X Kristina Allende, *Co-Chair*
X Madelyn Arballo, *Continuing Education*
X George Bradshaw, *Admission & Records*
X Jamaika Fowler, *Articulation Officer*

X Carol Impara, *D.L. Coordinator*
X Joumana McGowan, *Assoc. VP Instruction*
X Dana Miho, *Faculty*
Martin Ramey, *Academic Senate President*
X Dianne Rowley, *Assist. Curriculum Liaison*

X Michelle Sampat, *Co-Chair*
X Om Tripathi, *Faculty*
X Chesa Uyeki, *Senate VP*
X Emily Woolery, *Outcomes Coordinator*
Vacant, *Student Representative*

Meeting Agenda	Outcomes
I. Approval Minutes October 23, 2108	Approved
II. Public Comments	
III. Information Reading Placement Proposal 2018	Informed

IV. Acceptance of Minutes
  A. Distance Learning Committee Minutes
    1. October 9, 2019
  B. Educational Design Committee Minutes
    1. October 23, 2018
    2. October 30, 2018
    3. November 6, 2018
  C. Equivalency Committee Minutes
  D. Outcomes Committee Minutes
  E. Transfer and General Education Subcommittee Minutes
  F. Content Review Committee Minutes
	a. .
	  1. Accepted
	b. .
	  1. Accepted
	  2. Accepted
	  3. Accepted

V. New or Substantive Program Changes
  1. Graphic Design Level II – Marketing
  2. Graphic Design Level II – Motion Graphics
  3. Graphic Design Level II – Web Design
  4. Human Prosection
	1. Approved
	2. Approved
	3. Approved
	4. Approved

VI. New Courses
  1. PHOT 58 Photography & Video Social Media Marketing. Part of Graphic Design Level II – Marketing
  2. ARTC 230 Web Design. Part of Graphic Design Level II – Web Design
	1. Approved
	2. Approved
	3. Approved
	4. Approved
	5. Approved

Meeting Agenda	Outcomes
3. VOC MF160 Introduction to Mechanical Principles 4. VOC MF250 Introduction to CNC Programming 5. VOC HTH06 Health Career Employability Skills	
VII. New Stand-alone courses 1. CISN 81 Work Experience in Computer Networking 2. CISP 81 Work Experience in Computer Programming 3. CISS 81 Work Experience in Computer Security 4. CISW 81 Work Experience in Web Programming	1. Approved 2. Approved 3. Approved 4. Approved
VIII. Course Disciplines	
IX. Course Unit change Report 1. FASH 62 Retail Buying and Merchandising. Unit change from 3 to 4 2. BUSA 75 QuickBooks for Accounting. Unit change from 1 to 3.	1. Approved 2. Approved
X. Items for Discussion or Action 1. Special Topics, Special Studies, Special Projects, Special Issues – K. Allende 2. Entering Of mirrored courses into WebCMS – K. Allende	1. Kristina presented a draft with the proposal and Jamaika elaborated about it. She passed a list of courses that can be used to compare courses' title, method of instruction, and enrollment size. It was noted that faculty do not get pay for teaching these type of courses. The recommendation is to publish these courses on the schedule of classes so students are aware thathey exist. Students cannot register unless they have instructor's permission. AP 4104 Independent Studies will be amended to fit the above proposal. Members of this council will bring revisions, edits and/or recommended edits next meeting. 2. Kristina provided the outline of the process in which mirrored courses are created. Members of this council will bring recommended revisions next meeting.

Meeting Agenda	Outcomes

XI.   On Hold Items
  1. Civil Engineering Technology Cert., Mechanical Engineering Technology Cert., and Software Engineering Cert.
  2. FASH 16 Corset Construction (Stand-alone)
  3. Baking and Pastry AS
  4. Culinary Certificate – Advanced
  5. CUL 117 Artisan Bread - Included in Baking and Pastry AS
  6. CUL 118 Specialty Cakes – Included in Baking and Pastry AS
	1. Kristina will contact M. Mason on repackaging Civil Engineering Technology Cert., Mechanical Engineering Technology Cert., and Software Engineering Cert., as suggested by this council.
	2. On Hold. Fashion Department is creating a new program.
	3. Pending author's response
	4. Pending author's response
	5. Pending until Baking and Pastry AS is fully approved
	6. Pending until Baking and Pastry AS is fully approved

2018-19 Meetings 3:30-5:00 2nd & 4th Tuesdays	**Fall 2018** September 11 & 25 October 9, 23	November 13 & 27 December 11,	**Spring 2019** March 12 & 26	April 9 & 23 May 14 & 28	June 11