



# CURRICULUM & INSTRUCTION COUNCIL

September 25, 2018 Minutes

Building 4-2440

3:30 P.M. – 5:00P.M.

X Kristina Allende, *Co-Chair*  
 X Gregory Anderson, *Guest*  
 X Madelyn Arballo, *Continuing Education*  
 X George Bradshaw, *Admission & Records*  
 E Jamaika Fowler, *Articulation Officer*

X Carol Impara, *D.L. Coordinator*  
 E Joumana McGowan, *Assoc. VP Instruction*  
 X Dana Miho, *Faculty*  
 X Martin Ramey, *Academic Senate President*  
 X Dianne Rowley, *Assist. Curriculum Liaison*

E Michelle Sampat, *Co-Chair*  
 X Om Tripathi, *Faculty*  
 X Chisa Uyeki, *Senate VP*  
 E Emily Woolery, *Outcomes Coordinator*  
 Vacant, *Student Representative*

Meeting Agenda	Outcomes
<b>I. Approval of Minutes</b> September 11, 2018	Approved
<b>II. Public Comments</b>	
<b>III. Information</b> 1. Reading Placement Proposal 2018 – D. Rowley	Dianne reported about the reading placement proposal. The department found Multiple Measures guidelines to use as recommendation for reading placement. IT is currently working on setting up Banner with the reading scores.
<b>IV. Acceptance of Minutes</b> <b>A. Distance Learning Committee Minutes</b> 1. June 12, 2108 2. August 28, 2018 <b>B. Educational Design Committee Minutes</b> 1. September 11, 2018 2. September 18, 2018 <b>C. Equivalency Committee Minutes</b> <b>D. Outcomes Committee Minutes</b> 1. June 5, 2018 <b>E. Transfer and General Education Subcommittee Minutes</b> <b>F. Content Review Committee Minutes</b>	a. . 1. Accepted 2. Accepted b. . 1. Accepted 2. Accepted c. None d. . 1. Accepted
<b>V. New or Substantive Program Changes</b> 1. Hospitality Management AS-T	1. Approved
<b>VI. New Courses</b> 1. HRM 59 Introduction to Food and Beverage Management (Hospitality Management AS-T) 2. ESL 21S Accent Reduction 3. ESL 90 ESL Accelerated Developmental Writing 4. VOC CC3 Care Coordinator 3 5. VOC MF110 Introduction to CAD 6. VOC MF140 Print Reading and Shoop Practice 7. VOC MIT Mobile Information Technology for the Beginner	1. Approved 2. Approved 3. Approved 4. Approved 5. Approved 6. Approved 7. Approved 8. Approved 9. Approved 10. Approved
<b>VII. New Stand-alone Courses</b> 1. ARTD 94 Special Studies: Intaglio and Relief Printmaking (Stand-alone) 2. ARTD 95 Special Studies: Planographic Printmaking (Stand-alone)	

3. ARTD 96 Special Studies: Letterpress Printmaking (Stand-alone)						
4. Course Disciplines						
5. Course Unit Change Report						
6. Items for Discussion or Action						
<p>7. On Hold Items</p> <p>Civil Engineering Technology Cert., Mechanical Engineering Technology Cert., and Software Engineering Cert.</p> <p>A. CISS 31 Computer Systems Forensics <i>Included in the Computer Network Administration and Security Management Certificate as required elective.</i></p> <p>B. FASH 16 Corset Construction (<i>Stand-alone</i>)</p>	<p>a. Kristina will contact M. Mason on repackaging Civil Engineering Technology Cert., Mechanical Engineering Technology Cert., and Software Engineering Cert., as suggested by this council.</p> <p>b. On hold. It will be brought next meeting.</p> <p>c. On Hold. Fashion Department is creating a new program.</p>					
<b>2018-19 Meetings</b> 3:30-5:00 2 <sup>nd</sup> & 4 <sup>th</sup> Tuesdays	<table border="0" style="width: 100%;"> <tr> <td data-bbox="297 684 591 764"> <b>Fall 2018</b>  September 11 &amp; 25  October 9, 23 </td> <td data-bbox="591 684 732 764"> November 13 &amp; 27  December 11, </td> <td data-bbox="732 684 873 764"> <b>Spring 2018</b>  March 12 &amp; 26 </td> <td data-bbox="873 684 1015 764"> April 9 &amp; 23  May 14 &amp; 28 </td> <td data-bbox="1015 684 1534 764"> June 11 </td> </tr> </table>	<b>Fall 2018</b> September 11 & 25 October 9, 23	November 13 & 27 December 11,	<b>Spring 2018</b> March 12 & 26	April 9 & 23 May 14 & 28	June 11
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