Curriculum and Instruction Council

March, 11, 2025 Minutes

3:30 – 5:00 PM

Room 4-2440

X Malcolm Rickard, ***Co-Chair***

Madelyn Arballo*, VP, School of Continuing Ed*

X George Bradshaw, *Admission & Records*

X Meghan Chen, *AVP Instruction* ***Co-Chair*** *Designee*

Jamaika Fowler, *Articulation Officer*

Kelly Fowler, *VP Instruction* ***Co-Chair***

Monika Chavez, *Library*

X Catherine McKee, *DL Coordinator*

X Briseida Ramirez Catalan, *School of Continuing Ed Faculty*

X Shelley Doonan, Academic Senate Co-VP

X Christopher Jackson, *Outcomes Co-Coordinator*

X Pauline Swartz, *Assistant Curriculum Liaison*

X Sylvia Ruano, *Dean of Instruction*

X Dianne Rowley*, Faculty*

X Tania Anders, *Academic Senate President  
Student Representative, Vacant*

**Non-Voting Members**

X Irene Pinedo, *Curriculum Specialist II*

*X Lannibeth Calvillo, Curriculum Specialist II*

X Lesley Cheng*, Curriculum Specialist I*

**Guests**

| **Meeting Agenda** | **Outcomes** |
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| 1. **Approval of Minutes:** |  |
| 1. **Public Comments** |  |
| 1. **Agenda Check** | Approved with flexibility. |
| 1. **Information**    1. Confirmation of C&I vote to approve EDC minutes 12/14/24 & 1/4/2025 | Minutes from EDC 12/14/24 and 1/4/25 were approved via email by C&I. |
| 1. **Acceptance of Minutes** 2. **Distance Learning Committee**    1. December 10, 2024 3. **Educational Design Committee Minutes**    1. February 25, 2025    2. March 4, 2025    3. March 11, 2025 4. **Outcomes Committee Minutes**    1. None 5. **Mapping and Catalog Committee Minutes** 6. None | * 1. Accepted  1. Accepted 2. Accepted 3. Accepted |
| 1. **New Courses**    1. SOC 160 - Public Health and Social Justice    2. PUBH 23 - Women's Health    3. PUBH 25 - Public Health and Social Justice    4. RAD 33 - Radiobiology    5. SLPA 1A - Introduction to Phonetics, Articulation, and Phonology    6. SLPA 2A - Introduction to Communicative Disorders    7. SLPA 3A - Speech, Language, and Hearing Development: Childhood through Adulthood    8. SLPA 4A - Speech Language Pathology Assistant Professional Issues    9. SLPA 5A - Child Language Disorders and Treatment    10. SLPA 6A - Adult Neurogenic Communication Disorders    11. SLPA 7A - Introduction to Autism Spectrum Disorders and Applied Behavioral Analysis    12. SLPA 8A - Screening and Therapeutic Processes    13. SLPA 9A - Speech Language Pathology Assistant Clinical Experience 1    14. SLPA 10A - Speech Language Pathology Assistant Clinical Experience 2    15. SLPA 11A - Fundamentals of Augmentative and Alternative Communication    16. VOC AGR35 - Ornamental Plants for Southwest Climates    17. ENGR 1D- Engineering Design, Environment and Society | 1. Approved 2. Approved 3. Approved 4. Approved 5. Approved 6. Approved 7. Approved 8. Approved 9. Approved 10. Approved 11. Approved 12. Approved 13. Approved 14. Approved 15. Approved 16. Approved 17. Approved |
| 1. **New and Substantive Program Changes**    1. Biology AS-T    2. California General Education Transfer Curriculum (Cal-GETC)    3. Speech Language Pathology Assistant AS | 1. Approved 2. Approved 3. Approved |
| 1. **New Stand-alone courses** |  |
| 1. **Course Disciplines** |  |
| 1. **Items for Discussion or Action**    1. Special Projects Courses - BUSS 85 & BUSM 85 – M. Rickard    2. General Education for Local Degrees       1. General Education Philosophy Recommendation – T. Anders       2. AP 4020 – Program and Curriculum Development – J. Fowler       3. Local associate degree GE Report to Senate – M. Rickard       4. AP 4100 – Graduation Requirements for Degrees and Certificates    3. EDC Purpose and Function 2024-25 – M. Rickard | 1. BUSS 85 was submitted for review to EDC. It was put on hold in EDC because it looks like a special projects course, but the faculty are classifying it as a capstone course. The course was sent back to the author, and they were asked to renumber the course to align with other special projects courses. The class size changed to 5 in 2013, and the documentation provided compared the course to special projects courses. The department declined converting the course to a special projects course and declined increasing the class size. The council discussed the importance of clearly identifying independent study courses with the number 99. The catalog description and content read as an independent studies course. The council recommends that Malcolm communicate to the author that the courses were erroneously being coded as lecture under the methods of instruction on the course outline, not independent studies courses. The error needs to be corrected for BUSM 85 and BUSS 85. 2. Hold for next meeting 3. Hold for next meeting |
| 1. **On Hold/Tabled Items**    1. Equity-Minded Curriculum – Inclusive Language – M. Rickard    2. Programmatic Admissions Process – M. Chen    3. Department Minute Gaps and Implications – M. Rickard   [Resources](https://www.mtsac.edu/governance/committees/eddesign/documents.html) |  |

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| 2024-25 Meetings  3:30-5:00PM  2nd & 4th Tuesdays | **Fall 2024**  September 10 & 24  October 8 & 22 | November 12 & 26  December 10 *(tentative)* | **Spring 2025**  March 11 & 25 | April 8 & 22  May 13 & 27 |  |