Curriculum and Instruction Council

September 26, 2023 Agenda

3:30 – 5:00 PM

Room 4-2440

Malcolm Rickard, ***Co-Chair***

Madelyn Arballo*, VP, School of Continuing Ed*

George Bradshaw, *Admission & Records*

Meghan Chen, *AVP Instruction* ***Co-Chair*** *Designee*

Jamaika Fowler, *Articulation Officer*

Kelly Fowler, *VP Instruction* ***Co-Chair***

Hong Guo, *Library*

Carol Impara, *DL Coordinator*

Briseida Ramirez Catalan, *School of Continuing Ed Faculty*

Tania Anders, *VP Academic Senate*

Christopher Jackson, *Outcomes Co-Coordinator*

Pauline Swartz, *Assistant Curriculum Liaison*

Sylvia Ruano, *Dean of Instruction*   
Om Tripathi, *Faculty*

Dianne Rowley*, Faculty*

Roger Willis, *Academic Senate President  
Student Representative, Vacant*

**Non-Voting Members**

Irene Pinedo, *Curriculum Specialist II*

*Lannibeth Calvillo, Curriculum Specialist II*

Lesley Cheng*, Curriculum Specialist I*

**Guests**

| **Meeting Agenda** | **Outcomes** |
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| 1. **Approval of Minutes:**   September 12, 2023 |  |
| 1. **Public Comments** |  |
| 1. **Agenda Check** |  |
| 1. **Information**    1. List of Courses Due for 5-year Review    2. List of Courses not Offered in Two Years |  |
| 1. **Acceptance of Minutes** 2. **Distance Learning Committee**    1. May 23, 2023 3. **Educational Design Committee Minutes**    1. September 12, 2023    2. September 19, 2023 4. **Outcomes Committee Minutes**    1. September 5, 2023 5. **Mapping and Catalog Committee Minute**   None |  |
| 1. **New Courses**    1. BSHS ETHN – High School Ethnic Studies    2. MUS 161A – Applied Music for Major I    3. MUS 161B – Applied Music for Major II    4. MUS 171J – Piano II – Jazz/Pop    5. MUS 172J – Piano III – Jazz/Pop |  |
| 1. **New and Substantive Program Changes**    1. Child Development – Classroom Curriculum Certificate    2. Music Studies Level 2 – Jazz Certificate    3. Music Studies Level 2 – Music Education Certificate |  |
| 1. **New Stand-alone courses** |  |
| 1. **Course Disciplines** |  |
| 1. **Items for Discussion or Action**    1. C&I Committee Goals and Objectives 2023-2024 – M. Rickard    2. C&I Committee Purpose & Function 2023-2024    3. DL Amendment Form Proposal – C. Impara    4. What do we do when a course author indicates they are not renewing DL in WebCMS? Do we need an official process to remove DL? (Example: ARTC 167)    5. [AP 4020](https://www.mtsac.edu/governance/trustees/apbp/AP4020.pdf) Program and Curriculum Development – M. Chen, M. Rickard    6. General Education Pattern Review of AA/AS Local Degrees – J. Fowler       1. Ethnic Studies Requirement amended [section 55063](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgovt.westlaw.com%2Fcalregs%2FDocument%2FI43B642004E0E11EDA19AD993669B28BD%3FviewType%3DFullText%26originationContext%3Ddocumenttoc%26transitionType%3DCategoryPageItem%26contextData%3D(sc.Default)&data=05%7C01%7Clcalvillo9%40mtsac.edu%7C3f1ee67c0d364797edd108dbaa4b93c8%7Ccc4d4bf20a9e4240aedea7d1d688f935%7C0%7C0%7C638291013796515668%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=JAsqG5p%2BZStEWjNC2MxEAkBnD1TZ%2FmRtxAcj6gL8Mfg%3D&reserved=0), subdivision (e), to add ethnic studies as a [sic] additional minimum requirement for the community college associate degree.          1. Effective date: October 20, 2022.       2. Math General Education Requirement (no longer competency) |  |
| 1. **On Hold/Tabled Items**    1. [AB 928 – Workgroup Report](file:///\\itfs02\Curriculum\2.%20C&I\C&I%202022-23\2023.04.25\AB%20928%20Workgroup%20Report.pdf) – awaiting statewide recommendation by May 31st |  |

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| 2023-24 Meetings  3:30-5:00PM  2nd & 4th Tuesdays | **Fall 2023**  September 12 & 26  October 10 & 24 | November 14 & 28 | **Spring 2024**  March 12 & 26 | April 9 & 23  May 7 & 21 |  |