 or ENGL C1000H or AMLA 1A or eligibility for READ 100 based on updates to title 5, 55063 section e. Approved. Malcolm also reviewed the local GE requirements report he presented at senate that includes 5 options. The counseling department recommends that Mt. SAC allow completion of Cal-GETC requirements be utilized as an option for general education requirements for AA/AS degrees. Motion for C&I to recommend option 5 (allowing students to choose between the current GE requirements or the Cal-GETC pathway) of the local associate degree GE report to faculty senate. Approved. Reading competency and PE requirement need to be clarified before the recommendation is shared with faculty senate. 4. Hold for the next meeting   2. Hold for next meeting |
| 1. **On Hold/Tabled Items**    1. Equity-Minded Curriculum – Inclusive Language – M. Rickard    2. Programmatic Admissions Process – M. Chen    3. Department Minute Gaps and Implications – M. Rickard   [Resources](https://www.mtsac.edu/governance/committees/eddesign/documents.html) |  |

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| 2024-25 Meetings  3:30-5:00PM  2nd & 4th Tuesdays | **Fall 2024**  September 10 & 24  October 8 & 22 | November 12 & 26  December 10 *(tentative)* | **Spring 2025**  March 11 & 25 | April 8 & 22  May 13 & 27 |  |