CURRICULUM & INSTRUCTION COUNCIL

September 26, 2017 Minutes

Building 4-2440

3:30 P.M. – 5:00P.M.

Madelyn Arballo, *Continuing Education*	Irene Malmgren, **Co-Chair**	Lina Soto, *Academic Senate V.P.*
George Bradshaw, *Admission & Records*	Joumana McGowan, *Exec. VP Instruction*	John Vitullo, **Co-Chair**
Jamaika Fowler, *Articulation Officer*	Dana Miho, *Faculty*	Sandra Wheatherilt, *D.L. Coordinator*
Cristina Hernandez, *Faculty*	Martin Ramey, *Academic Senate President*	Emily Woolery, *Outcomes Coordinator*
Julie Laverty, *Guest & Asst. Curriculum Liaison*	Vacant, *Student Representative*	

Meeting Agenda	Outcomes
I. Approval of Minutes September 12, 2017	Approved
II. Public Comments	

III. Information
The Codes
 	
- SOC Codes: Standard Occupational Codes
    * *Federal occupational codes*: Jobs for which you are training students
    * *Program level*
- CIP Codes: Classification of Instructional Programs
    * *Federal equivalent of TOP codes*
    * *Program level*
- TOP Codes: Taxonomy of Program code
    * *State level codes*
    * *Course and program level*
- SAM Codes: Student Accountability Model
    * Course level identification
    SAM A: Apprenticeship (offered to apprentices only)
    SAM B: Advanced Occupational (not limited to apprentices)
    * *SAM C*: Clearly Occupational (but not advanced)
    * *SAM D:* Possibly Occupational (introductory course)
    * *SAM E:* Not Occupational
	John informed and explained to this council the use of these codes. The 2010 **Standard Occupational Classification (SOC)** system is used by Federal statistical agencies to classify workers into occupational categories for the purpose of collecting, calculating, or disseminating data. All workers are classified into one of 840 detailed occupations according to their occupational definition. To facilitate classification, detailed occupations are combined to form 461 broad occupations, 97 minor groups, and 23 major groups. Detailed occupations in the SOC with similar job duties, and in some cases skills, education, and/or training, are grouped together. **The Classification of Instructional Programs (CIP)** provides a taxonomic scheme that supports the accurate tracking and reporting of fields of study and program completions activity.
	The Taxonomy of Program (TOP) is a system of numerical codes used at the state level to collect and report information on programs and courses, in different colleges throughout the state, that have similar outcomes.
	The TOP was designed to aggregate information about programs. However, a TOP code must also be assigned to every course in our system. Although the TOP does not contain as many specific choices as would a system designed for courses, each course should be given the TOP code that comes closest to describing the course content.
	Student Accountability Model (SAM) is used to indicate the degree to which a course is occupational, and to assist in identifying course sequence in occupational programs.

IV. Acceptance of Minutes
  A. Distance Learning Committee Minutes
  B. Educational Design Committee Minutes
    September 5, 2017
    September 12, 2017
  C. Equivalency Committee Minutes
  D. Outcomes Committee Minutes
    1. June 6, 2017
	
	Accepted
	Accepted
	
	Accepted

	2. September 5, 2017	**Accepted**
E.	Transfer and General Education Subcommittee Minutes	
	1. 2017 IGETC GE Transfer Curriculum Review Decisions	**Accepted**
	2. 2017 CSU GE Transfer Curriculum Review Decisions	**Accepted**
F.	Content Review Committee Minutes	
V.	New or Substantive Program Changes, New Courses, and Course Disciplines	
VI.	New Stand-alone Courses	
VII.	Course Unit Change Report	
VIII.	Items for Discussion or Action	
A.	C&I Purpose and Function Final Draft	**Approved**
B.	C&I Goals Final Draft	**Approved**
C.	OC Purpose and Function	**Approved**
D.	OC Goals	**Approved**
E.	Regional Advisory	This is a proposal to add regional advisory meetings as an alternative to local advisory meetings. By attending the Regional Advisory Committee, departments and faculty will get a better chance to share ideas and get feedback from experts on their fields as well as to comply with the requirement of providing advisory committee minutes**. Approved**
IX.	On Hold Itms	

2017-18 Meetings 3:30-5:00 2nd & 4th Tuesdays	Fall 2017 September 12 & 26 October 10, 24	November 14 & 28 December 12,	Spring 2018 March 13 & 27	April 10 & 24 May 8 & 22	June 12