**CURRICULUM & INSTRUCTION COUNCIL**

September 22, 2020 Minutes

4-2460 3:30 – 5:00 PM

Via Zoom Meeting

X Kristina Allende, ***Co-Chair***

X Madelyn Arballo, *Continuing Education*

X George Bradshaw, *Admission & Records*

Richard Mahon, *VP Instruction*

X Jamaika Fowler, *Articulation Officer*

X Carol Impara, *DL Coordinator*

Patricia Maestro, *Mapping & Catalog Committee*

X Joumana McGowan, *Assoc. VP Instruction*

Dana Miho, Faculty

X Kelly Rivera, VP Academic Senate

X Dianne Rowley, Assist. Curriculum Liaison

X Pauline Swartz, Library & Learning Resources

X Michelle Sampat, **Co-Chair**

X Om Tripathi, *Faculty*

X Chisa Uyeki*, Academic Senate President*

X Kim Leiloni Nguyen, *Outcomes Coordinator*

X Khang Vo, *Student Representative*

| **Meeting Agenda** | **Outcomes** |
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| 1. **Approval Minutes**
2. September 8, 2020
 | 1. Approved
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| 1. **Public Comments**
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| 1. **Information**
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| 1. **Acceptance of Minutes**
2. **Distance Learning Committee Minutes**
3. July 28, 2020
4. **Educational Design Committee Minutes**
5. September 8, 2020
6. September 15, 2020
7. **Outcomes Committee Minutes**
8. June 2, 2020
9. September 1, 2020
10. **Transfer and General Education**

**Subcommittee Minutes** 1. **Content Review Committee Minutes**
2. **Mapping and Catalog Committee Minutes**
 | 1. Accepted
2. Accepted
3. None
4. Accepted
5. None
6. None
7. None
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| 1. **New or Substantive Program Changes**
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| 1. **New Courses**
2. ACCS ILSPLS Independent Living Skills – Practical Living Skills
3. ACCS ILSRR Independent Living Skills – Romantic Relationships
4. VOC FSH 16 Corset Construction
5. VOC MF150 Manual Machining 1
 | 1. Approved
2. Approved
3. Approved
4. Approved
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| 1. **New Stand-alone courses**
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| 1. **Course Disciplines**
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| 1. **Items for Discussion or Action**
2. AP 4051 Course Equivalencies and Variances – J. Fowler
3. Courses and Programs in Catalog Not Offered Within 2 Years and AP 4020 Program and Curriculum Development – J. Fowler
4. Duplication and Overlap Guidelines – D. Rowley
5. AP 4027 Catalog Rights – K. Allende
 | 1. The group reviewing AP 4051 is still working on it. Once finished it will be brought back to this council.
2. This council is reviewing AP 4020 to ensure the existing process is being followed. Instruction Office will provide to this council a list of courses not offered in two years. The group will continue to review it and will bring it back with updates or necessary recommendations.
3. This is the document that provides guidelines for course duplication and overlap and the consultation and mediation process. It was last approved in October of 2013, so is in need of updating. Dianne, Michelle and Pauline will work on it and will bring it back to this council.
4. According to current AP 4027, students cannot establish catalog rights during an intersession, either summer or winter. Other local community colleges do grant students catalog rights during intersessions. Title 5 was consulted and this council believes there is nothing preventing Mt.SAC from granting students catalog rights during intersessions. The Academic Senate approved a fall effective date for curriculum and catalog, so the AP language should reflect that too. A subgroup will be formed with the purpose of working in the language of this AP. Tabled
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| 1. **On Hold Items**
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| 2020-21 Meetings3:30-5:002nd & 4th Tuesdays | **Fall 2020**September 8, 22October 13, 27 | November 10 & 24December 8,  | **Spring 2021**March 9 & 23 | April 13 & 27 May 11 & 25 | June 8 |