



# CURRICULUM & INSTRUCTION COUNCIL

March 12, 2019 Minutes

Building 4-2440

3:30 P.M. – 5:00P.M

X Kristina Allende, **Co-Chair**  
 Madelyn Arballo, *Continuing Education*  
 X George Bradshaw, *Admission & Records*  
 E Virginia Burley *Interim VP Instruction*  
 X Jamaica Fowler, *Articulation Officer*

X Carol Impara, *DL Coordinator*  
 X Joumana McGowan, *Assoc. VInstruction*  
 X Dana Miho, *Faculty*  
 E Serena Ott, *VP Academic Senate*  
 E Dianne Rowley, *Assist. Curriculum Liaison*

X Michelle Sampat, **Co-Chair**  
 E Om Tripathi, *Faculty*  
 X Chisa Uyeki, *Academic Senate President*  
 X Emily Woolery, *Outcomes Coordinator*  
 Vacant, *Student Representative*

Meeting Agenda		Outcomes
I.	Approval Minutes November 27, 2018	Approved
II.	Public Comments	
III.	Information Question about when AP and BP become effective	<p>BPs are approved immediately after the Board of Trustees approval            APs are approved by the College President after local approval process.</p> <p>AP 2410 describes the Process for revisions of Administrative Procedures or Board Policies.</p> <p>Upon the President’s approval of an Administrative Procedure, as presented, the changes are considered to have been adopted by the College, and the new or modified AP shall be shared with the Board of Trustees as an information item and posted to the web. However, if the revision is a proposed Board Policy, then it must also be approved by the Board of Trustees before it will be considered adopted by the College and posted to the web.</p>
IV.	Acceptance of Minutes A. Distance Learning Committee Minutes November 27, 2018 B. Educational Design Committee Minutes March 5, 2019 C. Equivalency Committee Minutes D. Outcomes Committee Minutes November 20, 2018 December 4, 2018 E. Transfer and General Education	Accepted  Accepted  Accepted Accepted

Meeting Agenda	Outcomes
<p style="text-align: center;"><b>Subcommittee Minutes</b></p> <p><b>F. Content Review Committee Minutes</b></p>	
<p><b>V. New or Substantive Program Changes</b></p> <ol style="list-style-type: none"> <li>1. Fundamentals of Engineering</li> <li>2. Baking and Pastry AS</li> <li>3. Culinary – Advanced</li> <li>4. Solar Panel (Noncredit)</li> <li>5. Administrative Assistant – Level 1 (Noncredit)</li> <li>6. Care Coordinator – Level 1 (Noncredit)</li> <li>7. Care Coordinator – Level 2 (Noncredit)</li> <li>8. General Accounting (Noncredit)</li> <li>9. Photography – Level 1 (Noncredit)</li> <li>10. Payroll and Tax Accounting (Noncredit)</li> <li>11. Occupational Therapy Aide (Noncredit)</li> </ol>	<ol style="list-style-type: none"> <li>1. Hold</li> <li>2. Approved</li> <li>3. Approved</li> <li>4. Approved</li> <li>5. Approved</li> <li>6. Approved</li> <li>7. Approved</li> <li>8. Approved</li> <li>9. Approved</li> <li>10. Approved</li> <li>11. Approved</li> </ol>
<p><b>VI. New Courses</b></p> <ol style="list-style-type: none"> <li>1. SPAN 50 Spanish of the Barrio: A Socio-linguistic Perspective - Part of World Language and Global Studies AA</li> <li>2. CUL 117 Artisan Bread - Included in Baking and Pastry AS</li> <li>3. CUL 118 Specialty Cakes – Included in Baking and Pastry AS</li> <li>4. PUBH 20 History of Western Medicine – Included in Public Health AS as elective</li> <li>5. PUBH 99 Independent Studies in Public Health</li> <li>6. VOC CNT56 Computer Networks</li> <li>7. VOC HOSP Hospitality</li> <li>8. VOC PHOTO Basic Photography</li> <li>9. VOC FSVCS Food Services</li> </ol>	<ol style="list-style-type: none"> <li>1. Approved</li> <li>2. Approved</li> <li>3. Approved</li> <li>4. Approved</li> <li>5. Approved</li> <li>6. Approved</li> <li>7. Approved</li> <li>8. Approved</li> <li>9. Approved</li> </ol>
<p><b>VII. New Stand-alone courses</b></p>	
<p><b>VIII. Course Disciplines</b></p>	
<p><b>IX. Course Unit change Report</b></p>	
<p><b>X. Items for Discussion or Action</b></p> <ol style="list-style-type: none"> <li>1. Independent Studies Task Force Recommendation – K. Allende</li> </ol>	<ol style="list-style-type: none"> <li>1. The handout contains recommendation from the task force. This council will read over and bring back their feedback next meeting. Kristina will bring modified AP 4101 which include these recommendations.</li> </ol>
<p><b>XI. On Hold Items</b></p> <ol style="list-style-type: none"> <li>1. Civil Engineering Technology Cert., Mechanical Engineering Technology Cert., and Software Engineering Cert.</li> </ol>	<ol style="list-style-type: none"> <li>1. Kristina will contact M. Mason on repackaging Civil Engineering Technology Cert., Mechanical</li> </ol>

Meeting Agenda	Outcomes
2. FASH 16 Corset Construction (Stand-alone)	Engineering Technology Cert., and Software Engineering Cert., as suggested by this council. 2. On Hold. Fashion Department is creating a new program.

<b>2018-19 Meetings</b> 3:30-5:00 <u>2<sup>nd</sup> &amp; 4<sup>th</sup></u> Tuesdays	<b>Fall 2018</b> <u>September 11 &amp; 25</u> <u>October 9, 23</u>	<u>November 13 &amp; 27</u> <u>December 11.</u>	<b>Spring 2019</b> <u>March 12 &amp; 26</u>	<u>April 9 &amp; 23</u> <u>May 14 &amp; 28</u>	<u>June 11</u>
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